

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, January 4, 2024

Past Chairman Multerer called the Year 2024 Organizational Meeting to order at 5:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer, and Smith. Also in attendance: Chief Peters, President Gilson, Braun and Hodges.

Motion by, Galvin, seconded by Mastrella to appoint Kwiatkowski as Temporary Chairman.

Temporary Chairman Kwiatkowski conducted the swearing-in procedure of newly elected Fire Commissioner Christina Mastrella and Tyrone P. Smith and confirmed that Smith has taken his oath of office at the Town of Amherst Clerk's Office and that Mastrella has scheduled her oath of office at the Town of Amherst Clerk's Office

Temporary Chairman Kwiatkowski called for nominations for Chairman of the Board of Fire Commissioners. Motion by Galvin, seconded by Mastrella to nominate Multerer as Chairman of the Board of Fire Commissioners. There being no further nominations, motion by Smith, seconded by Galvin to close the nominations. Motion by Galvin, seconded by Mastrella to elect Multerer as Chairman of the Board of Fire Commissioners for the Year 2024, vote: Galvin-aye; Kwiatkowski-aye; Mastrella-aye; and Smith-aye; Multerer abstained. Motion passed.

Chairman Multerer directed the Secretary and/or Assistant Secretary to attach the media notification and proof of publication for the Organizational Meeting to these minutes.

Chairman Multerer called for nominations for the office of Vice Chairman of the Board of Fire Commissioners. Motion by Mastrella, seconded by Galvin to nominate Kwiatkowski as Vice Chairman of the Board of Fire Commissioners. There being no further nominations, motion by Smith, seconded by Galvin to close the nominations. Motion by Mastrella, seconded by Galvin to elect Kwiatkowski as Vice Chairman of the Board of Fire Commissioners for the Year 2024, vote: Galvin-aye; Mastrella-aye; Multerer-aye; and Smith-aye; Kwiatkowski abstained. Motion passed.

Chairman Multerer called for nominations for the Office of Fire District Secretary. Motion by Kwiatkowski, seconded by Galvin to appoint Braun as Fire District Secretary. There being no further nominations, motion by Mastrella, seconded by Galvin to close the nominations. Motion by Galvin, seconded by Kwiatkowski to appoint Braun Secretary for the Year 2024, carried unanimously.

Chairman Multerer called for nominations for the Office of Fire District Assistant Secretary. Motion by Kwiatkowski, seconded by Galvin to appoint Hodges as Fire District Assistant Secretary. There being no further nominations, motion by Galvin, seconded by Mastrella to close the nominations. Motion by Kwiatkowski, seconded by Galvin to appoint Hodges Assistant Secretary for the Year 2024, carried unanimously.

The newly appointed Secretary and Assistant Secretary of the Board of Fire Commissioners shall take the oath of office and when completed, file the oath of office with the Town of Amherst Town Clerk.

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Chairman Multerer called for a motion to name the Fire District Secretary to be the District Custodian of Records and Records Access Officer for Freedom of Information Law (FOIL) Policy. Motion by Galvin, seconded by Mastrella to appoint the Fire District Secretary as District Custodian of Records and Records Access Officer for FOIL Requests, carried unanimously.

Chairman Multerer called for nominations for the Office of Attorney for the Fire District. Motion by Kwiatkowski, seconded by Mastrella to appoint William H. Mattrey as Attorney for the Fire District. There being no further nominations, motion by Mastrella, seconded by Galvin to close the nominations. Motion by Kwiatkowski, seconded by Mastrella to appoint William H. Mattrey as Attorney for the Fire District for the Year 2024, carried unanimously.

Chairman Multerer called for approval of the retainer arrangement with the Attorney, \$10,000.00 per year, payable semiannually, to cover all professional services except unusual circumstances to be handled on an individual basis. Motion by Smith, seconded by Mastrella to approve the retainer arrangement with the Attorney, carried unanimously.

Chairman Multerer called for nominations for the Office of Fire District Treasurer. Motion by Kwiatkowski, seconded by Mastrella to appoint Braun as Fire District Treasurer. There being no further nominations, motion by Galvin, seconded by Kwiatkowski to close the nominations. Motion by Kwiatkowski, seconded by Mastrella to appoint Braun Treasurer for the Year 2024, carried unanimously.

Chairman Multerer called for nominations for the Office of Fire District Deputy Treasurer. Motion by Smith, seconded by Mastrella to appoint Hodges as Fire District Deputy Treasurer. There being no further nominations, motion by Galvin, seconded by Kwiatkowski to close the nominations. Motion by Smith, seconded by Mastrella to appoint Hodges Deputy Treasurer for the Year 2024, carried unanimously.

The newly appointed Treasurer and Deputy Treasurer of the Board of Fire Commissioners shall take the oath of office and when completed, file the oath of office with the Town of Amherst Town Clerk.

Chairman Multerer called for nominations for the Office of Fire District Purchasing Agent. Motion by Mastrella, seconded by Galvin to appoint Braun as Fire District Purchasing Agent. There being no further nominations, motion by Galvin, seconded by Kwiatkowski to close the nominations. Motion by Mastrella, seconded by Galvin to appoint Braun Purchasing Agent for the Year 2024, carried unanimously.

Chairman Multerer called for nominations for the Office of Fire District Assistant Purchasing Agent. Motion by Smith, seconded by Mastrella to appoint Hodges as Fire District Assistant Purchasing Agent. There being no further nominations, motion by Galvin, seconded by Mastrella to close the nominations. Motion by Smith, seconded by Mastrella to appoint Hodges Assistant Purchasing Agent for the Year 2024, carried unanimously.

Chairman Multerer called for a motion to designate the Amherst Bee or the Buffalo News as Official Publications to be used by the Fire District for Public Notices and other required publications. Motion by Galvin, seconded by Kwiatkowski to approve the official news publications, carried unanimously.

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Chairman Multerer called for a motion to designate all commercial banks in the State of New York as depositories for Fire District Funds and specifically Key Bank and M&T Bank. Motion by Smith, seconded by Mastrella to approve the bank designations, carried unanimously.

Chairman Multerer called for a motion to adopt a resolution empowering the Chairman to sign any contracts of the District of behalf of the District whenever such contracts are approved by at least three members of the Board at a meeting of the Board during the year. Motion by Kwiatkowski, seconded by Smith to empower the Chairman to sign any contracts of the District of behalf of the District whenever such contracts are approved by at least three members of the Board at a Board meeting during the year, vote: Galvin-aye; Kwiatkowski-aye; Mastrella-aye, and Smith-aye; Multerer abstained. Motion Passed.

Chairman Multerer called for a motion to designate the official meeting night(s) of the Board of Fire Commissioners for Year 2024. Motion by Smith, seconded by Mastrella to designate the First Thursday of the month at 7:00 p.m. local time as the official meeting night of the Board of Fire Commissioners, carried unanimously.

Chairman Multerer called for a motion to authorize the continued membership in and attendance, at Fire District expense, of any or all Fire Commissioners, Secretary, Assistant Secretary, Treasurer and Deputy Treasurer at the: Amherst Fire District Officers Association Meetings and Conventions, Association of Fire Districts of the State of New York Meetings and Conventions, Erie County Fire District Officers Association Meetings and Conventions, Firehouse Expo Meetings and Conventions, Fireman's Association of the State of New York Meetings and Conventions, Fireman's Association of the State of New York Legislative Conferences, International Association of Fire Chiefs Meetings and Conventions, Fire Department Instructors Conference (FDIC) Meetings and Conventions, Fire Rescue Conference Meetings and Conventions, National Fire Protection Association Meeting and Conventions, New York State Association of Fire Chiefs Meetings and Conventions, Regional Fire Organizations Meetings and Conventions, Pinsky Law Group Meetings and Conventions. Motion by Mastrella, seconded by Smith to to approve the attendance at the Amherst Fire District Officers Association Meetings and Conventions, Association of Fire Districts of the State of New York Meetings and Conventions, Erie County Fire District Officers Association Meetings and Conventions, Firehouse Expo Meetings and Conventions, Fireman's Association of the State of New York Meetings and Conventions, Fireman's Association of the State of New York Legislative Conferences, International Association of Fire Chiefs Meetings and Conventions, Fire Department Instructors Conference (FDIC) Meetings and Conventions, Fire Rescue Conference Meetings and Conventions, National Fire Protection Association Meeting and Conventions, New York State Association of Fire Chiefs Meetings and Conventions, Regional Fire Organizations Meetings and Conventions, Pinsky Law Group Meetings and Conventions at Fire District expense of any or all Fire Commissioners, Secretary, Assistant Secretary, Treasurer and Deputy Treasurer, carried unanimously.

Chairman Multerer called for approval of the Year 2024 Salary and Wage Schedule, as detailed in the Year 2024 Budget, for Fire District Caretaker James J. Christopher, Fire District Part Time Master Mechanic Mark Chapin, Secretary/Treasurer Raymond F. Braun, and Assistant Secretary/Deputy Treasurer Stephen K. Hodges Jr. A copy of the Year 2024 Salary & Wage Schedule is attached. Motion by Smith, seconded by Kwiatkowski to approve the Year 2024 Salary & Wage Schedule, carried unanimously.

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Chairman Multerer called for a motion for Lumsden & McCormick, LLP Certified Public Accountants to audit the fire district records for the Year 2023 and to prepare the Annual Update Report to the New York State Comptroller. Motion by Smith, seconded by Kwiatkowski to have Lumsden & McCormick, LLP Certified Public Accountants to audit the fire district records for the Year 2023 and to prepare the Annual Update Report to the New York State Comptroller, carried unanimously.

Chairman Multerer confirmed the Fire District Treasurer and Deputy Treasurers Bonds are included with the fire district insurance coverage held with Potter, Harris & Scherrer Agency and remains in enforce until the March 1, 2024 renewal.

Chairman Multerer called for a motion to authorize mileage reimbursement at the amount set by the Internal Revenue Service for the current calendar year. Year 2024 mileage rate set by the IRS is \$.67. Motion by Kwiatkowski, seconded by Mastrella to authorize mileage reimbursement at the mileage rate as established by the IRS of \$.67, carried unanimously.

Chairman Multerer called for a motion to authorize per diem reimbursement at the amount set by the Internal Revenue Service for the specific city and state locations in the United States. Motion by Smith, seconded by Galvin to authorize per diem reimbursement in the amount set by the IRS for each specific city and state, carried unanimously.

Chairman Multerer called for a motion to authorize the chief and/or assistant chiefs to attend the International Association of Fire Chiefs Convention, at fire district expense. Motion by Mastrella, seconded by Smith to authorize the chief and/or assistant chief to attend the IAFC Convention, maximum of two fire chief officers to attend carried unanimously.

Chairman Multerer called for a motion to authorize the chief and/or assistant chiefs to attend the Fire Department Instructors Conference, at fire district expense. Motion by Galvin, seconded by Smith to authorize the chief and/or assistant chiefs to attend the FDIC, maximum of two fire chief officers to attend, carried unanimously.

Chairman Multerer called for a motion to authorize the chief and/or assistant chiefs to attend the Firehouse Expo, at fire district expense. Motion by Galvin, seconded by Kwiatkowski to authorize the chief and/or assistant chiefs to attend the Firehouse Expo, maximum of two fire chief officers to attend, carried unanimously.

Chairman Multerer called for a motion to authorize the chief and/or assistant chiefs to attend the New York State Association of Fire Chiefs Convention, at fire district expense. Motion by Galvin, seconded by Mastrella to authorize the chief and/or assistant chiefs to attend the NYSA of Fire Chiefs Convention, maximum of two fire chief officers to attend, carried unanimously.

Chairman Multerer called for a motion to authorize the chief, assistant chiefs and president to attend the Erie County Fire District Officers Annual Meeting, at fire district expense. Motion by Mastrella, seconded by Smith to authorize the chief, assistant chiefs and president to attend the ECFD Officers Annual Meeting, carried unanimously.

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Chairman Multerer called for a motion to authorize the Eggertsville Hose Company attendance at the Annual Memorial Day Parade in Williamsville, New York, the Old Home Days Parade in Williamsville, New York and the Erie County Fair Firemen's Parade in Hamburg, New York, Lancaster Holiday Parade in Lancaster, New York to include the use of fire district apparatus as designated by the Fire Chief. Motion by Smith, seconded by Galvin to authorize Eggertsville Hose Company attendance at the Annual Memorial Day Parade in Williamsville, New York, the Old Home Days Parade in Williamsville, New York and the Erie County Fair Firemen's Parade in Hamburg, New York, Lancaster Holiday Parade in Lancaster, New York to include the use of fire district apparatus as designated by the fire chief, carried unanimously.

Chairman Multerer will make Year 2024 Committee Appointments by the February 2024 Regular Meeting.

Chairman Multerer called for a motion to approve the Treasurers request to file his 2023 Year End Report to the Board of Fire Commissioners at the February Regular Meeting. Motion by Kwiatkowski, seconded by Mastrella to approve the Treasurers request to file his 2023 Year End Report to the Board of Fire Commissioners at the February Regular Meeting, carried unanimously.

Chairman Multerer called for a motion to approve the Treasurers request to file the Treasurers Annual Update Report to the New York State Comptroller after the fire district auditor has audited the fire district records. Motion by Galvin, seconded by Mastrella to approve the Treasurers request to file the Treasurers Annual Update Report to the New York State Comptroller after the fire district auditor has audited the fire district records, carried unanimously.

Chairman Multerer called for a motion to approve the Treasurers request to encumber \$304,246.93 of Year 2023 funds into the Year 2024 Budget. Motion by Kwiatkowski, seconded by Galvin to approve the Treasurers request to encumber \$304,246,936 (\$112,000.00 in Carryover Operational Funds and \$192,246.93 in Encumbered Funds for outstanding purchases) into the Year 2024 Fire District Budget. Funds to be on deposit in the M&T Bank Budget Checking and Savings Account, carried unanimously.

Chairman Multerer called for a motion to adopt the Purchase Policy Guidelines same as the previous year. Motion by Mastrella, seconded by Kwiatkowski to adopt the Purchase Policy Guidelines, carried unanimously.

Chairman Multerer called for a motion to adopt the Investment Policy guidelines same as the previous year. Motion by Smith, seconded by Galvin to adopt the Investment Policy Guidelines, carried unanimously.

Chairman Multerer called for a motion to adopt the Treasurer and Deputy Treasurer Pre-Pay Claims Policy same as the August 7, 2014 resolution. Motion by Smith, seconded by Mastrella to adopt the Treasurer and Deputy Treasurer Pre-Pay Claims Policy, carried unanimously.

Chairman Multerer called for a motion to reaffirm the following Fire District Policy Guidelines:

Active Non-resident Firemen, Anti-Hazing Policy, Candidates for District Office Policy, Cardio Pulmonary Resuscitation (CPR) Training Policy, Cellular Phone and Smart Phone Use Policy, Credit Card Use Policy, Discrimination in the Workplace Policy, Eggertsville Hose Company Reimbursement Policy, Employee Assistance Program Policy, Ethics Policy, Fixed Asset Policy, FOIL Policy, Group Life Insurance Policy, Investment Policy, Length of Service Award Policy, Medical Leave Policy, Member Loss Policy, No Smoking Policy, Physical Examination Policy, Pregnancy Policy, Pre Hospital Care Report

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Retention Policy, Procurement Policy, Public Comment at Meetings and Hearings Policy, Records Retention Policy, Secretary/Treasurer Mileage Reimbursement Policy, Social Media Policy, Travel Expense Reimbursement Policy/Training School Policy, Treasurer/Deputy Treasurer Bill Payment Policy, Turnout Equipment Policy, Videoconferencing Policy, Vehicle Use Policy, VFBL Benefits Guidelines/Policy, Whistleblower Policy. Motion by Mastrella, seconded by Galvin to reaffirm the Fire District Policy Guidelines as described in the listing above, carried unanimously.

Chairman Multerer called for the regular order of business:

Motion by Kwiatkowski, seconded by Mastrella to approve the minutes of the Thursday, December 7, 2023 meeting as written, carried unanimously.

Motion by Mastrella, seconded by Kwiatkowski to approve the minutes of the Wednesday, December 27, 2023 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 12/11/2023 Letter sent to Penflex, Inc. with updated Length of Service Award Program Beneficiary Designation Form for former firefighter Erick S. Cox.
- 12/19/2023 Letter sent to the Eggertsville Firemen's Benevolent Association Inc, advising the Board of Fire Commissioners approved their request to use fire district facilities in January, April and September 2024.
- 12/19/2023 Letter sent to Penflex Actuarial Services LLC advising the monthly benefit in the Eggertsville Fire District LOSAP is increased to \$30.00 per month effective January 1, 2024.
- 12/28/2023 Emails sent to Brindlee Mountain Fire Apparatus, City of Buffalo, Command Fire Apparatus, Fenton Fire, and Fire Tech announcing the potential sale of the 2008 Pierce Velocity pumper.
- 12/29/2023 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Rob Weiskerger of the Sunset Bay Fire Company.
- 12/29/2023 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Roger Wnek from Command Fire Apparatus.
- 12/29/2023 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Josh Schreiber from Brindlee Mountain Fire Apparatus.
- 01/01/2024 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Brandyn Griewish of the Silver Creek Fire Department.
- 01/01/2024 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Tom Buel from the Catskills Mountain area.
- 01/02/2024 Email responses regarding the sale of the 2008 Pierce Velocity pumper sent to Mike Moore of the Rapids Volunteer Fire Company.
- 01/03/2024 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Mark Szczepanik.
- 01/03/2024 Email response regarding the request for additional information on the 2008 Pierce Velocity pumper for sale to Roger Wnek from Command Fire Apparatus.
- 01/03/2024 Email responses regarding the request for additional information on the 2008 Pierce Velocity pumper for sale to Mike Moore of the Rapids Volunteer Fire Company.
- 01/03/2024 Email response regarding the bid submission process for the sale of the 2008 Pierce Velocity pumper sent to Josh Schreiber from Brindlee Mountain Fire Apparatus.

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## **Correspondence Sent (continued):**

- 01/03/2024 Email sent to Commissioner Smith regarding the process for transferring a cellular telephone number.
- 01/03/2024 Email sent to Verizon Wireless account representative Johnny E. Portillo regarding cellular equipment transfer for Commissioner Kwiatkowski.
- 01/04/2024 Email response sent to Captain Jon Trometer and Chief Brandon Peters explaining the status of a February training conference registration.
- 01/04/2024 Email sent to Chief Peters requesting specification details for the proposed new rescue and aerial apparatus.
- 01/04/2024 Email sent to Chief Peters and President Gilson requesting 2024 incoming/outgoing officer door access requirements.

## **Correspondence Received:**

- 12/11/2023 Length of Service Award Beneficiary Designation Updated Form received from former firefighter Erick S. Cox.
- 12/11/2023 Membership Renewal Invoice for Fire Commissioner Michael J. Boehm received from the International Association of Fire Chiefs.
- 12/14/2023 Information received from Fire & Rescue products regarding Amkus Exclusivity and Service Authorization in New York State.
- 12/15/2023 Quotation Only received from FDM Preferred Insurance Company Inc. for Volunteer Firefighters' Benefit Law Policy Renewal Premium \$62,081.00.
- 12/15/2023 Quotation Only received from FDM Preferred Insurance Company Inc. for Workers' Compensation Policy Renewal Premium \$2,075.00.
- 12/15/2023 Letter received from The Dietrich Law Firm P.C. requesting employment/volunteer file including performance review and volunteer application for David Stephan.
- 12/15/2023 Information received from The Pinsky Law Group regarding the 16<sup>th</sup> Annual Fire & EMS Law & Management Conference April 4-7, 2024 at the Turning Stone Resort & Casino. Registrations are due by March 1, 2024.
- 12/15/2023 Notice of Policy Conditional Renewal received by Arch Insurance Company from Northwoods Corporation regarding the fire district Package Including Auto Policy. Removal of Data-Related Liability and Cyber coverage.
- 12/15/2023 Received the Annual Service Award Program Data Request Package from Penflex Actuarial Services, LLC.
- 12/26/2023 Received request from the Erie County Fire District Officers Association for Fire District Roster 2024.
- 12/26/2023 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP Transaction dated December 15, 2023.
- 12/28/2023 Email received from Rob Weiskerger of the Sunset Bay Fire Company inquiring about the sale of the 2008 Pierce Velocity pumper.
- 12/28/2023 Email received from Roger Wnek from Command Fire Apparatus inquiring about the sale of the 2008 Pierce Velocity pumper.
- 12/28/2023 Email received from Josh Schreiber from Brindlee Mountain Fire Apparatus inquiring about the sale of the 2008 Pierce Velocity pumper.

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## **Correspondence Received (continued):**

- 12/28/2023 Emails sent to Verizon Wireless account representatives Zachary Stephen, Michelle Diaz, and Robert Kinston regarding the issued purchase order for cellular equipment for Tyrone Smith.
- 12/30/2023 Email received from Brandyn Griewish of the Silver Creek Fire Department inquiring about the sale of the 2008 Pierce Velocity pumper.
- 01/01/2024 Email received from Tom Buel from the Catskills Mountain area inquiring about the sale of the 2008 Pierce Velocity pumper.
- 01/01/2024 Emails received from Mike Moore of the Rapids Volunteer Fire Company inquiring about the sale of the 2008 Pierce Velocity pumper.
- 01/01/2024 Email received from Roger Wnek from Command Fire Apparatus requesting additional information regarding the sale of the 2008 Pierce Velocity pumper.
- 01/02/2024 Email solicitation received from Jason Hagg of Bay Area Fire Equipment regarding marketing of the 2008 Pierce Velocity pumper.
- 01/02/2024 Email received from Chief Peters notifying the district that Sydney Michelin's Hose Company Membership has transitioned from Junior Firefighter to Probationary member. Building access was amended.
- 01/02/2024 Received Payment for the Purchase of Year 2015 Chevrolet Tahoe in the amount of \$13,000.00 from James J. Christopher.
- 01/02/2024 Email received from new Verizon Wireless account representative Johnny E. Portillo regarding cellular equipment and number transfers for Past Commissioners Boehm and Commissioner Smith.
- 01/03/2024 Email received from Mark Szczepanik inquiring about the sale of the 2008 Pierce Velocity pumper.
- 01/03/2024 Email received from Captain Jon Trometer inquiring about the status of a February training conference registration.
- 01/03/2024 Email received from Josh Schreiber from Brindlee Mountain Fire Apparatus inquiring about the bid submission process for the sale of the 2008 Pierce Velocity pumper.
- 01/03/2024 Email received from Roger Wnek from Command Fire Apparatus requesting additional information regarding the sale of the 2008 Pierce Velocity pumper.
- 01/03/2024 Email received from Chief Peters regarding acting chief assignments while First Assistant Chief Whitehead Jr. is unavailable.
- 01/03/2024 Email received from President Gilson requesting use of personnel, facilities, and apparatus for fund drive and Hose Company events during the Year 2024.
- 01/03/2024 Email received from Verizon Wireless account representative Johnny E. Portillo regarding the cellular equipment transfer process for Commissioners Kwiatkowski.

Motion by Galvin, seconded by Mastrella to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- Assistant Chief Fetes will have a medical procedure January 20, 2023 and will be on leave for about two months. The captains will fill in as acting assistant chief. Assistant Chief Whitehead Jr. will be on leave after a medical procedure for a few days beginning today. Captain Flynn will be filling in as an acting assistant chief.
- Presented the Board with a list of hose and equipment to be sold with Engine #1.
- Submitted the completed and revised Training Request Form for a previously approved February lecture in Ohio.



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## **Chief's Report (continued):**

- Requested approval to obtain a firefighter physical for the following candidates upon Hose Company approval:
  - Timothy Yap 175 Crosby Blvd. Amherst, NY 14226 (716-836-6074) timyap716@gmail.com - Junior Firefighter
  - Robert Zeitz 371 Alberta Dr. Amherst, NY 14226 (716-717-4534) zeitzr60@gmail.com
  - Christopher Maher 74 Castle Ct. Amherst, NY 14226 (716-243-6723) cmaher1759@gmail.com
  - Jamar Clark 425 Callodine Ave. Amherst, NY 14226 (716-401-7121) jclark29@buffalo.edu
  - Galen Argyle 186 Minnesota Ave. Buffalo, NY 14214 (229-588-0361) galenargyle@gmail.com
  - Collin DeMartin 1319 Ransom Rd. Apt 2A Grand Island, NY 14072 (716-909-4784) cdemartin2@gmail.com

## **President's Report:**

President Gilson reviewed the following:

- Notified the Board that the 2024 Fund Drive is scheduled to begin in the first quarter of the year and requested reasonable use of manpower, apparatus, and facilities to support activity.

## **Report of Committees**

### **Alarm and Hydrant Committee:**

Multerer reported that the Sheridan Dr. hydrant project is complete and that the old locator flags will be move to the new hydrants if possible.

### **Apparatus Committee:**

- Chief Peters updated the Board on the status of the rescue and aerial replacement intent. A visit to a potential rescue box manufacturer has not yet been conducted. The window to purchase 2024 chassis has closed.
- The Board discussed the bid status and interest for Engine #1.

### **Convention Committee:**

The Board held a brief discussion of upcoming conference schedules.

### **Finance Committee:**

The Board discussed fund transfers.

### **Health Care Committee:** No Report

### **House Committee:**

Multerer reported that the new grill has been installed and reminded the Board of the February target date for the property site survey to support the revised site plan.

### **Information Technology Committee:**

Multerer notified the Board that the replacement network server was installed by Great Lakes IT Services.

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## **Report of Committees (continued)**

### **Inspection Committee:**

Galvin reiterated that the 2024 Inspection and Installation Dinner will be held on June 1, 2024 at the fire station.

### **Insurance Committee:** No Report

### **Jacket and Uniform Committee:**

- Chief Peters asked about ill fitting uniforms after vendor measurements and the process for correction. Braun will followup with Equipment Officer Flynn and United Uniform.
- Mastrella inquired about expanding the approved provided uniform to include shoes. She was concerned with the lack of uniformity and general appearance of the department during a recent event. Mastrella will research options.

### **Service Awards Committee:**

Braun reported that Penflex was notified of the successful mandatory referendum approval to increase the Length of Service Award Program (LOSAP) adjustment to the monthly amount of \$30.00 for 40 years that went into effect January 1, 2024.

Motion by Kwiatkowski, seconded by Mastrella to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- The Board discussed the the potential monetary requirements for fully funding a new aerial. Motion by Kwiatkowski, seconded by Mastrella to issue a permissive referendum notice to authorize the Eggertsville Fire District to spend up to an additional seven hundred fifty thousand dollars (\$750,000.00) to purchase, equip and replace a 2001 Pierce Lance aerial vehicle. The purchase to be paid out of funds currently on deposit in the Capital Reserve Truck Fund established for the purchase of apparatus and equipment, carried unanimously. Chairman Multerer directed Hodges to issue the referendum.

### **New Business:**

- Motion by Mastrella, seconded by Smith to include the hose and equipment items as outlined by Chief Peters in his report, for inclusion in the sale of the 2008 Pierce Velocity pumper, carried unanimously.
- Motion by Mastrella, seconded by Galvin to approve the following applicants for a physical examination pending Hose Company approval: Timothy Yap 175 Crosby Blvd. Amherst, NY 14226 (716-836-6074) [timyap716@gmail.com](mailto:timyap716@gmail.com) - Junior Firefighter, Robert Zeitz 371 Alberta Dr. Amherst, NY 14226 (716-717-4534) [zeitze60@gmail.com](mailto:zeitze60@gmail.com), Christopher Maher 74 Castle Ct. Amherst, NY 14226 (716-243-6723) [cmaher1759@gmail.com](mailto:cmaher1759@gmail.com), Jamar Clark 425 Callodine Ave. Amherst, NY 14226 (716-401-7121) [jclark29@buffalo.edu](mailto:jclark29@buffalo.edu), Galen Argyle 186 Minnesota Ave. Buffalo, NY 14214 (229-588-0361) [galenargyle@gmail.com](mailto:galenargyle@gmail.com) - out of district Hours Program, and Collin DeMartin 1319 Ransom Rd. Apt 2A Grand Island, NY 14072 (716-909-4784) [cdemartin2@gmail.com](mailto:cdemartin2@gmail.com) - out of district Hours Program, carried unanimously.
- Braun indicated that there was an issue with the title transfer for the recently sold 2015 Chevrolet Tahoe. He expects a correction shortly.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, January 4, 2024

## **New Business (continued):**

- The Board reviewed the correspondence from the Dietrich Law Firm P.C. requesting documentation pertaining to the service of David Stephan. The attorney is drafting a restrictive response.
- Smith inquired as to the current cost to properly equip a firefighter. Chief Peters estimated the cost to be around \$6,000.00.
- Mastrella briefed the board on the training stipend initiative of the Office of Fire Prevention and Control to enhance recruitment and retention. Additional program details will be available in the coming months.

## **Treasurer's Report:**

- Motion by Mastrella, seconded by Galvin to pay the December 31, 2023 bills in the amount of \$53,481.57 as detailed on the attached breakdown, carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to pay the January 4, 2024 bills in the amount of \$71,741.48 as detailed on the attached breakdown, carried unanimously.
- Motion by Mastrella, seconded by Smith to authorize the Treasurer or Deputy Treasurer to transfer up to \$100,000.00 from the M&T Bank Budget Savings Account to the M&T Bank Budget Checking Account to replenish the checking account, carried unanimously.

Motion by Kwiatkowski, seconded by Mastrella to adjourn the meeting for dinner at 5:56 p.m., carried unanimously.

## **Dinner:**

The Board continued discussion during dinner at Russell's Steaks, Chops, and More at 6675 Transit Road Amherst, NY 14221. During this period, the Board discussed conducting a walkthrough of the building to assess the status of ongoing projects and potential new projects before the February Regular Meeting. President Gilson clarified his request regarding 2024 event and fund drive activity; motion by Galvin, seconded by Kwiatkowski to allow reasonable use of manpower, apparatus, and facilities to support fund drive activity conducted by the Hose Company, carried unanimously. Gilson also thanked the Board for their willingness to allow him to provide feedback during their meetings and looks forward to another good year.

Motion by Mastrella, seconded by Smith to adjourn the meeting at 9:09 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

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Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, January 4, 2024

EGGERTSVILLE FIRE DISTRICT  
1880 Eggert Road  
Eggertsville, New York 14226-2233

## **YEAR 2024 SALARY & WAGE SCHEDULE**

Caretaker James J. Christopher - Salary Payable Bi-Monthly	\$56,291.00
Part Time Master Mechanic Mark Chapin – Salary Payable Bi-Monthly	\$21,760.00
Secretary/Treasurer – Annual Salary Payable Monthly	\$28,898.00
Assistant Secretary/Deputy Treasurer – Annual Salary Payable Monthly	\$16,500.00

As contained in the Year 2024 Fire District Budget.

# **Egbertsville Fire District**

1880 Eggert Road  
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Christina M. Mastrella  
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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, February 1, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room after the the Board conducted a facility walkthrough to identify items in need of repair or update. The following were in attendance for the walkthrough: Galvin, Kwiatkowski, Multerer and Smith. Also in attendance: Chief Peters, Braun and Hodges.

Fire Commissioners in attendance for the meeting: Galvin, Kwiatkowski, Mastrella (remote), Multerer, and Smith. Also in attendance: Chief Peters, President Gilson, Assistant Chief Whitehead Jr., David Mastrella, David Rogge, Braun and Hodges.

Chairman Multerer suspended the regular order of business to open received bids for the sale of the 2008 Pierce Velocity pumper:

- Brindlee Mountain Fire Apparatus (15410 U.S. Hwy 231 Union Grove, AL 35175) - \$151,000.00
- Command Fire Apparatus (20 Wildflower Lane Lancaster, PA 17603) - \$161,757.95
- Sunset Bay Volunteer Fire Company (12798 Allegheny Rd. Irving, NY 14081) - \$105,000.00

Chairman Multerer continued the suspension of the regular order of business to allow Potter Harris & Scherrer representative, Thomas O. Brady, to present updates on the March 1, 2024 Fire District Insurance coverage. Mr. Brady discussed and explained the coverage (with options) contracted by the Fire District for a proposed renewal cost of \$71,344.00 and took questions from the Board.

Resuming the regular order of business at 7:22 p.m. Chairman Multerer called for approval of the minutes of the previous meeting. Motion by Galvin, seconded by Smith to approve the minutes of the Thursday, January 4, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 01/08/2024 Email responses regarding the sale of the 2008 Pierce Velocity pumper sent to Mike Moore of the Rapids Volunteer Fire Company.
- 01/08/2024 Email sent to Chief Peters confirming 2024 officer building door access changes.
- 01/11/2024 Email letter sent to Collin DeMartin regarding Prospective Firefighter Physical Examination at Occustar Workplace Compliance. Copy to Chief Peters.
- 01/11/2024 Email letter sent to Galen Argyle regarding Prospective Firefighter Physical Examination at Occustar Workplace Compliance. Copy to Chief Peters.
- 01/11/2024 Email letter sent to Jamar Clark regarding Prospective Firefighter Physical Examination at Occustar Workplace Compliance. Copy to Chief Peters.
- 01/11/2024 Email letter sent to Christopher Maher regarding Prospective Firefighter Physical Examination at Occustar Workplace Compliance. Copy to Chief Peters
- 01/11/2024 Email letter sent to Robert Zeitz regarding Prospective Firefighter Physical Examination at Occustar Workplace Compliance. Copy to Chief Peters.
- 01/11/2024 Email letter sent to Timothy Yap regarding Prospective Firefighter Physical Examination at Occustar Workplace Compliance. Copy to Chief Peters.

# **Eggertsville Fire District**

1880 Eggert Road  
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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, February 1, 2024

## **Correspondence Sent (continued):**

- 01/11/2024 Email sent to Timothy Knight Occustar Workplace Compliance LLC, approving physical examinations for Timothy Yap 175 Crosby Blvd. Amherst, NY 14226 (716-836-6074) timyap716@gmail.com - Junior Firefighter, Robert Zeitz 371 Alberta Dr. Amherst NY 14226 (716-717-4534) zeitzr60@gmail.com, Christopher Maher 74 Castle Ct. Amherst NY 14226 (716-243-6723), cmaher1759@gmail.com, Jamar Clark 425 Callodine Ave. Amherst NY 14226 (716-401-7121) jclark29@buffalo.edu, Galen Argyle 186 Minnesota Ave. Buffalo NY 14214 (229-588-0361) galenargyle@gmail.com, and Collin DeMartin 1319 Ransom Rd. Apt 2A Grand Island NY 14072 (716-909-4784) cdemartin2@gmail.com.
- 01/11/2024 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Josh Schreiber from Brindlee Mountain Fire Apparatus.
- 01/19/2024 Letter sent to Town of Amherst Clerk with Appointed Officers Oaths of Office for Secretary, Assistant Secretary, Treasurer and Deputy Treasurer.
- 01/20/2024 Email to Michael J. Boehm with International Association of Fire Chief Membership Invoice.
- 01/22/2024 Email to Michael Boehm with copy of January 8, 2024 Verizon Wireless invoice for his iPhone in the amount of \$59.93.
- 01/23/2024 Email to Ty Smith with information from the Association of Fire Districts of the State of New York on Year 2024 Fire Commissioner Training.
- 01/23/2024 Board of Fire Commissioners Contact Information sent to the Association of Fire Districts of the State of New York.
- 01/23/2024 Email and Letter sent to Attorney William H. Mattrey advising of his re-appointment as Attorney for the Eggertsville Fire District Year 2024.
- 01/25/2024 Letter sent to the Eggertsville Hose Company and Eggertsville Firemen's Benevolent Association regarding the October 1, 2024 deadline for organizations operating within the facility to comply with the annual New York State mandated Sexual Harassment Training requirements.
- 01/25/2024 Email sent to Alpine Software Tech Support inquiring about a pending unrequested program update.
- 01/29/2024 Email response regarding the sale of the 2008 Pierce Velocity pumper sent to Shad Garner of the Lackawanna Fire Department.
- 01/29/2024 Email sent to President Gilson confirming the completion of his verbal request to activate building door access for Executive Board members Schreck and Stephan and maintain access for Brand, Cumpston, and P. Christopher.
- 01/29/2024 Email sent to Thomas O. Brady advising Year 2015 Chevrolet Tahoe Fire District Chiefs Vehicle has been sold and should be removed from insurance coverage.
- 01/29/2024 Letter sent to Paul McDonald with LOSAP Entitlement information including Payment Commencement and Beneficiary Designation Forms.
- 01/29/2024 Letter sent to Brian K. Multerer with LOSAP Entitlement information including Payment Commencement and Beneficiary Designation Forms.
- 01/29/2024 Letter sent to Donald F. Fetes with LOSAP Entitlement information including Payment Commencement and Beneficiary Designation Forms.
- 01/29/2024 Third and FINAL Letter sent Certified Mail with Return Receipt to Stephen Blochwitz with LOSAP Entitlement information including Payment Commencement and Beneficiary Designation Forms.
- 01/29/2024 Letter sent to Penflex Actuarial Services LLC, requesting assistance in providing contact information for Michael P. Rotola regarding his LOSAP Entitlement.

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Tyrone P. Smith

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, February 1, 2024

## **Correspondence Received:**

- 01/04/2024 Email received from Chief Peters providing a portion of the specification details for the proposed new rescue and aerial apparatus previously requested.
- 01/05/2024 Email received from Mike Moore of the Rapids Volunteer Fire Company regarding the sale of the 2008 Pierce Velocity pumper.
- 01/05/2024 Email received from Chief Peters requesting 2024 incoming officer door access for B.Schmitt and A. Rodriguez and to remove officer access for A. Neubert.
- 01/05/2024 Certificate of Liability Insurance and Workers' Compensation Insurance received from Lawley, LLC for Twin City Ambulance Corp.
- 01/05/2024 Letter received from DMA Fire Apparatus LLC regarding used Fire & EMS apparatus broker services.
- 01/05/2024 Enhanced Cancer Disability Benefits Renewal Policy and Invoice received from Potter, Harris & Scherrer Agency.
- 01/08/2024 Certificate of Liability Insurance and Workers' Compensation Insurance received from Willis Towers Watson Midwest, Inc. for Davis-Ulmer Sprinkler Company, Inc. dba All Sate Fire & Security.
- 01/08/2024 Information received from Fire Law Publishing, Inc. regarding The Public Officer's Guide to The Freedom of Information and Open Meeting Laws, \$275.00 per manual plus \$15.00 Shipping.
- 01/10/2024 Received a copy of correspondence from Attorney William H. Mattrey to Detrich Law Firm P.C. regarding their request for records of Firefighter David Stephan.
- 01/11/2024 Received copies of Bank Statements from the Amherst Fire District Officers Association for the Years 2022 and 2023.
- 01/11/2024 Email received from Josh Schreiber from Brindlee Mountain Fire Apparatus making notification that a bid for the sale of the 2008 Pierce Velocity pumper has been sent.
- 01/12/2024 Received International Association of Fire Chiefs Membership Invoice for Past Fire Commissioner Michael J. Boehm.
- 01/15/2024 Email received from Chief Peters advising Second Assistant Chief Donald Fetes will be out of service for approximately 4 weeks and detailing dates where Captains Trometer, Sikirica and Flynn will be Acting Second Assistant Chief.
- 01/22/2024 Received RBC Wealth Management Portfolio Review for December 2023 along with a cover letter and a copy of Global Insight. All information forwarded to Board members.
- 01/22/2024 Email received from the Erie County Board of Elections advising use of fire district facilities on Tuesday, June 25, 2024 for Primary Election Day and Tuesday, November 5, 2024 for General Election Day.
- 01/25/2024 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP Transaction on January 16, 2024.
- 01/25/2024 Received IRS Forms 1099-INT from M & T Bank for Budget Savings and Repair Reserve Savings Accounts.
- 01/26/2024 Email received from Alpine Software Tech support reporting they do not know what a pending RedAlert program update contains.
- 01/27/2024 Email received from Shad Garner of the Lackawanna Fire Department inquiring about the sale of the 2008 Pierce Velocity pumper.
- 01/30/2024 Letter received from James McCullough asking for support for his election as Director of the Association of Fire Districts of the State of New York replacing Director James Havernick who passed away

# **Eggertsville Fire District**

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Thursday, February 1, 2024

## **Correspondence Received (continued):**

- 01/30/2024 Correspondence received from the Association of Fire Districts of the State of New York with Ballot and Voting information for Directors of Region VI. The candidates are Robert Monkelbaan, William Graczyk, James McCullough and Thomas A. Merrill, vote for two.
- 01/30/2024 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP Transaction on January 18, 2024.
- 01/30/2024 Received a Check in the amount of \$325.00 from the County of Erie Office of the Comptroller for the Board of Elections use of fire district facilities for the Year 2023 General Election.
- 01/30/2024 Received IRS Forms 1099-INT from M&T Bank for Capital Reserve Truck Fund CD, Capital Reserve Truck Fund Savings Account, Capital Reserve Equipment Fund CD and Capital Reserve Equipment Fund Savings Account.
- 01/31/2024 Email received from Eagle Systems Inc. with Annual Service Agreement renewal for the Kyocera Copy Machine in the amount of \$924.00.

Motion by Galvin, seconded by Kwiatkowski to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- His staff is investigating options for Hours Program firefighter tracking and inventory management software. A proposal should be ready for next month.
- Reports that the the 2023 Year End Report is almost complete and will be emailed to the Board in the coming days.
- Requested the sale of four surplus Motorola portable radios to the Town of Amherst.
- Notified the Board that Firefighter Tori Benson would like to transition to an Hours Program Firefighter and has moved outside of the territory.
- Informed the Board that applicants Timothy Yap 175 Crosby Blvd. Amherst, NY 14226 (716-836-6074) [timyap716@gmail.com](mailto:timyap716@gmail.com), Christopher Maher 74 Castle Ct. Amherst NY 14226 (716-243-6723), [cmaher1759@gmail.com](mailto:cmaher1759@gmail.com), and Galen Argyle 186 Minnesota Ave. Buffalo NY 14214 (229-588-0361) [galenargyle@gmail.com](mailto:galenargyle@gmail.com) have completed the physical examination requirements and are pending membership approval at the next meeting of the Eggertsville Hose Company.
- Stated that a proposal for officer qualifications is continuing.
- Requested approval to obtain a firefighter physical for the following candidates:
  - Robert Byers (2315 Hopkins Rd, Getzville, NY, 14068 716-578-9686) - Hours Program
  - Nicole Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-531-1371 [nicolewoodford@livenation.com](mailto:nicolewoodford@livenation.com)) - Hours Program
  - Robert Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-894-5087 [rwoodford@mercyflight.org](mailto:rwoodford@mercyflight.org)) - Hours Program
  - Logan Morton (171 Callodine Ave. Amherst, NY, 14226 716-398-3066 [ssm2816@gmail.com](mailto:ssm2816@gmail.com))
  - Damian Blain (197 Minnesota Ave. Buffalo, NY, 14214 631-388-3170 [damianbl@buffalo.edu](mailto:damianbl@buffalo.edu)) - Membership class undetermined



# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

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## **Appointed Officers:**

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, February 1, 2024

## **Chief's Report (continued):**

- Reported that he and the following individuals will be attending the previously approved FDIC conference:
  - Lieutenant Paige Cosgrove
  - Lieutenant Andrew Hazzan
  - Lieutenant Brandon Schmitt
- Requested the following equipment:
  - Initiation of the 2024 turnout gear fitting process
  - McKesson - Airways for a total cost of \$467.19
  - Witmer - Bailout equipment for a total cost of \$201.00

Chief Peters indicated that there was a sensitive personnel issue that he would like to discuss with the Board. Motion by Kwiatkowski, seconded by Galvin, carried unanimously, to suspend the regular order of business and enter executive session to discuss a personnel issue at 7:39 p.m. The Board exited executive session at 7:46 p.m. and returned to the regular order of business after determining there was no issue on a motion by Galvin, seconded by Mastrella, carried unanimously.

## **President's Report:**

President Gilson provided a Hose Company telephone list to the Board and was advised that a specific list of the non-resident firefighters is required for continued program compliance.

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

## **Apparatus Committee:**

- The Board reviewed the replacement aerial boilerplate document that is waiting tool and equipment weight information from Chief Peters.
- Chief Peters updated the Board on an issue with the aerial bucket leveling system. Firematic will run a software update to attempt to correct the self leveling malfunction.

**Convention Committee:** No Report

**Finance Committee:** No Report

**Health Care Committee:** No Report

## **House Committee:**

- The Board briefly discussed the 2024 Spring Cleanup solicitation requirements. Smith will look into options for consideration at the next meeting.
- The Board was updated on the tentative schedule for the Apparatus Room Exhaust Extraction Project; apparatus exhaust pipe third party installers identified and scheduled; equipment installation targeted for March.

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Thursday, February 1, 2024

## **Report of Committees (continued)**

### **House Committee(continued):**

- The Board held a lengthy discussion regarding the revision of the site plan and storage building options.

### **Information Technology Committee:**

- Multerer relayed a request from John Buttino to activate the scan to email option for the main copier.
- The Board discussed the WebEx service renewal with expanded storage from Hungerford Technologies for a cost of \$780.00.

### **Inspection Committee:** No Report

### **Insurance Committee:**

The Board held a lengthy discussion regarding the annual insurance coverage requirements.

### **Jacket and Uniform Committee:**

The Board discussed the need to hold a jacket inspection and fitting before the March 4, 2024 Hose Company Regular Meeting. Smith will be the fire district contact and Chief Peters will notify Equipment Officer Flynn to make the arrangements for the session.

### **Service Awards Committee:**

Braun reported that the contact address for Stephen Blockowitz and Michael Rotola remain elusive.

Motion by Kwiatkowski, seconded by Galvin to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- The Board held a lengthy discussion regarding the sale of the 2008 Pierce Velocity pumper. Motion by Kwiatkowski, seconded by Galvin to sell the 2008 Pierce Velocity pumper to the high bidder from Command Fire Apparatus (20 Wildflower Lane Lancaster, PA 17603) for a cost of \$161,757.95, carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to approve applicants Timothy Yap 175 Crosby Blvd. Amherst, NY 14226 (716-836-6074) timyap716@gmail.com, Christopher Maher 74 Castle Ct. Amherst NY 14226 (716-243-6723), cmaher1759@gmail.com, and Galen Argyle 186 Minnesota Ave. Buffalo NY 14214 (229-588-0361) galenargyle@gmail.com for active service pending physical examination results and Hose Company membership approval, carried unanimously.

### **New Business:**

- Motion by Smith, seconded by Mastrella to purchase the items requested by the chief as outlined in his report for a total of \$668.19, pending 2024 funds availability and allow the process for turnout gear fittings to begin for order in the coming months, carried unanimously.
- The Board discussed the potential sale of four surplus Motorola radios to the Town of Amherst as requested by Chief Peters. The Board is receptive to the request at a cost of \$250.00 for each radio and directed Peters to provide the radio inventory specifics for consideration at the March meeting.

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Thursday, February 1, 2024

## **New Business (continued):**

- Motion by Smith, seconded by Galvin to approve the status change of Firefighter Tori Benson to Hours Program Firefighter, carried unanimously.
- Motion by Galvin, seconded by Smith to approve the following applicants for a physical examination pending Hose Company approval: Robert Byers (2315 Hopkins Rd, Getzville, NY, 14068 716-578-9686) - Hours Program, Nicole Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-531-1371 nicolewoodford@livenation.com) - Hours Program, Robert Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-894-5087 rwoodford@mercyflight.org) - Hours Program, Logan Morton (171 Callodine Ave. Amherst, NY, 14226 716-398-3066 ssm2816@gmail.com), and Damian Blain (197 Minnesota Ave. Buffalo, NY, 14214 631-388-3170 damianbl@buffalo.edu) - Membership class undetermined, carried unanimously.
- Motion by Smith, seconded by Mastrella to approve the activation of the scan to email option on the main copier, carried unanimously.
- Motion by Galvin, seconded by Mastrella to approve the WebEx annual subscription quote with expanded storage from Hungerford Technologies for continuation of the annual videoconferencing service agreement for a cost of \$780.00, carried unanimously.
- Motion by Smith, seconded by Kwiatkowski to drop the spousal and terrorism options from the 2024 insurance coverage reducing the annual cost by \$1,800.00 for a total policy amount of \$69,544.00, carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to approve the request from the Amherst Fire District Officers Association Treasurer to destroy banking and associated records and to retain the last seven years, carried unanimously.
- The Board discussed the site plan revision process and the contracting a civil engineer to continue the movement of the concrete repair project. To date the architect has obtained one service quotation but has had difficulty obtaining additional quotations. Motion by Galvin, seconded by Kwiatkowski to waive the Procurement Policy requirements and approve an expenditure of up to \$7,000.00 to contract a civil engineer for project services if no other quotations can be obtained, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to contract VSP Graphics to remove the graphics from the sold 2008 Pierce Velocity pumper for a cost not to exceed \$1,000.00, carried unanimously.
- Motion by Galvin, seconded by Smith to renew the annual service agreement with Eagle Systems Inc. for the Copystar CS3051ci copier printer for a cost of \$924.00, carried unanimously.
- The Board reviewed the Association of Fire Districts of the State of New York ballot for the two open Region Six Director positions. Motion by Smith, seconded by Kwiatkowski to cast one ballot each for Thomas A. Merrill and James McCullough, carried unanimously.
- Motion by Galvin, seconded by Smith to approve the use of facilities request from John Whitehead Jr. from 2:00 to 6:00 p.m. on February 18, 2024 for a family event, carried unanimously.
- Chief Peters apologized for the lack of specifics and a submitted request form but asked the Board to approve the use of facilities for an upcoming Erie County training event that will begin in March and go through May of 2024. Chief Peters will have Assistant Chief Fetes submit the required information for building and door access. Motion by Kwiatkowski, seconded by Galvin to approve the use of facilities request pending the submittal of the request form, carried unanimously.
- Chief Peters requested the addition of Mechanical Room access for the firematic offers to access building services. The Board felt there was no need at this time and denied the request.

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Tyrone P. Smith

## **Appointed Officers:**

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, February 1, 2024

## **Treasurer's Report:**

- Motion by Smith, seconded by Kwiatkowski to pay the bills in the amount of \$75,455.43 as detailed on the attached breakdown, carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to pay the drill reimbursement request from the Eggertsville Hose Company in the amount of \$1,909.00 for the period of July through December 2023 pending documentation review and verification by Treasurer Braun, carried unanimously.
- Motion by Smith, seconded by Galvin to pay the invoice from Fire By Trade in the amount of \$586.00 for equipment pending its receipt, carried unanimously.
- Motion by Smith, seconded by Galvin to pay the invoice from architect Ronald Trigilio in the amount of \$365.72 for the scanning of building prints and documents, carried unanimously.

Motion by Smith, seconded by Galvin to adjourn the meeting at 9:03 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

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## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, March 7, 2024

Chairman Multerer called the meeting to order at 7 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer, and Smith (remote non-quorum due to technical issues). Also in attendance: Chief Peters, Assistant Chief Whitehead Jr., Andrew Hazzan, David Rogge, David Mastrella, Braun and Hodges.

Chairman Multerer immediately suspended the regular order of business to meet with RBC Wealth Management representative David Rogers for a financial position overview of the Length of Service Award Program accounts.

Chairman Multerer continued the suspension of the regular order of business to discuss property cleanup and landscaping options with Caretaker Christopher. Three quotations for services were acquired by Christopher and Smith as follows:

- Brothers Environmental Solutions (285 Rambling Rd. East Amherst, NY 14051 716-207-2754) - Cleanup and Landscape Bed Work and Plantings \$13,600.00 (plus undetermined hourly rate for the requested service)
- Restorff's Landscape Service (740 Kenmore Ave. Buffalo, NY 14216 716-835-7434) - Cleanup and Landscape Bed Work and Plantings \$15,720.00 (with options to subtract services)
- Grabber & Sons Inc. (3224 Harlem Rd. Buffalo, NY 14225 716-633-1920) - Cleanup and Landscape Bed Work and Plantings \$37,778.00

Resuming the regular order of business at 7:38 p.m. Chairman Multerer called for approval of the minutes of the previous meeting. Motion by Kwiatkowski, seconded by Galvin to approve the minutes of the Thursday, February 1, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 02/02/2024 Drill Expense Reimbursement Vouchers for Year 2024 sent to Eggertsville Hose Company President Jeffrey L. Gilson.
- 02/02/2024 Email sent to Sunset Bay Volunteer Fire Company advising their bid for the 2008 Pierce Pumper was not successful.
- 02/02/2024 Email sent to Brindlee Mountain Fire Apparatus advising their bid for the 2008 Pierce Pumper was not successful.
- 02/02/2024 Email sent to Command Fire Apparatus advising their bid for the 2008 Pierce Pumper was the successful bid.
- 02/06/2024 Letter sent to Michael P. Rotola with LOSAP Entitlement information including Payment Commencement and Beneficiary Designation Forms. Copy to Penflex.
- 02/06/2024 Letter and LOSAP Entitlement Forms sent to Penflex, Inc. for Donald F. Fetes. Copy to Mr. Fetes.
- 02/06/2024 Email to Eagle Systems with Annual Service Agreement Renewal for Kyocera Copy Machine.
- 02/09/2024 Letter to The Dietrich Law Firm, P.C., with Administrative and Medical Records for David Stephan.
- 02/09/2024 Email to William H. Mattrey, Esq. with copy to Board members cover letter and delivery receipt for documents delivered to The Dietrich Law Firm, P. C. regarding David Stephan.
- 02/09/2024 Letter sent to the New York State Comptroller requesting a sixty-day extension to submit the Year 2023 Annual Update Document. Copy sent to Lumsden & McCormick.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, March 7, 2024

## **Correspondence Sent (continued):**

- 02/11/2024 Letter sent to Firematic Supply Company, Inc. Tonawanda Service Facility advising correspondence should be addressed to the Eggertsville Fire District and not Hose Company and that Engine #1 has been sold and will not require Annual Service.
- 02/13/2024 Length of Service Award Program Year 2023 Data Request Package sent to Penflex, Inc.
- 02/13/2024 Letters sent to John M. Boser, Paige Cosgrove, Andrew Hazzan and Alehandro E. Rodriguez with LOSAP Beneficiary Designation Forms as requested by Penflex, Inc.
- 02/17/2024 Email sent to Occustar Workplace Compliance LLC with authorization for Prospective Firefighter Physical Examination for Robert Byers, 2315 Hopkins Road, Getzville, NY 10468.
- 02/18/2024 Letter sent to Thomas O. Brady, Potter, Harris & Scherrer Agency with March 1, 2024 Insurance coverage renewal documents.
- 02/19/2024 Letter and LOSAP Entitlement Forms sent to Penflex, Inc. for Paul J. McDonald. Copy to Mr. McDonald.
- 02/23/2024 Email sent to Jim Tabor, Firematic Supply Co. Inc. requesting assistance to obtain a duplicate original "Certificate of Origin for a Vehicle" 2008 Pierce Engine #1.
- 02/26/2024 Email sent to Thomas O. Brady, Potter, Harris & Scherrer Agency with revised ESIP Policy Request Form and Terrorism Coverage Form.
- 02/26/2024 Email sent to Jim Tabor, Firematic Supply Co. Inc. with five signed affidavit forms requesting Original Certificates of Origin for a Vehicle for Engine #1, #2, #3, Rescue #5 and Truck #6.
- 02/26/2024 Letter and LOSAP Entitlement Forms sent to Penflex, Inc. for Brian K. Multerer. Copy to Mr. Multerer.
- 02/26/2024 Email letter sent to Damian Blain 197 Minnesota Ave. Buffalo, NY 14214 authorizing a Prospective Firefighter Physical Examination at Occustar Workplace Compliance.
- 02/26/2024 Email letter sent to Logan Morton 171 Callodine Ave. Amherst, NY 14226 authorizing a Prospective Firefighter Physical Examination at Occustar Workplace Compliance.
- 02/26/2024 Email letter sent to Robert Woodford 19 Harcroft Ct. Amherst, NY 14226
- authorizing a Prospective Firefighter Physical Examination at Occustar Workplace Compliance.
- 02/26/2024 Email letter sent to Nicole Woodford 19 Harcroft Ct. Amherst, NY 14226
- authorizing a Prospective Firefighter Physical Examination at Occustar Workplace Compliance.
- 02/26/2024 Email letter sent to Occustar Workplace Compliance with copies of letters to Damian Blain, Logan Morton, Robert Woodford and Nicole Woodford requesting prospective firefighter physical examinations.
- 03/03/2024 Letter sent to the Town of Amherst Highway Superintendent with an updated list of Eggertsville Fire District apparatus purchasing Gasoline and Diesel Fuel at that facility.

## **Correspondence Received:**

- 02/02/2024 Received LOSAP Payment Application Form and related records from Donald F. Fetes.
- 02/06/2024 Received a request from Bill Graczyk, candidate for Director Region #6 AFDSNY, requesting the Boards consideration to vote for him.
- 02/06/2024 Received a request from Robert Monkelbaan, candidate for Director Region #6 ASDSNY, requesting the Boards consideration to vote for him.
- 02/06/2024 Letter received from Pitney Bowes Bank Credit Team, Purchase Power, advising the Eggertsville Fire District Credit limit has been reduced to \$700.00 better reflecting actual usage.
- 02/07/2024 Received the Year 2023 LOSAP Account Statement from RBC Wealth Management, copy sent to Board Members.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, March 7, 2024

## **Correspondence Received (continued):**

- 02/07/2024 Received the January 2024 LOSAP Account Statement from RBC Wealth Management, copy sent to Board Members.
- 02/10/2024 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP transaction on January 31, 2024.
- 02/10/2024 Received Letters from Firematic Supply Company, Inc. advising Annual Service is due on Engine #1, #2 and #3.
- 02/15/2024 Letter received from Snyder Fire Commissioner Thomas A. Merrill requesting the Boards consideration to vote for him as a Region 6 Director of the Association of Fire Districts of the State of New York.
- 02/16/2024 Email received from Occustar Workplace Compliance with current invoice for three prospective firefighter physicals; also advising that a no-call/no-show fee will be added soon in response to a greater number of individuals not showing up for scheduled exams.
- 02/19/2024 Received LOSAP Payment Application Form and related records from Paul J. McDonald.
- 02/22/2023 Email received from the Erie County Board of Elections requesting use of fire district facilities on Tuesday, April 2, 2024 for Presidential Primary Election.
- 02/22/2023 Email received from the Association of Fire Districts of the State of New York regarding proposed changes to the OSHA 1910.156 regulations.
- 02/23/2024 Email received from the Erie County Board of Elections requesting use of fire district facilities on Tuesday, April 30, 2024 for a Special Election.
- 02/23/2024 Email received from The Northwoods Corporation with Insurance Endorsements deleting the Year 2015 Chevrolet Tahoe Rapid Response Vehicle.
- 02/23/2024 Received LOSAP Beneficiary Designation Form mailed to Alejandro E. Rodriguez at 1319 Ransom Road, Grand Island, New York as "Return to Sender-Unable to Forward".
- 02/23/2024 Received LOSAP Payment Commencement Form, etc. mailed Certified with Return Receipt to Stephen Blochwitz, 13059 Dorsch Road, Akron, New York 14001 as "Return to Sender-Unable to Forward".
- 02/23/2024 Letter received from McNeil & Co. advising the legal action brought by Clara Motley-Stanton has been closed however, Gallagher Bassett-Carrier Practice on behalf of Arch Insurance Company paid Clara Motley-Stanton an expense payment of \$7,019.22.
- 02/23/2024 Request to use Fire District Facilities received from Assistant Fire Chief Donald Fetes for Firefighter 1 Training Tuesday's, Thursday's and Sunday's beginning March 12, 2024 and ending May 16, 2024; April 14 & 21 Class to be held at the Tonawanda Fire Tower.
- 02/26/2024 Email received from Thomas O. Brady with revised March 1, 2024 Renewal Proposal along with an ESIP Policy Request Form and Terrorism Coverage Disclosure Notice form with the sale of Engine #1 and Rapid Response Vehicle #5-1 removed from the insurance program.
- 02/26/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated February 15, 2024.
- 02/26/2024 Received LOSAP Payment Application Form and related records from Brian K. Multerer.
- 02/28/2024 Received the Year 2024 Budget Funds from the Town of Amherst Comptroller's Office.
- 02/28/2024 Received Affidavit of Publication from the Amherst Bee for the Legal Notice Year 2024 Regular Board of Fire Commissioner Meeting Dates.
- 02/29/2024 Request received from Donald Fetes to use fire district facilities on May 11, 2024 for an Anniversary Party.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, March 7, 2024

## **Correspondence Received (continued):**

- 02/29/2024 Email received from the Office of the New York State Comptroller confirming the creation of Deputy CFO for Stephen K. Hodges Jr. to be used in conjunction with filing the fire district Annual Update Document.
- 03/04/2024 Email received from Command Fire Apparatus advising they received the New York State Registration Document for the 2008 Pierce Velocity Pumper.
- 03/05/2024 Return to duty letter received from Excelsior Orthopaedics, LLP advising Firefighter Nicholas S. Schmitt may return to duty as of March 11, 2024. Copy forwarded to Occustar Workplace Compliance for their response.
- 03/05/2024 New York State Department of Motor Vehicles confirmation of destruction of Official License Plates for 2008 Pierce Engine #1 and 2015 Chevrolet RR#5-1.
- 03/05/2024 Payment receipt received from the Town of Amherst Clerk for Year 2024 Town and County Taxes.
- 03/05/2024 Received 2024 Assessment Notification from the Town of Amherst increasing the Level of Assessment from 62.00% to 100.00% Equalization Rate.
- 03/05/2024 Email received from the Office of the New York State Comptroller confirming the creation of Preparer User Accounts for Sara Dayton and Mary Young from Lumsden & McCormick to be used in conjunction with filing the fire district Annual Update Document.
- 03/06/2024 Letter received from Firematic Supply Company, Inc. advising Truck #6 is due for New York State Inspection and Annual Service.

Motion by Mastrella, seconded by Kwiatkowski to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- Reported that Firefighter Schaut has requested medical leave.
- Presented the Board with initial options and estimates for the purchase of new self contained breathing apparatus (SCBA) and the associated air fill station modifications or replacement that would be required.
- Requested that the three chief vehicles have the interiors detailed by Loupe Detailing Service for a cost of \$1,125.00.
- Reported that his group as well as the Town of Amherst Emergency Services Department are preplanning for the upcoming eclipse event in April.
- Informed the Board that due to housing needs he may be relocating outside of the residency requirements.
- Notified the Board that Hose Company has one potential new applicant (no name or information available) and asked for approval to obtain a firefighter physical.
- Requested various medical supplies from McKesson Medical for a total cost of \$828.82.

**President's Report:** None

## **Report of Committees**

### **Alarm and Hydrant Committee:**

Multerer stated that hydrant marking will continue as the weather improves. Completion is near.



# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, March 7, 2024

## **Report of Committees (continued)**

### **Apparatus Committee:**

- Braun reported that the sale of Engine #1 is complete.
- The Board discussed the replacement of the aerial and heavy rescue.
- Chief Peters reported that Truck #6 is out for service to install the exhaust extraction tailpipe adapter and a software update to improve the bucket leveling function.

### **Convention Committee:** No Report

### **Finance Committee:**

The Board discussed fund transfers.

### **Health Care Committee:**

Kwiatkowski and Braun relayed a new stipulation from the fire district medical provider regarding individuals that fail to attend their scheduled appointment time; these individuals will be charged a service fee.

### **House Committee:**

- Smith outlined concrete apparatus apron repair options and the Board discussed the overall direction regarding the concrete replacement and repair project; focus the apron work to joint and seam repair.
- The Board reviewed information submitted by the architect regarding building projects and confirmed direction; open to no bollards or boulders, building and garage expansion concepts are acceptable;

### **Information Technology Committee:**

- The Board received a presentation from Assistant Chief Whitehead Jr. regarding the need and potential options for the purchase of software to manage inventory and personnel. The Board was receptive and requested additional cost information at a future meeting.
- The Board discussed the disposal of damaged and malfunctioning computer equipment and explored the purchase of a new system for the AV Cart, and videoconferencing equipment for the Board Room.

### **Inspection Committee:** No Report

### **Insurance Committee:**

Braun updated the Board regarding the annual cost of the insurance premium after adjustments; \$64,000.00.

### **Jacket and Uniform Committee:**

Mastrella presented uniform footwear options and the associated costs. The Board expressed budget concerns but remained open to the possibility of revisiting the topic towards the end of the year.

### **Service Awards Committee:** No Report

Motion by Kwiatkowski, seconded by Galvin to receive and file the committee reports, carried unanimously.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, March 7, 2024

## **Unfinished Business:**

- The Board discussed the received landscaping quotations. Pending confirmation of adjustments and options related to the quotes from Brothers Environmental Solutions and Restorff's Landscape Service, motion by Kwiatkowski, seconded by Mastrella to accept a quotation from Restorff's Landscape Service (740 Kenmore Ave. Buffalo, NY 14216 716835-7434) for cleanup and landscape bed work and plantings for a cost of \$12,495.00, carried unanimously.
- The non-resident firefighter list was received from the Hose Company and meets current policy requirement.
- The Board was updated on the tentative schedule for the installation of the exhaust extraction equipment.
- Assistant Chief Whitehead Jr. revisited the possibility of creating an additional Hose Company logo to be used on apparatus and apparel. The Board continues to be receptive however, before approval of any logo is granted the Board requires confirmation of Hose Company acceptance and a final design.
- Mastrella reported that the New York State Training Stipend Program is active. She will speak with Chief Peters regarding the application process.

## **New Business:**

- Motion by Kwiatkowski, seconded by Mastrella to purchase the items requested by the chief as outlined in his report for a total of \$828.82, carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to tentatively approve a new candidate firefighter physical pending the submittal of the applicant name and information to the secretaries, carried unanimously.
- The Board discussed and is receptive to the SCBA and the associated air fill station modifications or replacement proposed by the chief. Motion by Galvin, seconded by Mastrella to issue a permissive referendum notice to authorize the Eggertsville Fire District to spend up to five hundred thirty thousand dollars (\$530,000.00) for the purchase of self contained breathing apparatus (SCBA) and the potential purchase and installation of an air filling system or the adaption of existing equipment. The cost of this equipment to be paid out of funds presently on deposit in the Capital Reserve Equipment Fund. Chairman Multerer directed Hodges to issue the referendum.
- Motion by Mastrella, seconded by Galvin to approve the use of facilities request from Don Fetes to host the Firefighter I Training Course Tuesday's, Thursday's and Sunday's beginning March 12, 2024 and concluding May 16, 2024 with the condition that on Tuesday, April 2, 2024 for Presidential Primary Election Tuesday, April 30, 2024 for a Special Election, the facility will not be available, carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to approve the use of facilities request from Don Fetes on May 11, 2024 from 6 to 10 pm for a family event, carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to approve the use of facilities request from Patrick Galvin (via the Striejewske family) on April 20, 2024 from 12 to 4 pm for a surprise celebration for Ira Striejewske, carried unanimously.
- Motion by Galvin, seconded by Mastrella to dispose of the three malfunctioning computers (Lenovo laptop S/N PF-1PSK6S, Microsoft Surface S/N 051715283053, and iPad S/N WKFG65R7H6), carried unanimously.
- The Board reviewed and approved the Needs Attention documentation and assignments.
- The Board was informed that an attendance (for two firefighters) refund was requested and approved for the 2024 Fire Department Instructors Conference (FDIC).
- Chairman Multerer adjourned the Regular Meeting scheduled for Thursday, April 4, 2024 and rescheduled it for 7 p.m. on Tuesday, April 2, 2024 with agreement of the Board. Chairman Multerer directed Hodges to issue a legal notice regarding the change.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, March 7, 2024

## **Treasurer's Report:**

- Motion by Kwiatkowski, seconded by Galvin to pay the bills in the amount of \$691,272.78 as detailed on the attached breakdown, carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$6,301.00 from the Key Bank Capital Reserve Land & Building Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the Checking Account for land surveying services by Frandina Engineering and Land Surveying, PC, carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$365.72 from the Key Bank Capital Reserve Land & Building Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the checking account for the scanning of existing building drawings by Ronald Michael Trigilio, architect, carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$250,000.00 from the M&T Bank Budget Fund Checking Account to the M&T Bank Budget Fund Savings Account and to invest up to \$500,000.00 in one or more M&T Bank Certificates of Deposit at the best interest rate and time periods available, carried unanimously.

Motion by Kwiatkowski, seconded by Galvin to adjourn the meeting at 9:22 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, April 2, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer and Smith (non-quorum). Also in attendance: Assistant Chief Whitehead Jr., President Gilson, Braun and Hodges.

Chairman Multerer immediately suspended the regular order of business to review the received Sourcewell contract proposal and specification for a new 100 foot aerial apparatus from Firematic Supply Co. Inc. (340 Sanford Road South Churchville, NY 14428) and Pierce Manufacturing Inc. (P.O. Box 2017 Appleton, WI 54912-2017) for a cost of \$2,549,000.00. Copies to be sent to the fire district attorney and Emergency Vehicle Response (121 Whitlock Road Otisville, NY 10963) for compliance review and feedback.

Resuming the regular order of business at 7:07 p.m. Chairman Multerer called for approval of the minutes of the previous meeting. Motion by Kwiatkowski, seconded by Mastrella to approve the minutes of the Thursday, March 7, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 03/07/2024 Email sent to the New York State Division of Homeland Security and Emergency Services Office of Fire Prevention and Control requesting New York Identification Numbers for Firefighters Argyle, Byers, Demartin, and T. Yap.
- 03/08/2024 Email sent to Air Cleaning Systems Inc. representative Mark Neiswender regarding the upcoming delivery and installation of an exhaust extraction system in the Apparatus Room.
- 03/08/2024 Email sent to Fire District Architect Ronald Trigilio regarding Board feedback related to the ongoing building project site plan.
- 03/11/2024 Email sent to Brothers Environmental Solutions representative Bill Dobson seeking clarification regarding a received quote.
- 03/11/2024 Email sent to Chief Peters regarding the upcoming delivery and installation of an exhaust extraction system in the Apparatus Room that requires his direction and assistance.
- 03/11/2024 Email sent to Firematic Sales Representative Jim Tabor containing the Sourcewell Consortium Procurement document.
- 03/13/2024 Email sent to President Gilson confirming the completion of his verbal request to activate building door access for Executive Board members John Boser and Jeffrey Yap
- 03/15/2024 Email sent to Board members, Chief, President and Custodian that the Board of Elections will not be utilizing fire district for elections in 2024.
- 03/15/2024 Email sent to Board members regarding February and March 2024 LOSAP Payments to deceased member Roger P. Mazikowski.
- 03/15/2024 Letter sent to RBC Wealth Management with updated Certificate of Investment Powers document along with LOSAP Contact List of all Board members.
- 03/15/2024 Letter and LOSAP Beneficiary Designation Form sent to Penflex, Inc. with a copy to John M. Boser.
- 03/21/2024 Email and Letter to Penflex Actuarial Services LLC advising the Board of Fire Commissioners directs the February and March 2024 LOSAP Benefits paid to deceased member Roger P. Mazikowski shall stay with the Estate (Family).
- 03/26/2024 Email sent to the Federal Emergency Management Agency requesting direction and the required documents to complete the program closure process for the EMW-2020-FG-05026 Covid award.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, April 2, 2024

## **Correspondence Sent (continued):**

- 03/26/2024 Email sent to Firematic Supply Co. Inc. representative Jim Tabor regarding performance bond requirements associated with a potential aerial purchase. Corresponding information emailed to the Board of Fire Commissioners for review.
- 03/27/2024 Email sent to William Mattrey Esq. containing an architectural services proposal from Ronald M. Trigilio for legal language review.
- 03/28/2024 Email sent to the New York State Division of Homeland Security and Emergency Services Office of Fire Prevention and Control Standards Unit with the Annual Cancer Disability Benefits Program Attestation and insurance information.
- 03/28/2024 Email sent to William Mattrey Esq. containing proposed performance bond language associated with a potential aerial purchase for review and feedback.
- 03/30/2024 Ninety-three Letters and Annual Participant Statements as of December 31, 2023 sent to LOSAP members.
- 03/30/2024 Letters sent to Kayla M. Hutchinson and Matthew J. Neuman advising their LOSAP membership has been terminated and service credit completely and permanently forfeited.

## **Correspondence Received:**

- 03/07/2024 Email received from the New York State Division of Homeland Security and Emergency Services Office of Fire Prevention and Control with the requested New York Identification Numbers for Firefighters Argyle, Byers, Demartin, and T. Yap.
- 03/07/2024 Email received from The Advertising Center indicating the fire district website storage amount was close to the maximum allotment and that it was increased an additional 100MB.
- 03/08/2024 Received an email from Penflex regarding February and March 2024 LOSAP Program payments made to deceased member Roger P. Mazikowski.
- 03/11/2024 Received information from LaBella Associates regarding New Funding Opportunity Announcement New York State Capital Grants for Fire Companies/Districts, etc. Application deadline is April 30, 2024.
- 03/11/2024 Received information from The Company Hat regarding Made in America Hats for the fire service.
- 03/11/2024 Email received from Brothers Environmental Solutions representative Bill Dobson with clarification regarding a received quote that yes, new mulch and the application of a pre-emergent herbicide is included.
- 03/11/2024 Email received from Firematic Sales Representative Jim Tabor confirming receipt of the Sourcewell Consortium Procurement document.
- 03/12/2024 Received an email from the Erie County Board of Elections advising they will not be utilizing fire district facilities for any elections in 2024 or the foreseeable future.
- 03/12/2024 Received Duplicate Certificate of Origin for a Vehicle from Pierce Manufacturing for 2000 Rescue #5, 2001 Truck #6, 2008 Engine #1 & #2 and 2016 Engine #3. The Original Certificates were turned to the State of New York with the application for Official License Plates.
- 03/12/2024 Received Length of Service Award Program Beneficiary Form from Firefighter John M. Boser.
- 03/14/2024 Received two Policy Change Endorsements from McNeil & Company, Inc. through Arch Insurance Company deleting Commercial Inland Marine Coverage and Commercial Automobile Coverage for the Year 2008 Pierce Pumper.
- 03/17/2024 Received a Check in the amount of \$192.33 from The Northwoods Corporation refund of Insurance Premiums on the Commercial Package Policy and Equipment Floater Policy for removal of Year 2015 Chevrolet Tahoe from fire district insurance coverage.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, April 2, 2024

## **Correspondence Received (continued):**

- 03/17/2024 Received a letter from Penflex, Inc. with the names of eight firefighters to receive retroactive adjustments to their Service Award Payments earned in 2023 and payable for January, February and March 2024.
- 03/21/2024 Received notice of The 70th Annual Meeting and Installation of Officers of the Erie County Fire District Officers Association April 25, 2024 at South Line Fire District #10.
- 03/21/2024 Received notification from Aqua-Systems of WNY that the fire hall lawn sprinkler system is scheduled to be opened on Friday, April 19, 2024.
- 03/21/2024 Received notification from Fire Expo 2024 that their 52nd Annual Expo will be held on May 17 & 18, 2024 at the Pennsylvania Farm Show Complex & Expo Center in Harrisburg, PA.
- 03/21/2024 Received a check in the amount of \$1,750.00 from the Clarion Events, Inc. refund minus cancellation fee for FDIC 2024.
- 03/26/2024 Emails received from the Federal Emergency Management Agency requesting program closure documentation for the EMW-2020-FG-05026 Covid award.
- 03/26/2024 Email received from Firematic Supply Co. Inc. representative Jim Tabor regarding performance bond requirements associated with a potential aerial purchase.
- 03/27/2024 Email received from Emergency Medical Products making notification that as of April 1, 2024 the company will be know as Bound Tree Medical, have a new mailing address and contact information. Customer account information remains unchanged.
- 03/28/2024 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP transaction dated March 18, 2024.
- 03/28/2024 Received Certificate of Liability Insurance and Workers' Compensation from Aon Risk Services Central, Inc. for Dival Safety Equipment, Inc.
- 03/28/2024 Received the Annual Length of Service Award Program Report from Penflex along with Annual Participant Statements as of December 31, 2023.

Motion by Mastrella, seconded by Galvin to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Assistant Chief Whitehead Jr. reviewed the following:

- Updated the Board on the exhaust extraction installation progress in the Apparatus Room; awaiting the installation of the small equipment arm.
- Reported that the New York State Bureau of Emergency Medical Services has certified Rescue #7 for 2024.
- Reviewed several acting chief officer assignments for the month of April 2024.
- Presented the Board with modification options to the air fill station associated with the upcoming purchase of new self contained breathing apparatus (SCBA) in 2024.
- Stated that the annual turnout gear fitting is being scheduled.
- Reported that there is a connectivity issue with the north monitor in the Apparatus Room.
- Circulated a tentative additional Hose Company logo potentially to be used on apparatus and apparel in the future. Additional information and a final design will be presented in the coming months.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, April 2, 2024

## **Chief's Report (continued):**

- Applicants Nicole Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-531-1371 nicolewoodford@livenation.com), Robert Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-894-5087 rwoodford@mercyflight.org), Logan Morton (171 Callodine Ave. Amherst, NY, 14226 716-398-3066 ssm2816@gmail.com), and Damian Blain (197 Minnesota Ave. Buffalo, NY, 14214 631-388-3170 damianbl@buffalo.edu) have completed the physical examination requirements and were approved for membership at the April 1, 2024 meeting of the Eggertsville Hose Company.
- Requested approval to obtain a firefighter physical for candidate Luke Rodriguez (41 Fairfield Ave. Tonawanda, NY, 14223 716-331-7341 [rodriguezluke04@gmail.com](mailto:rodriguezluke04@gmail.com) - Hours Program.
- Requested approval for the following training participation:
  - NYSAFC 2024 Seminar Series September 18, 2024 at the Orchard Park Fire Company (30 School St. Orchard Park, NY 14127) up to 10 firefighters to attend
  - NYSAFC 2024 118th Annual Conference June 12-15, 2024 at the Syracuse Fire Department Training Center (312 State Fair Blvd. Syracuse, NY 13204) for Lieutenant Rogge
- Requested the following equipment:
  - VSP - Vinyl wall wrap for the Training Room for a cost of \$2,995.95
  - The Fire Store - One helmet shield for Firefighter Pleasant for a cost of \$42.99
  - Witmer Public Safety Group - Six sets of turnout gear for Firefighters Boser, Andrew Hazzan, Christina Mastrella, Pleasant, Reji, and Brandon Schmitt at state contract pricing for \$28,226.00
  - Amazon – Four Essential of Firefighting text books (7th edition) for a total cost of \$407.50
- Requested reimbursement in the amount of \$137.99 for Firefighter Reji for damaged eyewear that occurred at a department response on March 30, 2024 on Empress Dr.

**President's Report:** None

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

## **Apparatus Committee:**

- The Board briefly discussed the Sourcewell contract proposal and specification for a new 100 foot aerial apparatus from Firematic Supply Co. Inc. and was informed that the fire district attorney was receptive to proposed performance bond language associated with the purchase. The received documents will be forwarded to the fire district attorney and Emergency Vehicle Response for specification compliance review.
- Braun updated the Board on the 2024 annual ladder testing intent and asked Assistant Chief Whitehead Jr. to provide a desired date.

## **Convention Committee:**

Smith asked the Board to let him know if anyone needed assistance scheduling attendance for upcoming 2024 conventions.

**Finance Committee:** No Report

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

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Patrick M. Galvin  
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Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, April 2, 2024

## **Report of Committees (continued)**

**Health Care Committee:** No Report

### **House Committee:**

- Smith spoke about parking lot blacktop condition concerns regarding salting and options for mitigation and repair.
- Smith provided an update on the direction of the Apparatus Apron repair and recommendations from the architect; one quotation has been obtained and he is awaiting and arranging additional quotes provided the Board is receptive to separating the apron project from the other concrete projects. The Board reconfirmed they were.
- Smith stated that the contracted landscaper will start the grounds cleanup and bed work in the next week or two depending on weather.
- Mastrella met with the caretaker to work on and discuss a number of items; the new grill will require a flame guard and she will obtain a purchase quote; the Club Room table stability concerns were addressed; she is working with the Hose Company regarding a replacement stove that was previously discussed; the fireplace in Front Parlor is no longer functional and she will obtain a quote for replacement or research other options.
- The Board reviewed a quotation from the electrician to convert six Apparatus Room outlets to GFI and add an outlet in the ceiling in the Main Concourse.

### **Information Technology Committee:**

Multerer will have the IT service group look into the monitor connectivity issue in the Apparatus Room.

### **Inspection Committee:**

Galvin briefed the Board on the upcoming Installation and Inspection Dinner.

### **Insurance Committee:**

Braun reported that the necessary information to receive Aon Risk Services Central Inc. insurance certificates via email for DiVal Safety Equipment have been completed.

### **Jacket and Uniform Committee:**

A jacket inspection to create an order has not yet been scheduled. Assistant Chief Whitehead Jr. was asked to follow-up.

### **Service Awards Committee:**

The Board reviewed the Penflex recommended Year 2024 LOSAP contribution of \$56,070.00 for a 95% vested projection. At this time the Board is comfortable making an \$80,000.00 contribution now and an additional amount at years end.

Motion by Kwiatkowski, seconded by Mastrella to receive and file the committee reports, carried unanimously.



# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, April 2, 2024

## **Unfinished Business:**

- Motion by Mastrella, seconded by Galvin to approve Applicants Nicole Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-531-1371 [nicolewoodford@livenation.com](mailto:nicolewoodford@livenation.com)), Robert Woodford (19 Harcroft Ct. Amherst, NY, 14226 716-894-5087 [rwoodford@mercyflight.org](mailto:rwoodford@mercyflight.org)), Logan Morton (171 Callodine Ave. Amherst, NY, 14226 716-398-3066 [ssm2816@gmail.com](mailto:ssm2816@gmail.com)), and Damian Blain (197 Minnesota Ave. Buffalo, NY, 14214 631-388-3170 [damianbl@buffalo.edu](mailto:damianbl@buffalo.edu)), for active service, carried unanimously.
- The Board reviewed the quotations to purchase a replacement laptop for the A/V Cart and a webcam with microphone for the Fire District Board Room. Motion by Galvin, seconded by Mastrella to purchase one Lenovo Laptop with Windows 11 Pro and Microsoft Office Home and Business Suite 2021 (license already owned) installed and one Logitech C920e HD 1080p Mic-Enabled Webcam for a cost of \$1,315.99 from Great Lakes IT Services, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to sell four spare Motorola portable radios (serial #'s R5A 756CVP1019 R5D 756CVP1005 R5I 756CVP1018 E1C 756CVP1010) to the Town of Amherst for a total cost of \$1,000.00 (\$250.00 each), carried unanimously.
- The Board revisited the previous discussion regarding the need for the purchase of software to manage inventory and personnel. Assistant Chief Whitehead Jr. provided a quotation from Alpine Software for a Duty Crew and Maintenance Suite module for an annual cost of \$2,794.00. Motion by Mastrella, seconded by Kwiatkowski to purchase the Duty Crew and Maintenance Suite module for an annual cost of \$2,794.00, carried unanimously.
- The Board discussed and clarified the internal process and possibility of financing a district sponsored training stipend associated with the now active New York State Training Stipend Program; the Board is comfortable allowing the chief to authorize approvals related to the New York State Training Stipend Program; the Board has no interest at this time in funding a district sponsored stipend but will revisit the topic for the 2025 budget.
- The Board discussed the pending Alpine Software RedAlert system update from late last year that contained errors. The Board was comfortable working through those issues and attempting to install the update.

## **New Business:**

- The Board discussed the requested purchase requisition items. The Board had no interest in purchasing the Training Room wall wrapping as presented. Motion by Mastrella, seconded by Galvin to purchase the helmet shield, turnout gear, and firefighting books requested by Assistant Chief Whitehead Jr. as outlined in his report for a total of \$28,674.49, carried unanimously.
- Motion by Kwiatkowski, seconded by Mastrella to approve reimbursement in the amount of \$137.99 for Firefighter Reji for damaged eyewear that occurred at a department response pending the submittal of the Reimbursement Request Form and a copy of the incident documentation where the eyewear was damaged, carried unanimously.
- Motion by Mastrella, seconded by Galvin to approve attendance for Lieutenant Rogge at the NYSAFC 2024 118th Annual Conference June 12-15, 2024 at the Syracuse Fire Department Training Center (312 State Fair Blvd. Syracuse, NY 13204), carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to allow the chief to seek interest for attendance of up to ten firefighters for the NYSAFC 2024 Seminar Series September 18, 2024 at the Orchard Park Fire Company (30 School St. Orchard Park, NY 14127), carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to approve a firefighter physical examination for candidate Luke Rodriguez (41 Fairfield Ave. Tonawanda, NY, 14223 716-331-7341 [rodriguezluke04@gmail.com](mailto:rodriguezluke04@gmail.com)) pending the approval of the Hose Company Investigation Committee, carried unanimously.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, April 2, 2024

## **New Business (continued):**

- Motion by Mastrella, seconded by Kwiatkowski to contract Zacher Electric to convert six Apparatus Room outlets to GFI and add an outlet in the ceiling in the Main Concourse for a cost of \$600.00, carried unanimously.
- Multerer made the Board aware of an issue with an applicant that the Hose Company did not advance through the membership process. A lengthy discussion was held regarding prudent steps to take if necessary.
- The Board held a lengthy discussion regarding the received architectural agreement and language received from the architect. A revised agreement containing suggested language changes from the fire district attorney will be returned for consideration.

## **Treasurer's Report:**

- Motion by Kwiatkowski, seconded by Mastrella to pay the bills in the amount of \$95,102.59 as detailed on the attached breakdown, carried unanimously.
- Motion by Kwiatkowski, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to issue a check from the M&T Bank Budget Checking Account in the amount of \$80,000.00 to RBC Wealth management to be added to the assets of the Length of Service Award Program, carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to pay the invoice from Ronald Trigilio for architectural services for \$1,700.00, carried unanimously.
- Reported that the fire district credit card for Past Commissioner Boehm was cancelled and a new credit card for Smith has arrived.
- Reviewed the certificate of deposit rates and intended funding amounts.

Motion by Kwiatkowski, seconded by Mastrella to adjourn the meeting at 8:59 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, May 2, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer, and Smith. Also in attendance: Chief Peters, Mark Chapin, Jim Tabor (Firematic Supply Company Inc.), Braun and Hodges.

Chairman Multerer immediately suspended the regular order of business to meet with Firematic Supply Company representative, Jim Tabor, to review the previously received Sourcewell Consortium contract and specification for the potential purchase of a 100-foot mid mount platform aluminum body aerial with 300 gallon water tank and 2,000 gallon per minute pump. Tabor was asked to discuss several concerns raised by the fire district's attorney and apparatus consultant. The Board will schedule a meeting with Emergency Vehicle Response to review the Firematic Supply Company response and further discuss their recommendations.

Resuming the regular order of business at 8:18 p.m. Chairman Multerer called for approval of the minutes of the previous meeting. Motion by Mastrella, seconded by Galvin to approve the minutes of the Tuesday, April 2, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 03/03/2024 Letter sent to the Eggertsville Hose Company Treasurer returning an Invoice for IamResponding.com charges that are not the responsibility of the fire district.
- 03/03/2024 Annual Invoice for Crime Policy Coverage sent to the Eggertsville Firemen's Benevolent Association.
- 03/03/2024 Annual Invoices for Crime Policy Coverage, 1937 Mack Pumper and Vehicle Trailer sent to the Eggertsville Hose Company.
- 04/02/2024 Email sent to Firematic Supply Co. Inc. representative, Jim Tabor, confirming receipt of a contract and specification for the potential purchase of an aerial.
- 04/03/2024 Email sent to architect Ronald Trigillio containing suggested changes to his Professional Services Agreement after feedback from the fire district attorney.
- 04/05/2024 Email sent to fire district attorney William Mattery and Emergency Vehicle Response representative, Win Slauch, making notification that a contract and specification for the potential purchase of an aerial has been forwarded to them via USPS for their review and comment.
- 04/06/2024 Email response sent to Air Cleaning Systems Inc. representative, Tony Milanese, regarding scheduling installation of the remainder exhaust extraction equipment on 04/15/2023 and instructions regarding invoicing.
- 04/10/2024 Email sent to Commissioner Smith with the Hotel Tax Exemption document for his upcoming attendance at the Association of Fire Districts of the State of New York conference.
- 04/11/2024 Email letter sent to Lumsden & McCormick, LLP to be forwarded to the Town of Amherst Comptroller requesting Property Tax Revenue Confirmation for Year 2023.
- 04/12/2024 Email sent to FDIC attendees Cosgrove, Andrew Hazan, Peters, and B. Schmitt, regarding lodging arrangements.
- 04/15/2024 Email sent to Emergency Vehicle Response representative, Win Slauch, regarding aerial apparatus contract specification recommendations. Information forwarded to the Board and Chief Peters for review.
- 04/15/2024 Email sent to Restorff Landscape service verifying additional landscaping service is pending warmer weather.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, May 2, 2024

## **Correspondence Sent (continued):**

- 04/15/2024 Email sent to Alpine Software authorizing a Red Alert system update and requesting multiple program function corrections.
- 04/15/2024 Email sent to the Board from the Association of Fire Districts of the State of New York with an urgent call to action regarding proposed OSHA requirements.
- 04/16/2024 Email sent to Occustar owner, Timmothy Knight, regarding an ongoing billing issue from Windsong Radiology associated with Firefighter Timmothy Yap's initial exam.
- 04/23/2024 Email sent to Chief Peters requesting the application status of candidates Clark and Zeitz.
- 04/23/2024 Email sent to Chief Peters requesting confirmation installation and acceptance of the recently installed exhaust extraction equipment in the Apparatus Room.
- 04/23/2024 Email sent to Ronald Trigilio requesting a response regarding the suggested language changes to the Professional Services Agreement for architectural services previously submitted.
- 04/23/2024 Email sent to Chief Peters informing him of the Board decision regarding the New York State Training Stipend process.
- 04/22/2024 Email sent to insurance representative Tom Brady requesting the 2024 Certificate of Liability Insurance for the Hose Company Softball Team.
- 04/23/2024 Email sent to Hose Company Softball Team representative, Andrew Hazzan, with a copy of the 2024 Certificate of Liability Insurance.
- 04/24/2024 Email sent to QuickBooks representative Rhonda Reese Digital Outbound Sales Consultant acknowledging receipt of the assistance offer regarding data migration and indicating potential future contact.
- 04/25/2024 Email sent to the Board with comments from the attorney regarding the aerial apparatus contract specification.
- 04/25/2024 Email sent to William Mattrey with the response from Ronald Trigilio regarding the suggested language changes to the Professional Services Agreement for architectural services.
- 04/28/2024 Invoice sent to the Town of Amherst Department of Emergency Services & Safety for four surplus Motorola APX6000 Portable Radios.
- 04/29/2024 Email sent to the Board with the architectural rendering and information for the potential construction of a permanent awning.

## **Correspondence Received:**

- 04/02/2024 Email received from Firematic Supply Co. Inc. representative, Jim Tabor, making notification of delivery and requesting receipt confirmation of a contract and specification for the potential purchase of an aerial.
- 04/05/2024 Email received from Air Cleaning Systems Inc. representative, Tony Milanese, regarding scheduling installation of the remainder exhaust extraction equipment and invoicing requirements.
- 04/11/2024 Email received from Sheraton Indianapolis City Centre Hotel representative, Jenna Conner-Bates, with credit card authorizations for lodging arrangements.
- 04/12/2024 Email received from Emergency Vehicle Response representative, Win Slauch, with aerial apparatus contract specification recommendations.
- 04/12/2024 Email received from the Association of Fire Districts of the State of New York with an urgent call to action regarding proposed OSHA requirements.
- 04/15/2024 Email received from Restorff Landscape service with an invoice for completed service.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, May 2, 2024

## **Correspondence Received (continued):**

- 04/15/2024 Email received from Chief Peters regarding acting chief assignments while he is out of town attending a conference.
- 04/16/2024 Email received from Occustar owner, Timmothy Knight, regarding an ongoing billing issue from Windsong Radiology associated with Firefighter Timmothy Yap's exam and its correction, and a request to consider discontinuing chest X-rays for physical examinations.
- 04/17/2024 Email received from Assistant Chief Whitehead Jr. with the Reimbursement Request Form from Firefighter Reji seeking reimbursement for damaged eyewear.
- 04/23/2024 Email received from Acorn Insurance with the 2024 Certificate of Liability Insurance for the Hose Company Softball Team.
- 04/24/2024 Email received from QuickBooks representative Rhonda Reese Digital Outbound Sales Consultant offering assistance regarding data migration.
- 04/23/2024 Email received from Ronald Trigilio with a response regarding the suggested language changes to the Professional Services Agreement for architectural services he previously submitted.
- 04/25/2024 Certificate of Completion of Commissioner Training Course from the Association of Fire Districts of the State of New York for Fire Commissioner Tyrone Smith.
- 04/26/2024 Received Tax Cancellations and Refunds authorized by the Erie County Legislature for the calendar year 2023 from the County of Eire Department of Real Property Tax Services in the amount of \$221.14 payable by April 30, 2025.
- 04/26/2024 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP transaction dated 04/17/2024.
- 04/26/2024 Purchase Order received from the Town of Amherst Department of Emergency Services for four Motorola APX6000 surplus Portable Radios \$250.00 each.
- 04/26/2024 Email received from Ronald Trigilio with architectural rendering and information for the potential construction of a permanent awning.

Motion by Smith, seconded by Mastrella to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- Reported that the Apparatus Room exhaust extraction system installation is complete, operational and acceptable.
- Requested approval to dispose of the surplus desk in the Air Fill Room.
- Informed the Board that he will be removing the FOB reader in the Training Room during non drill and meeting events to prevent suspected incident response avoidance concerns. Requested Board options for RedAlert program changes.
- Requested door access to the Mechanics Room for Lieutenant David Rogge.
- Discussed the replacement schedule of Truck #6, Rescue #5, Engine #2 and Rescue #7
- Requested preventive maintenance service for the Amkus system and tools.
- Notified the Board that the 2024 Fire Prevention Open House will be held on August 17, 2024.

# **Eggertsville Fire District**

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## **Commissioners:**

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John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, May 2, 2024

## **Chief's Report (continued):**

- Requested approval to obtain a firefighter physical for the following candidates pending Hose Company Investigation Committee approval:
  - Tessa DeMartin (114 Jenell Dr. Grand Island, NY 14072 716-909-4982 [tdemartin4@gmail.com](mailto:tdemartin4@gmail.com)) - Hours Program
  - Richard Planavsky (162 Meadow Lea Dr. Amherst, NY 14226 [jayplanavsky@gmail.com](mailto:jayplanavsky@gmail.com) 716-534-5686) Hours Program
  - Spencer Rhyans (209 Goulding Ave. Buffalo, NY 14208 [rhyansems58@gmail.com](mailto:rhyansems58@gmail.com) 716-390-7476) - Hours Program
- Requested the following equipment:
  - McKesson Medical - Various medical supplies for a cost of \$690.99
  - DiVal Fire & EMS Supplies - 33 Scott self contained breathing apparatus (SCBA) with 66 cylinders and associated accessories at New York State contract pricing for a cost of \$397,962.50
  - Wall Shields Co. - Five custom desk nameplates for the Hose Company leadership for a cost of \$500.00

**President's Report:** None

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

## **Apparatus Committee:**

- The Board briefly discussed apparatus replacement and the time frame for selling Rescue #5 when a new rescue is ordered.
- Braun reported that a purchase order was previously issued to the Mistras Group for ladder testing. The master mechanic has expressed some concerns with an incident resulting in damage to an aerial involving Mistras Group that continues to be under investigation. At this time the mechanic would like to explore a quote from another source. The Board was supportive of the initiative.

## **Convention Committee:**

Smith reminded the Board that the Firefighters Association of the State of New York convention is scheduled August 8-10, 2024 in Niagara Falls New York. Smith further reported on attendance at the Association of Fire Districts of the State of New York Summit in White Plains New York and urged members to attend the association meetings, of which the next was scheduled for October 2024.

## **Finance Committee:**

The Board discussed fund transfers.

## **Health Care Committee:**

Kwiatkowski reported that the fire district health care provider has requested that the Board consider dropping the option for chest X-rays associated with new candidate physicals. A new doctor with the provider will be reviewing potential new guidelines and provide recommendations.

# **Eggertsville Fire District**

1880 Eggert Road  
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## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, May 2, 2024

## **Report of Committees (continued)**

### **House Committee:**

- Mastrella obtained quotes for fireplace replacement that are estimated to be near \$7,000.00. The Board will discuss replacement further if funds are available at the end of the year; the Kitchen stove protective separation and distance is acceptable. No further action is required; believes there is a concern with the annual suppression system inspection and nozzle placement. Braun will contact the vendor for service and review.
- Smith presented a second estimate to repair the Apparatus Aprons and a quotation for sealing the parking lot crevices.
- The Board reviewed an architectural concept for the potential addition of a permanent awning for inclusion on the pending updated site plan.
- The Board was notified that Aqua Systems has scheduled repair services to the underground lawn sprinkler system on June 18, 2024.

### **Information Technology Committee:** No Report

### **Inspection Committee:**

Galvin reported that the event details are coming together.

### **Insurance Committee:**

Braun stated he needed confirmation of the Hose Company participants for the Group Life Insurance renewal. Chief Peters was unable to assist and referred the questions to the president. Braun will contact President Gilson.

### **Jacket and Uniform Committee:**

Multerer inquired about the status of the jacket inspection. Chief Peters will speak with the equipment officer again.

### **Service Awards Committee:** No Report

Motion by Smith, seconded by Kwiatkowski to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- The Board discussed the self contained breathing apparatus and air fill station upgrade potential purchase. After review, the Board was comfortable with the purchases and wanted to add five additional cylinders to the SCBA order for an additional \$4,500. Motion by Kwiatkowski, seconded by Smith to purchase 33 Scott self contained breathing apparatus with 71 cylinders and associated accessories at New York State contract pricing for a cost of \$402,462.50, carried unanimously. Motion by Mastrella, seconded by Smith to purchase a Baurer CFS-3S 7K system modification and installation to the existing Air Fill Station from the single source regional supplier, Breathing Air Resources, for a cost of \$33,995.00, carried unanimously. All funds for these purchases to made with funds presently on deposit in the Capital Reserve Equipment Fund per the previously approved permissive referendum.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, May 2, 2024

## **Unfinished Business (continued):**

- The Board questioned Chief Peters on the application status of candidates Clark, Rodriguez, and Zeitz and were informed that there was no new information. Motion by Galvin, seconded by Kwiatkowski to terminate the candidacy process for Jamar Clark (425 Callodine Ave. Amherst, NY 14226 716-401-7121 [jclark29@buffalo.edu](mailto:jclark29@buffalo.edu)), Luke Rodriguez (41 Fairfield Ave. Tonawanda, NY, 14223 716-331-7341 [rodriguezluke04@gmail.com](mailto:rodriguezluke04@gmail.com)) and Robert Zeitz (371 Alberta Dr. Amherst, NY 14226 716-717-4534 [zeitze60@gmail.com](mailto:zeitze60@gmail.com)), carried unanimously.
- The Board discussed the quotation for the concrete Apparatus Apron repairs. Galvin, Kwiatkowski and Mastrella suggested additional time would be desirable to review the quotes. As there were not enough votes at this time to move forward, the subject will be discussed at the next meeting. With information regarding the estimated cost of repair available, motion by Mastrella, seconded by Galvin to issue a permissive referendum to authorized expenditure of up to Fifteen Thousand Dollars (\$15,000.00) for the design, engineering, and repair of concrete to the Apparatus Aprons at 1880 Eggert Road. The cost of these services to be paid out of funds presently on deposit in the Capital Reserve Land and Building Fund, carried unanimously.
- The Board reviewed the Rights of Employees to Express Breast Milk in the Workplace Policy to comply with New York State requirements. Motion by Kwiatkowski, seconded by Mastrella to adopt the Rights of Employees to Express Breast Milk in the Workplace Policy, carried unanimously.
- Motion by Galvin, seconded by Mastrella to purchase a replacement stove from Main Ford General Supply for a total cost of \$3,219.99 at the New York State Contract pricing, carried unanimously.
- Motion by Smith, seconded by Kwiatkowski to contract Amherst Sealer to repair the parking lot cracks for a cost of \$3,600, carried unanimously.
- The Board discussed the revised Professional Services Agreement received from the architect; awaiting additional language alterations.

## **New Business:**

- Motion by Smith, seconded by Kwiatkowski to purchase the medical supplies and desk nameplates requested by the chief for a total of \$1,190.99, carried unanimously.
- Motion by Mastrella, seconded by Galvin to contract Fire Rescue Products to provide preventive maintenance and service for the Amkus extrication system and equipment for a total of \$1,913.10, carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to dispose of the surplus desk in the Air Fill Room, carried unanimously.
- Motion by Galvin, seconded by Mastrella to provide door access to the Mechanics Room for Lieutenant David Rogge, carried unanimously. Smith requested that the master mechanic be made aware of the access.
- Motion by Mastrella, seconded by Galvin to approve candidate physical examination to applicants Tessa DeMartin (114 Jenell Dr. Grand Island, NY 14072 716-909-4982 [tdemartin4@gmail.com](mailto:tdemartin4@gmail.com)), Richard Planavsky (162 Meadow Lea Dr. Amherst, NY 14226 [jayplanavsky@gmail.com](mailto:jayplanavsky@gmail.com) 716-534-5686), and Spencer Rhyans (209 Goulding Ave. Buffalo, NY 14208 [rhyanssems58@gmail.com](mailto:rhyanssems58@gmail.com) 716-390-7476) pending the approval of the Hose Company Investigation Committee, carried unanimously.
- Master Mechanic Chapin had previously requested additional hydrant markers for installation on applicable hydrants. Motion by Mastrella, seconded by Kwiatkowski to purchase 50 hydrant markers from Traffic Safety Products for a cost of \$1,968.92, carried unanimously.
- The Board discussed the upcoming meeting of the Erie County Fire District Officers Association on September 18, 2024 to be hosted by the fire district. Braun will obtain more information.



# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, May 2, 2024

## **New Business (continued):**

- Assistant Chief Fetes notified the Board that Captain Trometer is having RedAlert access issues and requested a trash receptacle be delivered by May 8, 2024 to support drill cleanup.

## **Treasurer's Report:**

- Motion by Smith, seconded by Mastrella to pay the bills in the amount of \$141,832.84 as detailed on the attached breakdown, carried unanimously.
- Motion by Kwiatkowski, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$12,261.91 from the Key Bank Capital Reserve Land and Building Fund Money Market Savings Account to the M&T Bank Budget Fund Checking Account to reimburse the Checking Account for the Plymovent Exhaust System by Air Cleaning Systems, Inc., carried unanimously.
- Motion by Smith, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to sell an M&T Bank Budget Fund Certificate of Deposit in the amount of \$500,000.00 for 30 days at 4.50% Interest coming due May 3, 2024 and to transfer \$150,000.00 to the M&T Bank Budget Fund Checking Account and to reinvest the remaining principal and interest in the new M&T Bank Certificate of Deposit for 30+ days at the best interest rate available, carried unanimously.
- Motion by Smith, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to sell a Key Bank Capital Reserve Land and Building Fund Certificate in the amount of \$700,000.00 for 9 Months at 4.20% Interest coming due May 9, 2024 and to reinvest the principal and interest in a new Key Bank Certificate of Deposit and the best interest rate and time period available, carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to authorize the Treasurer or Deputy Treasurer to sell a Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$750,000.00 for 9 Months at 4.20% Interest coming due May 9, 2024 and to reinvest the principal and interest in a new Key Bank Certificate of Deposit at the best interest rate and time period available, carried unanimously.
- Motion by Smith, seconded by Galvin to authorize the Treasurer or Deputy Treasurer to transfer \$2,512.06 from the Capital Reserve Land and Building Fund to the M&T Bank Budget Checking Account and to pay the invoice from Ronald Trigilio for architectural services in the amount of \$2,512.06, carried unanimously.
- Motion by Smith, seconded by Galvin to pay the invoices from Firematic Supply Co. for the annual preventive maintenance (\$3,757.40) and repair (\$4,507.18) for Engine #2 for a total cost of \$8,264.58, carried unanimously.
- Alpine Software has a pending invoice of \$10,990.00 that will be included in next months bills.
- The annual internal audit is underway with results to be available in the coming weeks.

Motion by Mastrella, seconded by Smith to adjourn the meeting at 9:22 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, May 21, 2024

Chairman Multerer called the meeting to order at 7 p.m. in the Fire District Board Room and immediately suspended the regular order of business. A Meeting Waiver Notice was signed by all Board members in attendance.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, and Multerer. Also in attendance: Chief Peters, Assistant Chief Whitehead Jr., Assistant Chief Fetes, Srdjan Sikirica, David Mastrella, Win Slauch (Emergency Vehicle Response) and Hodges. Unavailable: Smith and Braun.

Chairman Multerer thanked everyone for attending, introduced attendees and asked Emergency Vehicle Response representative Slauch to review his observations and recommendations regarding the Sourcewell Consortium contract and specification from Firematic Supply Company for the procurement of a 100-foot mid mount platform aluminum body aerial with 300 gallon water tank and 2,000 GPM pump. The Board and committee members obtained clarification and expanded explanation on several specification and safety related items.

Chairman Multerer resumed the regular order of business at 7:34 p.m.

**Correspondence Sent:** None

**Correspondence Received:** None

**Chief's Report:** No Report

**President's Report:** No Report

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

### **Apparatus Committee:**

The Board held a lengthy discussion regarding the aerial design alterations to be finalized and sent to Firematic Supply Company representative Jim Tabor. The Board was not interested in further exploring a lease option.

**Convention Committee:** No Report

**Finance Committee:** No Report

**Health Care Committee:** No Report

**House Committee:** No Report

**Information Technology Committee:** No Report

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, May 21, 2024

**Inspection Committee:** No Report

**Insurance Committee:** No Report

**Jacket and Uniform Committee:** No Report

**Service Awards Committee:** No Report

Motion by Galvin, seconded by Mastrella to receive and file the committee reports, carried unanimously.

## **Unfinished Business:**

Motion by Mastrella, seconded by Kwiatkowski to accept the aerial design alterations and require boilerplate compliance as follows: Removal of a raised cab, paint air and fuel tanks job color red, designate the requirement for fittings to be compression, preinstall a Plymovent exhaust extraction adaptor, connect the windshield wiper operation to the parking brake with an override option, replace the Kusmaul battery charger with a Chief 60 amp unit, add air horn control for the officer position, reposition one cord reel to the left side of the apparatus, provide the clarified weight calculations, specify and identify on the print the angle of approach and departure and the detailed specifications for the space between each seating position, and full adherence to the road test compliance testing requirements, carried unanimously.

**New Business:** None

**Treasurer's Report:** No Report

Motion by Kwiatkowski, seconded by Galvin to adjourn the meeting at 7:59 p.m., carried unanimously.

([video](#)) - PW: gZTyq57c

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski (remote), Multerer, and Smith. Also in attendance: Chief Peters, President Gilson, Braun and Hodges. Unavailable: Mastrella.

Motion by Smith, seconded by Kwiatkowski to approve the minutes of the Thursday, May 2, 2024 meeting as written, carried unanimously.

Motion by Kwiatkowski, seconded by Smith to approve the minutes of the Thursday, May 21, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 04/10/2024 Email letter made out to the Town of Amherst Department of Real Property Tax Service to obtain the Property Tax Revenue paid to the Eggertsville Fire District in Year 2023, sent to Lumsden & McCormick, LLP.
- 04/17/2024 Email sent to Lumsden & McCormick, LLP, with a detailed Account Breakdown Spreadsheet for questions raised regarding the Year 2023 Annual Audit.
- 04/18/2024 Email sent to Lumsden & McCormick LLP, with an updated Planning and Fraud Assessment breakdown.
- 04/18/2024 In response to an email request nine (9) vouchers paid in Year 2024 were picked up the Lumsden & McCormick, LLP as part of the Year 2023 Fire District Audit.
- 04/30/2024 Letter of representation sent to Lumsden & McCormick, LLP as part of the Year 2023 Fire District Audit.
- 05/04/2024 Email sent to Emergency Vehicle Response representative, Win Slauch, regarding initial feedback from his aerial review service and requesting a meeting to discuss the recommendations further.
- 05/04/2024 Email sent to Chief Peters requesting a grounds maintenance detail be completed.
- 05/04/2024 Email sent to Amherst Sealer requesting they correct the addressee name on a quotation for parking lot services.
- 05/04/2024 Email sent to Firematic Supply Co. representative, Jim Tabor, seeking the previously requested aerial leasing options as discussed on May 2, 2024.
- 05/04/2024 Email sent to the Board with potential dates to meet with Emergency Vehicle Response representative, Win Slauch, regarding the aerial review; date scheduled for 7 p.m. on Tuesday, May 21, 2024 on 05/09/2024.
- 05/06/2024 Email sent to Assistant Chief Fetes notifying him that the the requested trash receptacle will be delivered on May 8, 2024.
- 05/06/2024 Email sent to the Board from the Association of Fire Districts of the State of New York regarding recently proposed OSHA regulations.
- 05/07/2024 Email sent to Captain Jon Trometer seeking explanation and examples of any RedAlert program issues he may be experiencing.
- 05/08/2024 Email sent to Commissioner Smith containing the Expense Reimbursement Form.
- 05/08/2024 Email sent to Attorney William Mattrey requesting the final suggested language changes for the architect Professional Services Agreement.
- 05/08/2024 Email sent to Air Cleaning Systems Inc. representative, Tony Milanese, regarding invoicing status related to FEMA for the recently installed exhaust extraction equipment.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

## **Correspondence Sent (continued):**

- 05/08/2024 Email sent to Jeffrey Yap regarding fire district activity related to the attempted resolution of the Windsong billing issue regarding Junior Firefighter Timothy Yap; release approved by the Board.
- 05/09/2024 Email sent to Firefighter William Bulleigh with the pension contact information per his verbal request.
- 05/09/2024 Email sent to Lieutenant Rogge with his registration and lodging information for the upcoming New York State Association of Fire Chiefs Fire 2024 Conference Attendance.
- 05/13/2024 Letter, Payment Commencement Form and Beneficiary Designation Form sent to Penflex, Inc. for the benefit of Michael P. Rotola. Copy of documents to Mr. Rotola.
- 05/14/2024 Email sent to Hose Company Membership Committee member, Alex Hazzan, notifying him that previous applicant Robert Zeitz will need to be approved at the June meeting of the fire district before a physical examination approval can be issued and to have the chief or president make the request at that time.
- 05/15/2024 Email sent to Chief Peters notifying him that physical examination approvals for applicants DeMartin, and Planavsky will be sent but that previous applicant Rodriguez and Zeitz will need to be approved at the June meeting of the fire district.
- 05/16/2024 Email sent to Air Cleaning Systems Inc. representative, Tony Milanese, making notice of the need for warrantee adjustment to the Plymovent system nozzles due to ground contact upon disconnect.
- 05/16/2024 Email sent to Master Mechanic Chapin notifying him of the addition of Lieutenant Rogge for access to his to his room along with a current list of individuals with access.
- 05/16/2024 Email sent to Commissioner Mastrella requesting an updated quotation for a Kitchen appliance replacement.
- 05/17/2024 Email sent to Mistras Group Inc. cancelling Purchase Order No. B5610 for Aerial and Ground Ladder Testing as directed by the Board of Fire Commissioners.
- 05/17/2024 Email sent to Mistras Group Inc. advising the concerns of the Board of Fire Commissioners regarding the incident with neighboring Brighton Fire District.
- 05/20/2024 Email sent to the Board regarding the Erie County Fire District Officers Association upcoming OSHA 1910 seminar at the Elba fire station on May 30, 2024.
- 05/22/2024 Email sent to Firematic Supply Company representative, Jim Tabor, providing direction and requested specification changes for a potential replacement aerial. Copy to Chief Peters.
- 05/23/2024 Email sent to Occustar representative, Timothy Knight, authorizing physical examinations for firefighter candidates Planavsky and T. DeMartin. Copy to Chief Peters.
- 05/23/2024 Email sent to firefighter candidates Planavsky and T. DeMartin authorizing them to obtain a physical examination. Copies to Chief Peters.
- 05/24/2024 Email sent to Chief Peters and Occustar representative, Timothy Knight, regarding Firefighter Gary Schaut's potential return to duty.
- 05/28/2024 Email sent to the Board regarding the Association of Fire Districts of the state of New York 2024 Annual Meeting and Leadership Expo October 20-23, 2024.
- 05/29/2024 Email sent to Firefighter Gary Schaut providing an update on a potential return to duty.
- 05/30/2024 Email sent to Chief Peters requesting rescue specification clarifications.

# **Eggertsville Fire District**

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Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

## **Correspondence Received:**

- 03/05/2024 Numerous emails received and sent regarding the new Annual Financial Report Software Program with the New York State Comptroller's Office creating positions for the Fire District Treasurer, Fire District Deputy Treasurer and two representatives of Lumsden & McCormick, LLP.
- 03/15/2024 Received engagement letter from Lumsden & McCormick, LLP as part of the Year 2023 Annual Fire District Audit and Annual Financial Report to the New York State Comptroller.
- 04/10/2024 Received a LOSAP Benefit Commencement Letter from Penflex Inc. for Firefighter Paul J. McDonald.
- 04/15/2024 Received an acknowledgement email from RBC Wealth Management for the recent contribution to the Eggertsville Fire District LOSAP Account.
- 04/30/2024 Email received from the New York State Comptroller's Office acknowledging the certification of the Fire District Treasurer for the 12/31/2023 Annual Financial Report.
- 05/02/2024 Email received from Chief Peters outlining certain aerial specification changes recommended by Emergency Vehicle Response.
- 05/03/2024 Communication received from Stonhard representative Justin Hicks seeking to schedule the remaining Apparatus Apron striping from a project in 2023. He was advised of the pending concrete repair project and that the striping would need to be scheduled at a later date.
- 05/06/2024 Email received from the Association of Fire Districts of the State of New York regarding recently proposed OSHA regulations.
- 05/08/2024 Received Certificate of Liability Insurance and Workers' Compensation Insurance from Willis Towers Watson Midwest, Inc. for Davis-Ulmer Sprinkler Company, Inc.
- 05/08/2024 Received Certificate of Liability Insurance and Workers' Compensation Insurance from Arthur J. Gallagher Risk Management Services, LLC for Grove Roofing Services, Inc.
- 05/08/2024 Received Annual Financial Report for December 31, 2023 from Lumsden & McCormick, LLP along with a letter titled Communication with those charged with Governance and Management Letter. Copies provided for each Board Member.
- 05/09/2024 Email received from Firefighter John Buttino with recommendations for uniform parts sourcing.
- 05/10/2024 Email received from Attorney William Mattrey with the final suggested language changes for the architect Professional Services Agreement.
- 05/10/2024 Emails received from Firematic Supply Co. representative, Jim Tabor, with aerial lease options.
- 05/10/2024 Email received from Jennifer Yap confirming that the Windsong billing issue regarding Junior Firefighter Timothy Yap has been resolved.
- 05/10/2024 Email received from WEX Bank advising the fire district Exxon Mobil Business Pro Account has been changed to remove the paper billing requirement.
- 05/13/2024 Email received from Ronald Trigilio with the revised Professional Services Agreement.
- 05/13/2024 Email received from Chief Peters requesting an order of Speedy Dry to replenish stock.
- 05/13/2024 Email received from Hose Company Membership Committee member, Alex Hazzan, requesting a physical examination approval for Robert Zeitz.
- 05/14/2024 Email received from Loupe Detailing, LLC with W-9 Taxpayer Identification Number and Certification.
- 05/15/2024 Email received from Chief Peters requesting physical examination approvals for applicants DeMartin, Planavsky and Roquiquez after receiving approval from the Hose Company Investigation Committee.
- 05/17/2024 Email received from Mistras Group Inc. asking why the Year 2024 Purchase Order for Aerial and Ground Ladder Testing was cancelled.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

## **Correspondence Received (continued):**

- 05/22/2024 Check in the amount of \$93.87 received from The Northwoods Corporation refund on Insurance Premiums on Commercial Package and Floater Policies.
- 05/20/2024 Email received from Chief Peters advising Scott Safety will not apply the 50% discount to the additional SCBA cylinders that were ordered with the new SCBA Equipment.
- 05/20/2024 Email received from Erie County Fire District Officers Association representative, Bob Monkelbaan, regarding the upcoming OSHA 1910 seminar at the Elba fire station on May 30, 2024.
- 05/22/2024 Email received from Firematic Supply Company representative, Jim Tabor, providing a progress update on the requested specification changes for a potential replacement aerial.
- 05/23/2024 Email received from the Association of Fire Districts of the state of New York regarding the 2024 Annual Meeting and Leadership Expo October 20-23, 2024.
- 05/23/2024 Email received from WEX Bank regarding Exxon Mobil Business Account Credit Card Terms and Conditions.
- 05/28/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated May 17, 2024.
- 05/28/2024 Email received from Command Fire Apparatus Testing with Sales Quotation for Aerial Platform and Ground Ladder Testing. Aerial Testing \$750.00 each, Ground Ladder Testing 345 ft. @ \$2.20 per foot = \$759.00, Heat Sensor Labels \$2.25 each, Delays, Standby Time or Partial Testing \$90.00 per hour. Mistras Group Last Service \$850.00 Aerial Testing and \$2.40 per foot for Ground Ladder Testing.
- 05/31/2024 Received a check in the amount of \$1,000.00 from the Town of Amherst for the purchase of four surplus portable radios.
- 05/31/2024 Certificate of Liability Insurance from Moses Insurance Group for Kepco Alarm Inc.
- 05/31/2024 Postcard notice received from Quill LLC regarding OMNIA Partners purchasing cooperative.
- 06/01/2024 Email received from Chief Peters with a partial a response to the rescue specification clarifications request indicating an additional response is pending.

Motion by Smith, seconded by Kwiatkowski to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- Reported an error on the DiVal self contained breathing apparatus quotation that was previously approved; state contract pricing is only applicable to the SCBA equipment and not the accessories. Separate quotations will be obtained for the mask shields.
- The bailout equipment in service is complete. An additional ten sets of gear alterations will be required for an estimated cost of \$8,000.00.
- Reported that the completed Pre-Hospital Emergency Medical Services Agreement has been received. A copy was provided to Secretary Braun.
- Requested approval to obtain a firefighter physical for the following candidates:
  - Luke Rodriguez (41 Fairfield Ave. Tonawanda, NY, 14223 716-331-7341 [rodriguezluke04@gmail.com](mailto:rodriguezluke04@gmail.com)) - Hours Program
  - Robert Zeitz (371 Alberta Dr. Amherst, NY 14226 716-717-4534 [zeitze60@gmail.com](mailto:zeitze60@gmail.com)) - Percentage Program

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

## **Chief's Report (continued):**

- Requested approval to obtain a firefighter physical for the following candidates pending Hose Company Investigation Committee approval:
  - Veronica Anderson (1219 Eggert Rd. Amherst NY, 14226 917-444-0397 [veronica@vpaconsulting.net](mailto:veronica@vpaconsulting.net)) - Undecided membership status
  - Zachary Edwards (102 Clearvale Dr. Buffalo NY, 14225 716-465-5693 [zack.edwards87@outlook.com](mailto:zack.edwards87@outlook.com)) - Hours Program
- Requested the following equipment:
  - Amazon - 192 Silicone wristbands and 40 drawstring backpacks for Fire Prevention Open House for a cost of \$281.86.
  - Lowe's/The Home Depot - Building supplies for Fire Prevention Open House for a cost up to \$1,200.00
  - DiVal - 66 nameplates for Scott AV3000HT masks for a total cost of \$1,287.00

## **President's Report:**

President Gilson requested the Board consider replacing the Television Room monitor and the furnishings in the Front Parlor and Television Room. The Board was receptive and requested additional information.

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

## **Apparatus Committee:**

The Board briefly discussed the replacement of the Heavy Rescue and reviewed the preventive maintenance services required for Engines #2 and #3, Rescue #5, and Truck #6. Smith expressed a desire to see aerial examples in person and was provided information on local departments with similar apparatus.

**Convention Committee:** No Report

## **Finance Committee:**

The Board discussed fund transfers.

## **Health Care Committee:**

The Board discussed the fire district health care providers process change that drops the option for chest X-rays associated with new candidate and existing firefighter physicals. Kwiatkowski stated that he is awaiting official notice from the medical provider.

## **House Committee:**

Smith presented a quotation for landscaping services to add additional plantings around the property, indicated that the parking lot surface repair is pending, and discussed including an enclosure to the front of the building to display the Hose Cart and 1937 Mack Pumper. This would allow the utilization of the garage space for needed storage. The Board was receptive.



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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

## **Report of Committees (continued)**

### **Information Technology Committee:**

Multerer reported that Alpine Software is almost ready to deploy a number of RedAlert program updates.

### **Inspection Committee:**

The Board discussed their observations of the apparatus and personnel during the Annual Inspection on June 1, 2024.

### **Insurance Committee:** No Report

### **Jacket and Uniform Committee:**

Multerer stated that the jacket inspection was completed and the results are pending from the equipment officer.

### **Service Awards Committee:** No Report

Motion by Smith, seconded by Galvin to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- Chief Peters residency is changing to outside of the fire district in August of this year. Peters requested that the Board allow him to complete his Year 2024 term and consider revising the residency requirement to allow him to seek an additional term. Motion by Smith, seconded by Kwiatkowski to table this discussion until the July meeting, carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to contract Webb Concrete Repair to mend the concrete joints on the Apparatus Aprons for a cost of \$10,000.00, carried unanimously.
- The Board discussed the annual ladder inspection. Motion by Smith, seconded by Kwiatkowski to have Command Fire Apparatus Testing LLC perform the annual testing for a cost of \$1,509.00 and \$2.25 per heat sensor label as required, carried unanimously.
- The Board reviewed the revised Professional Services Agreement received from the architect. Motion by Smith, seconded by Galvin to authorize Chairman Multerer to sign the agreement as written, carried unanimously.
- The Board discussed the upcoming meeting of the Erie County Fire District Officers Association on September 18, 2024 to be hosted by the fire district.
- The Board discussed the revised Sourcewell Consortium contract and specification for the potential purchase of a 100-foot mid mount platform aluminum body aerial with 300 gallon water tank and 2,000 gallon per minute pump. Several items appear to remain in need of correction. The document is being reviewed by the fire district attorney and apparatus consultant.
- The Board again revisited the topic of officer qualifications. Chief Peters indicated that no new information is available but he is still working on the subject and will continue to do so in the coming months. At this time the Board will leave this item off the discussion agenda until a Board member or the Hose Company Leadership has actionable recommendations to review.

# **Eggertsville Fire District**

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Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

## **New Business:**

- Motion by Galvin, seconded by Smith to purchase the items requested by the chief as outlined in his report for a total of \$2,768.86, carried unanimously.
- The Board reviewed a quotation from Fire & Rescue Products for the required replacement of the hydraulic lines on Rescue #5. Motion by Galvin, seconded by Smith to have Fire & Rescue Products replace the hydraulic lines on Rescue #5 for a total cost of \$4,139.44, carried unanimously.
- Motion by Galvin, seconded by Smith to approve an additional ten sets of turnout pants to be retrofitted for bailout by DiVal Fire & EMS Supplies for a cost not to exceed \$8,000.00, carried unanimously.
- Motion by Galvin, seconded by Smith to approve a return to duty physical examination for Firefighter Schaut, carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to authorize a physical examination for candidates Luke Rodriguez (41 Fairfield Ave. Tonawanda, NY 14223 716-331-7341 [rodriguezluke04@gmail.com](mailto:rodriguezluke04@gmail.com)) - Hours Program, and Robert Zeitz (371 Alberta Dr. Amherst, NY 14226 716-717-4534 [zeitze60@gmail.com](mailto:zeitze60@gmail.com)) - Percentage Program. Individuals to be approved for active status pending physical examination results and Hose Company approval, carried unanimously.
- Motion by Smith, seconded by Kwiatkowski to to authorize a physical examination pending Hose Company Investigation Committee approval for applicants Veronica Anderson (1219 Eggert Rd. Amherst NY, 14226 917-444-0397 [veronica@vpaconsulting.net](mailto:veronica@vpaconsulting.net)) - Undecided membership status, and Zachary Edwards (102 Clearvale Dr. Buffalo NY, 14225 716-465-5693 [zack.edwards87@outlook.com](mailto:zack.edwards87@outlook.com)) - Hours Program. Individuals to be approved for active status pending physical examination results and Hose Company approval, carried unanimously.
- The Board questioned Chief Peters on the application status of candidate Spencer Rhyans and was informed that there was no need to proceed further with the membership process. Motion by Galvin, seconded by Kwiatkowski to terminate the candidacy process for Spencer Rhyans (209 Goulding Ave. Buffalo, NY 14208 [rhyanssems58@gmail.com](mailto:rhyanssems58@gmail.com) 716-390-7476), carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to contract Restorff's Landscaping Service to add additional plantings around the property for a cost of \$2,475.00, carried unanimously.
- Chairman Multerer adjourned the Regular Meeting scheduled for July 4, 2023 and rescheduled it for 7 p.m. on Thursday, July 11, 2024. Chairman Multerer directed Hodges to place a legal notice regarding the rescheduled meeting.

## **Treasurer's Report:**

- Motion by Smith, seconded by Kwiatkowski to pay the bills in the amount of \$234,220.22 as detailed on the attached breakdown, carried unanimously.
- Motion by Smith, seconded by Galvin to authorize the Treasurer or Deputy Treasurer to transfer \$49,560.26 from the M&T Bank Capital Reserve Equipment Fund Savings Account to the M&T Bank Budget Fund Checking Account to reimburse the Checking Account for the payment to Fire & Rescue Products for the Amkus & DeWalt Rescue Equipment, carried unanimously.
- Motion by Kwiatkowski, seconded by Smith to sell an M&T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$200,000.00 for 90 days at 4.25% Interest coming due July 2, 2024 and to transfer the principal and interest to the M&T Bank Capital Reserve Equipment Fund Savings Account, carried unanimously.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, June 6, 2024

## **Treasurer's Report (continued):**

- Motion by Galvin, seconded by Smith to sell an M&T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$750,000.00 for 90 days at 4.25% Interest coming due July 2, 2024 and to reinvest the Principal and Interest in a new M&T Bank Capital Reserve Truck Fund Certificate of Deposit for the best time period and interest rate available, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to approve the reimbursement of \$1,078.16 to Tyrone Smith for expenses while attending the Association of Fire Districts of the State of New York Summit in White Plains New York, carried unanimously.
- Braun reported that Lumsden & McCormick LLP finished the Year 2023 Annual Update Document and Audit Report. Each Board members has been issued a copy of the report. Motion by Kwiatkowski, seconded by Galvin to receive and file the Year 2023 Annual Update and Audit Report with a copy forwarded to the Town of Amherst, carried unanimously.
- Reported an issue with an M&T Bank transfer due to the slow response form the bank regarding certificate of deposit transfer requests. This concern is being addressed.

Motion by Galvin, seconded by Kwiatkowski to adjourn the meeting at 8:13 p.m., carried unanimously.

([video](#)) - PW: tX379vWe

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, July 11, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer, and Smith. Also in attendance: Assistant Chief Whitehead Jr., Assistant Chief Donald Fetes, Michale Flynn, Barndon Schmitt, David Mastrella, Chief Peters, Braun and Hodges.

Motion by Kwiatkowski, seconded by Smith to approve the minutes of the Thursday, June 6, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 06/03/2024 Email sent to Alpine Software checking on the status of fire district software corrections.
- 06/04/2024 Email sent to Outsource Receivables Management Inc. regarding a harassing collection notice received by Firefighter Andrew Hazzan informing them that the line of duty medical expenses were previously paid and all questions should be directed to the Fire Districts of New York Mutual Insurance Co. Inc.
- 06/05/2024 Email sent to insurance representative Thomas Brady requesting a certificate of liability insurance to provide to United Auto Towing 3740 Sheridan Drive Amherst, NY 14226 to support an upcoming training event.
- 06/05/2024 Email sent to the Board containing the final revision of the architectural Professional Services Agreement.
- 06/05/2024 Email sent to Firematic Supply Company representative Jim Tabor acknowledging the receipt of the revised aerial specification.
- 06/05/2024 Email sent to fire district attorney William Mattrey and Emergency Vehicle Response consultant Win Slauch, containing the revised aerial specification contract documents. Copy to the Board.
- 06/05/2024 Email sent to the Office of Fire Prevention and Control requesting New York State Identification Numbers for Probationary Firefighters Blain, Morton, N. Woodford, R. Woodford, and DeMartin.
- 06/05/2024 Email sent to Assistant Chief Fetes with the New York State Identification Numbers for Probationary Firefighters Blain, Morton, N. Woodford, R. Woodford, and DeMartin.
- 06/05/2024 Email sent to Alpine Software Support regarding pending RedAlert system corrections and updates.
- 06/05/2024 Email sent to Captain Sikirica with a copy of the certificate of liability insurance to provide to United Auto Towing 3740 Sheridan Drive Amherst, NY 14226 to support an upcoming training event.
- 06/09/2024 Letter sent to Ms. Laura Mazikowski regarding Group Life Insurance Payment on the life of Roger P. Mazikowski.
- 06/09/2024 Letter sent to Mr. Paul J. McDonald regarding Group Life Insurance Payment on the life of James McDonald.
- 06/09/2024 Email sent to Command Fire Apparatus Testing with Purchase Order for Aerial and Ground Ladder Testing with Tax Exempt Certificates and a W-9 Form.
- 06/10/2024 Email authorization sent to Occustar representative Timothy Knight and Firefighter Gary Schaut authorizing a return to duty physical for Firefighter Schaut. Copy to Chief Peters.
- 06/11/2024 Email sent to architect Ronald Trigilio containing the signed Professional Services Agreement.
- 06/13/2024 Email authorization sent to Occustar representative Timothy Knight and firefighter candidates Anderson, Edwards, Planavsky, and Zeitz authorizing a physical examination. Copies to Chief Peters.
- 06/13/2024 Email sent to the Board regarding the revised aerial specification contract documents.
- 06/15/2024 Email sent to Firematic Supply Co. representative Jim Tabor outlining required revised aerial specification contract items. Copy to Chief Peters.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, July 11, 2024

## **Correspondence Sent (continued):**

- 06/18/2024 Email sent to Ms. Karen Blochwitz with LOSAP Payment Commencement Form, Beneficiary Designation Form and copies of previous correspondence returned to the district.
- 06/19/2024 Letter and Year 2023 Annual Financial Report sent to the Town of Amherst Clerk as required by Laws of the State of New York.
- 06/20/2024 Email sent to Fire-Rescue International Conference management inquiring on the registration status for Commissioner Smith to attend the the 2024 Fire-Rescue International Conference August 14-16, 2024 in Dallas Texas.
- 07/05/2024 Email to Erie County Fire District Officers Association Secretary McCullough regarding requirements for September 18, 2024 Association at Eggertsville.
- 07/09/2024 Email sent to James McDonald, son of James P. McDonald with contact information of former and current LOSAP Vendors.

## **Correspondence Received:**

- 06/05/2024 Email received from insurance representative Andrea Bauer with a certificate of liability insurance to provide to United Auto Towing 3740 Sheridan Drive Amherst, NY 14226 to support an upcoming training event.
- 06/05/2024 Email received from the Office of Fire Prevention and Control requesting New York State Identification Numbers for Probationary Firefighters Blain, Morton, N. Woodford, R. Woodford, and DeMartin.
- 06/07/2024 Email response received from attorney William Mattrey regarding the revised aerial specification contract documents.
- 06/09/2024 Email response received from Emergency Vehicle Response consultant Win Slauch regarding the revised aerial specification contract documents.
- 06/14/2024 Information received from Pinsky Law Group, PLLC regarding Monthly Policy Service for Fire Departments and Ambulance Services for a \$1,500.00 annual fee.
- 06/17/2024 Email received from Commissioner Smith regarding required registration attendance arrangements for the 2024 Fire-Rescue International Conference August 14-16, 2024 in Dallas Texas.
- 06/18/2024 Email received from Ms. Karen Blochwitz regarding Stephen Blochwitz LOSAP Benefits.
- 06/19/2024 Data Sheet received from Eagle Systems showing Epson AM-C4000 low power copy machine.
- 06/19/2024 Email received from Firefighter Schaut reporting his return to duty physical examination was completed.
- 06/20/2024 Email response received from Fire-Rescue International Conference representative Tammy Wightman with information regarding required registration attendance arrangements for Commissioner Smith.
- 06/24/2024 Email received from ESO Solutions with new remittance address for fire district payments by check.
- 06/25/2024 Certificate of Liability Insurance and Workers' Compensation Insurance received from US Select Insurance for John's Towing and Storage.
- 06/25/2024 Request to use fire district facilities received from David Rogge for his son's Birthday Party on August 25, 2024.
- 06/25/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated June 17, 2024.
- 06/25/2024 N. Y. S. Dept. of Environmental Conservation Div. of Solid & Hazardous Materials Regulated Medical Waste Tracking Form received from Stericycle, Inc. for a pickup dated 05/31/2024.

# **Eggertsville Fire District**

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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, July 11, 2024

## **Correspondence Received (continued):**

- 07/05/2024 Email received from Erie County Fire District Officers Association Secretary advising requirements for September 18, 2024 Association meeting at Eggertsville.
- 07/05/2024 Email received from Chief Peters regarding acting chief officer assignments through July 8, 2024 during the absence of Assistant Chief Whitehead Jr.; Captain Flynn to fill. Copy to the Board.
- 07/05/2024 Email received from the Office of Fire Prevention and Control requesting New York State Identification Numbers for Probationary Firefighters Anderson, Edwards, Planavsky, and Zeitz. Copy to Assistant Chief Fetes.
- 07/07/2024 Notice received from KBS Innovations advising their Responder Pro Right Angle and Lighthawk Lanterns are made in the United States.
- 07/08/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated July 1, 2024.
- 07/08/2024 Email received from James McDonald, son of James P. McDonald with questions regarding LOSAP Benefits.
- 07/11/2024 Letter received from Alexander Hazzan in support of Chief Peters serving out the balance of his term in 2024.
- 07/11/2024 Letter received from Andrew Hazzan in support of Chief Peters serving out the balance of his term in 2024.

Motion by Mastrella, seconded by Smith to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- Updated the Board on the repair status of Truck #6 and its expected return to service in the coming days.
- Inquired on the procurement progress for the requested self contained breathing apparatus (SCBA) mask labels and shields. Braun confirmed he received the required quotations.
- Informed the Board that he will be meeting with Hose Company Apparatus Committee at 6 p.m. on July 22, 2024 to review the replacement aerial and rescue specifications.
- Requested approval to obtain a firefighter physical for the following candidate pending the results of the Hose Company Investigation Committee:
  - Alana Dixie (630 Lisbon Ave, Buffalo, NY 14215 [alanadixie23@gmail.com](mailto:alanadixie23@gmail.com) 716-359-1500)
- Requested the following equipment:
  - MES - Tools for a total cost of \$1,345.00
  - The Home Depot - Supplies for bailout equipment maintenance and hand tool reconditioning for a total cost of \$373.76
  - DiVal Safety - Gemtor bailout harnesses for a total cost of \$3,068.05
  - Witmer Public Safety - Boots and carabiners for a total cost of \$470.00
  - Hook N Ladder Leather - Box light straps for a total cost of \$265.00
  - McKesson - Various medical supplies for a total cost of \$1,320.15

**President's Report:** None

# **Eggertsville Fire District**

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## **Appointed Officers:**

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, July 11, 2024

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

### **Apparatus Committee:**

The Board briefly reviewed a revised aerial replacement contract proposal from Firematic Supply Company through the Sourcewell Consortium. Copies will be sent to the Board, apparatus consultant and attorney for review and comment.

**Convention Committee:** No Report

### **Finance Committee:**

Braun report on the following financial activity: On May 10, 2024 sold a Key Bank Capital Reserve Land and Building Fund Certificate of Deposit in the amount of \$700,000.00 for 9 months at 4.20% interest, total return on the investment \$722,376.66; May 10, 2024 purchased a Key Bank Capital Reserve Land and Building Fund Certificate of Deposit in the amount of \$722,376.66 for 335 days at 4.20% interest, coming due April 10, 2025; May 10, 2024 sold a Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$750,000.00 for 9 months at 4.20% interest, total return on the investment \$773,975.00; May 10, 2024 purchased a Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$773,975.00 for 335 days at 4.20% interest, coming due April 10, 2025; May 13, 2024 sold an M&T Bank Budget Fund Certificate of Deposit in the amount of \$500,000.00 for 30 days at 4.50% interest, total return on the investment \$503,194.53; May 13, 2024 purchased an M & T Bank Budget Fund Certificate of Deposit in the amount of \$353,194.53 for 30 days at 4.50% interest, coming due July 12, 2024; May 13, 2024 transferred \$150,000.00 from the M&T Bank Budget Fund Certificate of Deposit to the M&T Bank Budget Fund Checking Account; July 1, 2024 sold an M&T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$750,000.00 for 90 days at 4.25% interest, total return on the investment \$757,968.75; July 1, 2024 purchased an M&T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$757,968.75 for 6 Months at 4.20% interest coming due January 1, 2025; July 1, 2024 sold an M & T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$200,000.00 for 90 Days at 4.25% interest, total return on the investment \$202,125.00.; July 1, 2024 closed an M&T Bank Capital Reserve Equipment Fund Certificate of Deposit and had the principal and interest transferred to the M&T Bank Capital Reserve Equipment Fund Savings Account.

**Health Care Committee:** No Report

### **House Committee:**

- Smith presented options for a summer landscape cleanup and the possibility of the caretaker absorbing the winter salting responsibilities. The Board was receptive to additional landscape service but after a brief review of the salting requirements, indicated it was preferable to address salting issues and cost within the contract to vendors.
- Smith provided additional details and a drawing to build a memorial area and display structure allowing the relocation of existing garage space for needed storage. The Board was receptive and instructed Smith to obtain construction pricing and have the project identified on a site plan.
- The Board reviewed and revised the Needs Attention Project List.

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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, July 11, 2024

## **Report of Committees (continued)**

### **Information Technology Committee:**

The Board was presented a proposal from Eagle Systems Technologies with two options to replace the no longer supported malfunctioning copier.

### **Inspection Committee:** No Report

### **Insurance Committee:**

Braun reported that he has been working with members of the Roger Mazikowski and James McDonald families regarding Group Life Insurance death benefit payments.

### **Jacket and Uniform Committee:**

The Board briefly discussed the recently completed inspection of jackets. The Board was not ready to initiate a purchase at this time as there is some interest in changing the jacket style. The Jacket and Uniform Committee members will research options.

### **Service Awards Committee:** No Report

Motion by Mastrella, seconded by Smith to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

The Board revisited the topic of Chief Peters pending residency change to outside of the fire district in August of this year. Peters previously requested that the Board allow him to complete his Year 2024 term and consider revising the residency requirement to allow him to seek an additional term. Motion by Kwiatkowski, seconded by Galvin to enter Executive Session at 7:52 p.m. to discuss a personnel matter related to the performance and potential dismissal of Chief Peters. All members of the public were excused. The Board exited Executive Session at 8:18 p.m. on a motion by Mastrella, seconded by Galvin, carried unanimously. The public was invited to return to the meeting. Chairman Multerer called for a motion to retain Chief Peters, regardless of residency, until the end of his term on December 31, 2024; motion by Galvin, seconded by Mastrella to allow Chief Peters to complete his Year 2024 term while's living outside of the fire district territory, carried unanimously. Multerer informed Chief Peters that the Board will not be altering the existing residency requirements and the Hose Company should submit their chief officer nominations for Year 2025 accordingly.

### **New Business:**

- Motion by Smith, seconded by Mastrella to purchase the items requested by the chief as outlined in his report for a total of \$5,123.20, carried unanimously.
- Motion by Mastrella, seconded by Galvin to contract Restorff's Landscape Service to perform shrub trimming, weeding, and plant maintenance for a cost not to exceed \$1,750.00, carried unanimously.



# **Egbertsville Fire District**

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Patrick M. Galvin  
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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, July 11, 2024

## **New Business (continued):**

- Motion by Galvin, seconded by Kwiatkowski to purchase an Epson AM C4000 color multifunctional copier with staple and facsimile options from Eagle Systems Office Technologies to replace obsolete equipment for a total cost of \$6,042.00 at the New York State purchase price, carried unanimously. The new machine will be monitored and serviced under the existing Annual Service Agreement and the obsolete machine will be removed and disposed of by Eagle Systems Office Systems Office Technologies.
- Motion by Mastrella, seconded by Galvin to approve a physical examination for Alana Dixie (630 Lisbon Ave, Buffalo, NY 14215 alanadixie23@gmail.com 716-359-1500) pending the results of the Hose Company Investigation Committee, carried unanimously.
- Mastrella asked Chief Peters if he had any recommendation for the implementation of officer qualification. He did not. Mastrella briefed the Board on New York State attorney general opinion (No 97-49) which identifies, "the establishment of qualifications to hold line offices in a fire department of a fire district are established solely by the board of fire commissioners of the fire district" and provided an example of prerequisite line officer training requirements. The Board held a lengthy discussion regarding timing, content, and pending changes to federal regulations. Chairman Multerer asked Chief Peters and all commissioners to submit their recommendation to Mastrella in the coming weeks.

## **Treasurer's Report:**

- Motion by Smith, seconded by Mastrella to pay the bills in the amount of \$76,229.82 as detailed on the attached breakdown, carried unanimously.
- Motion by Galvin, seconded by Smith to approve the travel expense reimbursement, New York State Association of Fire Chiefs in Syracuse, NY for David Rogge II, in the amount of \$415.26, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to approve the payment of \$16,068.00 to Witmer Public Safety Group for received Turnout Equipment, carried unanimously.
- Motion by Smith, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to sell an M&T Bank Budget Fund Certificate of Deposit in the amount of \$353,194.53 for 30 days at 4.50% interest and to reinvest \$200,000.00 in a new M&T Bank Budget Fund Certificate of Deposit for 30 days at the best available interest rate and to transfer \$153,194.53 plus interest to the M&T Bank Budget Fund Checking Account, carried unanimously.
- Motion by Smith, seconded by Kwiatkowski to approve the payment of \$3,500.00 to Amherst Sealing for completed parking lot service repairs.

Motion by Kwiatkowski, seconded by Galvin to adjourn the meeting at 8:39 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, July 11, 2024

The Eggertsville Fire District Board of Commissioners entered Executive Session at 7:52 p.m. to discuss a personnel matter related to the performance and possible dismissal of Chief Peters on a motion by Kwiatkowski, seconded by Galvin, carried unanimously.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer, and Smith. Also in attendance: Braun and Hodges.

The Board held a lengthy discussion regarding Chief Peters performance and fire district policy adherence.

The Board exited Executive Session at 8:18 p.m. on a motion by Mastrella, seconded by Galvin, carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, August 1, 2024

Vice Chairman Kwiatkowski called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer (remote non-quorum), and Smith. Also in attendance: Chief Peters, President Gilson, David Mastrella, Braun and Hodges.

Vice Chairman Kwiatkowski suspended the regular order of business at 7:26 p.m. to hear from fire district architect Ronald Trigilio regarding various building projects and the status of the site plan.

Vice Chairman Kwiatkowski resumed the regular order of business and called for a motion to approved the minutes of the previous meeting. Motion by Mastrella, seconded by Smith to approve the minutes of the Thursday, July 11, 2024 Regular and Executive Session Meeting as written, carried unanimously.

## **Correspondence Sent:**

- 07/11/2024 Email sent to NFPA Customer Service regarding their continued failure to remove the tax that was charged to the fire district for the renewed annual online access.
- 07/15/2024 Email sent to Firematic Supply Company representative Jim Tabor acknowledging the receipt of the revised aerial specification.
- 07/15/2024 Email sent to fire district attorney William Mattrey and Emergency Vehicle Response consultant Win Slauch, containing the revised aerial specification contract documents. Copy to the Board.
- 07/18/2024 Confirmed with the New York State Comptroller's Office that Brian K. Multerer is COB and Raymond F. Braun in CFO.
- 07/18/2024 Completed signing of Modern Disposal Services Service Agreement for Weekly Toter Trash Service.
- 07/18/2024 Letter and required documents sent to Thomas O. Brady regarding the Eggertsville Fire District Group Life Insurance Benefit for deceased member James P. McDonald. Copy sent to James M. McDonald.
- 07/18/2024 Email sent to Ronald Trigilio requesting that future invoices for architectural services be submitted before the end of a month to allow timely processing.
- 07/22/2024 Email sent to Catholic Health Systems Buffalo representative Emily James requesting a copy of the current medical director license per the existing agreement. Obtained.
- 07/24/2024 Email sent to the Board containing the revised Needs Attention Project List.
- 07/25/2024 Email sent to ESI Employee Assistance Group representative Jamie Randorf confirming receipt of his request for a revised coverage census. Copy to Chief Peters.
- 07/29/2024 Email sent to the Board and Hose Company leadership containing the tentative ESI Employee Assistance Group 2024 Fire District Census list.
- 07/31/2024 Email sent to Firematic Supply Company representative Jim Tabor requesting a revised contract proposal for the potential purchase of a replacement aerial containing the Sourcewell Consortium contract number. Copy to the Board and Chief Peters.
- 07/31/2024 Email sent to Ronald Trigilio requesting the return of building blueprints.

## **Correspondence Received:**

- 07/10/2024 Email received from the New York State Comptroller's Office requesting confirmation on contacts for the Board Chairman and Secretary/Treasurer.
- 07/12/2024 Email received from Commissioner Mastrella containing the New York State Attorney General opinion regarding qualification required to hold line officer positions.

# **Egbertsville Fire District**

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## **Commissioners:**

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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, August 1, 2024

## **Correspondence Received (continued):**

- 07/13/2024 Email received from Chief Peters requesting a new access FOB be issued to Firefighter Nicole Woodford after she misplaced the one issued to her.
- 07/15/2024 Letter received from Penflex, Inc. advising LOSAP Payments to Brian K. Multerer will commence August 1, 2024.
- 07/15/2024 Notice received from Stokes, Visca, Hucko & Barone, LLC regarding their services as Certified Public Accountants.
- 07/15/2024 Documents received from James M. McDonald, son of deceased member James P. McDonald regarding the claim for Group Life Insurance Benefits.
- 07/15/2024 Notice from Occustar Workplace Compliance that they are moving from 4267 Transit Road, Williamsville, New York 14221 to 539 Cleveland Drive, Cheektowaga, New York 14225.
- 07/16/2024 Email received from Modern Disposal with a new Service Agreement for Toter Trash Service.
- 07/17/2024 Email received from NFPA Customer Service indicating that they are looking into the taxation request.
- 07/18/2024 Email received from Alpine Software Corp. regarding proposed OSHA regulations and how it may impact the RedNMX Software program. Copied to Board members and Chief Peters.
- 07/19/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated July 19, 2024.
- 07/22/2024 Email received from McKesson Medical sales representative Eugene Cox requesting a copy of a current medical director license. Provided.
- 07/24/2024 Email response received from Emergency Vehicle Response representative Win Slauch outlining his recommendations regarding the revised aerial specification documentation. Copy forwarded to the Board and receipt confirmation sent to Win Slauch.
- 07/25/2024 Email received from Sourcewell Government Accounts representative Autumn Bungum with purchase process instructions in response to a fire district telephone inquiry.
- 07/25/2024 Email received from Chief Peters regarding ESI EAP management contact seeking a revised coverage census.
- 07/26/2024 Email received from McKesson Medical sales representative Eugene Cox requesting a completed Letter of Affiliation from the medical direction physician. Request forwarded to Catholic Health Systems Buffalo representative Emily James. Provided.
- 07/30/2024 Email received from ESI Employee Assistance Group representative Jamie Randorf outlining a new benefit. Copy forwarded to the Board and President Gilson.
- 07/31/2024 Email received from Chief Peters requesting temporary House Committee Room access for Captain Sikirica.
- 07/31/2024 Email received from Chief Peters requesting additional information regarding open specification requirements related to the potential purchase of a replacement aerial containing via the Sourcewell Consortium. Response provided and copied to the Board.

Motion by Galvin, seconded by Mastrella to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- Reviewed the status of the replacement rescue.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, August 1, 2024

## **Chief's Report (continued):**

- Requested the use of Unit #7-1 to attend the Clarence Center Labor Day weekend celebration on September 7, 2024.
- Requested approval to obtain a firefighter physical for the following candidates pending Hose Company Investigation Committee approval:
  - Angelina Illas (177 William Street City of Tonawanda, NY 14150 716-344-7787 [angelinallas04@gmail.com](mailto:angelinallas04@gmail.com)) - Hours Program
  - Clarence Quarles (200 Sunshine Dr. Amherst, NY 14226 716-465-8121 [cjquarles12@gmail.com](mailto:cjquarles12@gmail.com)) - Hours Program
- Requested the following equipment:
  - Saia Communications - Minitor VI pagers for a total cost of \$9,749.00
  - Amazon - Absorbent pads for a total cost of \$91.99
  - The Fire Store - Hose washing equipment and leather helmet fronts for Firefighter Benson and Firefighter Michelin for a total cost of \$895.00
  - FM Communications - Locker nameplates for up to 16 firefighters for a cost to be determined

## **President's Report:**

President Gilson reviewed the following:

- Discussed reimbursement for the 2024 Installation and Inspection Dinner
- Requested approval for the following training participation to enhance department operations:
  - Pinsky Law Group Board of Director Training for Fire Companies and EMS Agencies at the Turning Stone Resort October 25-26th, 2024. Attendees: Storfer, J. Christopher, Cumpston, and Stephan.

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

## **Apparatus Committee:**

- The Board discussed the the revised Sourcewell Consortium Aerial Contract from Firematic Supply Company / Pierce Manufacturing.
- Chief Peters briefed the Board on the direction of a replacement rescue and provided specification details to the Board; Galvin relayed his positive observation from attending a meeting of the Hose Company Apparatus Committee; the Board was receptive to the design and will continue to move forward and seek a proposal through the Sourcewell Consortium; the proposal draft will be circulated to the Board in the coming weeks.

## **Convention Committee:**

Smith briefly reviewed the upcoming available conferences.

## **Finance Committee:**

The Board discussed fund transfers.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, August 1, 2024

## **Report of Committees (continued)**

### **Health Care Committee:**

Chief Peters reported that the Annual Firefighter Physical session at the fire station will be held at 5 p.m. on Wednesday, October 2, 2024 and that the list of applicable firefighters will be sent to the secretaries.

### **House Committee:**

- Smith reviewed the need to repair a parking lot receiver and presented a quotation for lighting replacement in the west rooms of the Apparatus Room.
- The Board discussed the 2024/2025 snow plowing and salting services solicitation process for the upcoming season that will run November 1, 2024 to March 31, 2025. Pleased with the performance of Concept Concrete Construction (8846 Goodrich Rd. Clarence Center, NY 14032) the last two season, the contractor will be asked if they are interested in continuing the service and if so, to submit a proposal. Galvin will make contact and request a proposal. Smith will research fair market rates.

### **Information Technology Committee:**

Multerer reported that the current Sonicwall TZ300w router is no longer supported and needs to be replaced.

### **Inspection Committee:** No Report

### **Insurance Committee:**

Braun reported that he has continued to work with members of the Roger Mazikowski and James McDonald families regarding Group Life Insurance death benefit payments.

### **Jacket and Uniform Committee:** No Report

### **Service Awards Committee:** No Report

Motion by Galvin, seconded by Mastrella to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- The Board held a lengthy discussion regarding the proposed building projects and site plan. Motion by Smith, seconded by Galvin to have the architect revise the site plan to expand the pole barn to 60x20 feet, add the 3,000 square foot storage building, west fencing, and a permanent awning. Once complete, the plan can be submitted to the Town of Amherst for review, carried unanimously.
- Motion by Mastrella, seconded by Galvin to authorize Chairman Multerer to sign the contract from Firematic Supply Company for a Pierce manufactured 100-Foot Mid Mount Platform Aluminum Body Aerial with 300 Gallon Water Tank and 2,000 GPM Pump per the accepted specification through the Sourcewell Consortium Contract #113021-OKC for the amount of \$2,563,000.00, carried unanimously.
- The Board continued the discussion regarding the possibility of changing the jacket style. The Board is waiting for additional Hose Company feedback before a final review next month.

# **Egbertsville Fire District**

1880 Egbert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, August 1, 2024

## **Unfinished Business (continued):**

- The Board held a lengthy discussion regarding the implementation of officer qualifications and pending federal regulations. Chief Peters stated that he is seeking in use examples from area departments and that his group is discussion options. Vice Chairman Kwiatkowski asked the Board to conduct further research for additional discussion next month.

## **New Business:**

- Motion by Smith, seconded by Mastrella to purchase the items requested by the chief as outlined in his report for a total of \$986.99, carried unanimously.
- Motion by Smith, seconded by Mastrella to purchase Minitor pagers for a total cost of \$9,749.00 at New York State Purchase Contract pricing. Equipment funding to be drawn from the Capital Reserve Equipment Fund pending permissive referendum approval and/or budget funding, carried unanimously. Vice Chairman Kwiatkowski directed Hodges to place a permissive referendum legal notice to spend up to \$4,000.00 for the purchase Minitor pagers towards the total cost of \$9,749.00. The cost this equipment to be paid out of funds presently on deposit in the Capital Reserve Equipment Fund.
- Motion by Galvin, seconded by Smith to approve physical examinations for candidates Angelina Illas (177 William Street City of Tonawanda, NY 14150 716-344-7787 angelinallas04@gmail.com) and Clarence Quarles (200 Sunshine Dr. Amherst, NY 14226 716-465-8121 cjquarles12@gmail.com) pending Hose Company Investigation Committee approval, carried unanimously.
- The Board questioned Chief Peters on the application status of candidate Luke Rodriguez and was informed that there was no need to proceed further with the membership process. Motion by Mastrella, seconded by Galvin to terminate the candidacy process for Luke Rodriguez (41 Fairfield Ave. Tonawanda, NY, 14223 716-331-7341 rodriguezluke04@gmail.com), carried unanimously.
- Motion by Galvin, seconded by Mastrella to approve the training request to send Storfer, J. Christopher, Cumpston, and Stephan to the Pinsky Law Group Board of Director Training for Fire Companies and EMS Agencies at the Turning Stone Resort October 25-26th, 2024 for a cost of \$1,250.00, carried unanimously.
- The Board discussed the need to repair a failing parking lot receiver and the obtained verbal quote from Amherst Paving for a cost of \$1,500.00. Galvin requested additional information regarding the steps to be taken by the contractor during repair. Motion by Mastrella, seconded by Smith to contract Amherst Paving to repair the parking lot receiver for a cost not to exceed \$1,500.00 pending receipt of a formal quote with repair method details, carried unanimously.
- Motion by Smith, seconded by Mastrella to contract Zacher Electric to upgrade the lighting to LED in the Apparatus Room west offices for a cost not to exceed \$4,000.00. Project funding to be drawn from the Capital Reserve Land and Building Fund pending permissive referendum approval, carried unanimously. Vice Chairman Kwiatkowski directed Hodges to place a permissive referendum legal notice to spend up to \$4,000.00 for the upgrade of the lighting to LED in the Apparatus Room west offices. The cost this project to be paid out of funds presently on deposit in the Capital Reserve Land and Building Fund.
- Motion by Mastrella, seconded by Galvin to purchase a new Sonicwall TX370w with installation from Great Lakes IT Services to replace obsolete equipment for a cost not to exceed \$1,500.00, carried unanimously.
- The Board reviewed the EAP Census list. Motion by Mastrella, seconded by Smith to approve and submit the list as written to ESI, carried unanimously.
- Motion by Mastrella, seconded by Galvin to approve the use of facilities request from David Rogge for a children's party on August 25, 2024 from 12 to 4 p.m., carried unanimously.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, August 1, 2024

## **New Business (continued):**

- Motion by Galvin, seconded by Mastrella to approve the use Unit #7-1 to attend the Clarence Center Labor Day weekend celebration on September 7, 2024, carried unanimously.
- Vice Chairman Kwiatkowski reminded the Board that the budgeting session will be held Thursday September 5, 2024 at 5 p.m. Mastrella will arrange dinner.

## **Treasurer's Report:**

- Motion by Galvin, seconded by Mastrella to pay the bills in the amount of \$95,555.33 as detailed on the attached breakdown, carried unanimously.
- Motion by Mastrella, seconded by Smith to authorize the Treasurer or Deputy Treasurer to transfer \$1,200.00 from the Key Bank Capital Reserve Land & Building Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the Budget Checking Account for a payment to Ronald Michael Trigilio, Architect, carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$6,000.00 from the M&T Bank Capital Reserve Truck Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the Checking Account for a payment to Emergency Vehicle Response, carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to sell an M&T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$1,500,000.00 for 12 months at 4.98% interest coming due August 4, 2024 and to reinvest the principal and interest in a new M&T Bank Capital Reserve Truck Fund Certificate of Deposit for the best interest rate and time period available, carried unanimously.
- Motion by Mastrella, seconded by Galvin to authorize the Treasurer or Deputy Treasurer to sell an M&T Bank Capital Reserve Equipment Fund Certificate in the amount of \$300,000.00 for 12 months at 4.98% interest coming due August 4, 2024 and to transfer the principal and interest to the M&T Bank Capital Reserve Equipment Fund Savings Account, carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to sell an M&T Bank Budget Fund Certificate of Deposit in the amount of \$200,000.00 for 30 days at 4.50% interest coming due August 11, 2024 and to transfer \$100,000.00 plus interest to the M&T Bank Budget Fund Checking Account and to reinvest the remaining \$100,000.00 in a new M&T Bank Budget Fund Certificate of Deposit for 30 days at the best available interest rate, carried unanimously.

Motion by Mastrella, seconded by Galvin to adjourn the meeting at 8:44 p.m., carried unanimously.

## **Supplemental:**

Board approval was obtained for the following: Use of facilities request from Kiel Gentry for a children's party on August 24, 2024 from 4 to 7 p.m.; use of personnel and apparatus to attend the Erie County Fair firefighter award presentation to Past Chief Buttino on August 7, 2024 at the county fair grounds, and the Miracle League Firefighter Day in Grand Island on August 25, 2024.



## **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

### **Commissioners:**

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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

### **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, August 1, 2024

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, September 5, 2024

Chairman Multerer called the meeting to order at 5 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer, and Smith. Also in attendance: Chief Peters, President Gilson, Braun and Hodges.

Chairman Multerer immediately suspended the regular order of business to work on the Year 2025 Budget.

The Board members and chief collaborated to assemble the tentative Year 2025 Fire District Budget of \$1,606,285.00. After completing all of the necessary calculations, the tentative budget will be sent to the Town of Amherst Clerk and Comptroller. Additionally, a legal notice will be published announcing that the Annual Fire District Budget Hearing will be held on Tuesday, October 15, 2024 as required by New York State that the hearing be held during the third week of October. At 6:13 p.m. the Board members and the Eggertsville Hose Company leadership continued their budget discussion over dinner from Dinosaur Bar-B-Que (301 Franklin St. Buffalo, NY 14202) as follows: Apparatus replacement, fire station furniture needs, changes within the fire service.

Chairman Multerer resumed the regular order of business at 6:50 p.m. and called for the approval of minutes from the previous meeting.

Motion by Smith, seconded by Mastrella to approve the minutes of the Thursday, August 1, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 08/01/2024 Email sent to Firematic Supply Company representative Jim Tabor containing the signed Sourcewell Consortium Aerial Apparatus Contract. Confirmation from Jim Tabor that the contract was received and the order placed.
- 08/05/2024 Email sent to ESI Employee Assistant Group representative Jamie Randorf containing the Eggertsville Fire District 2024 EAP Census.
- 08/05/2024 Email sent to architect Ronald Trigilio requesting updates to the site plan project. Received. Copied to the Board.
- 08/05/2024 Emails sent to Hose Company executive officers Storfer, Christopher, Cumpston, and Stephan with event and lodging registration confirmation for their upcoming Pinsky Law Group Board of Director Training for Fire Companies and EMS Agencies at the Turning Stone Resort October 25-26th, 2024. Copy to President Gilson.
- 08/05/2024 Email sent to Command Fire Apparatus Testing advising repairs on Truck #6 have been completed and requesting they schedule the fire district for Aerial and Ground Ladder Testing.
- 08/06/2024 Email letter sent to M&T Bank requesting they renew the Capital Reserve Truck Fund Certificate of Deposit in the amount of \$1,500,000.00 for 12 months at 4.00% interest.
- 08/06/2024 Email letter sent to M&T Bank requesting they close the Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$300,000.00 for 12 months at 4.98% interest and transfer the principal and interest to the M & T Bank Capital Reserve Equipment Fund Savings Account.
- 08/08/2024 Email sent to Thomas O. Brady with requested Beneficiary Designation Form for James P. McDonald.
- 08/08/2024 Email sent to Lieutenant Andrew Hazan requesting substitutions for discontinued medical equipment contained in a previous McKesson Medical order. Copies to Chief Peters and Equipment Officer Flynn.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, September 5, 2024

## **Correspondence Sent (continued):**

- 08/08/2024 Email sent to Builders Hardware representative Carl Rafferty requesting a quotation for the purchase of building FOB devices and seeking an update on previously requested building FOB reader equipment replacements.
- 08/12/2024 Email sent to Builders Hardware requesting five replacement MT15 Key Readers under warranty to replace the five taken out of service as non-functioning.
- 08/12/2024 Email letter sent to M&T Bank requesting they close a Budget Fund Certificate of Deposit in the amount of \$200,000.00 for 30 days at 4.50% interest and to reinvest \$100,000.00 for 30 days at 4.50% interest and transfer the remaining principal and interest into the M&T Bank Budget Checking Account.
- 08/12/2024 Email sent to Chief Peters and Captain Sikirica regarding the scheduled delivery of a trash receptacle to support the Fire Prevention Open House. Copy to Caretaker Christopher.
- 08/12/2024 Email sent to Ronald Trigilio with Board instructions to move forward to obtain site plan approval with the Town of Amherst. Confirmation of receipt received.
- 08/14/2024 Follow-up email sent to NFPA Customer Service regarding their continued failure to remove the tax that was charged to the fire district for the renewed annual online access. Corrected and refunded.
- 08/22/2024 Filed updated Tax Exemption Certificates with McKesson Medical-Surgical Government Solutions for fire district purchases.
- 08/22/2024 Emailed updated Tax Exemption Certificates to WEX Bank for Exxon Mobil Product purchases for fire district vehicles.
- 08/27/2024 Sixty-five letters sent to All Active Firefighters and support personnel with Group Life Insurance Beneficiary Designation Forms.
- 08/29/2024 Email to Timothy Knight of Occustar Workplace Compliance LLC authorizing fire district physicals for candidates Angelina Illas and Alana Dixie. Copy to Chief Peters. Follow-up communication with Knight regarding their business relocation scheduled for October or November of this year.
- 08/29/2024 Emails sent to candidates Angelina Illas (177 William Street City of Tonawanda, NY 14150 716-344-7787)
- and Alana Dixie (630 Lisbon Ave. Buffalo, NY 14215 716-359-1500) authorizing a fire district physical. Copy to Chief Peters.
- 08/30/2024 Email sent to candidate Angelina Illas at a revised email address authorizing a fire district physical.
- 09/02/2024 Email sent to Chief Peters and President Gilson instructing that future candidate applications should be submitted for Board approval prior to the fire district meeting, conforming to past practice. Copy to the Board.
- 09/03/2024 Email sent to Fire Commissioner Patrick M. Galvin with a candidate letter form for placing his name on the ballot for the annual election for Fire Commissioner.
- 09/04/2024 Email sent to Prospective Firefighter Clarence Quarles with instructions for obtaining his fire district physical examination.
- 09/04/2024 Email sent to Occustar Workplace Compliance with authorization for fire district physical exam for prospective firefighter Clarence Quarles.

## **Correspondence Received:**

- 08/01/2024 Email received for Firematic Supply Company representative Jim Tabor containing updated Sourcewell Consortium aerial apparatus specification and contract documents.
- 08/01/2024 Email received from Chief Peters requesting lieutenant building access for Alex Rodriguez.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, September 5, 2024

## **Correspondence Received (continued):**

- 08/01/2024 Email received from Chief Peters containing information regarding the 2024 Annual Firefighter Physical scheduled for 5:00 p.m. October 2, 2024 at the fire station.
- 08/03/2024 Email received from Commissioner Mastrella requesting use of the district credit card and tax exemption documentation to arrange the upcoming Budget Meeting meal. Provided.
- 08/05/2024 Communication received from Chief Peters requesting building access be discontinued for separated firefighters Damian Blain and Michael Griener.
- 08/08/2024 Email received from ESI Employee Assistant Group representative Jamie Randorf outlining agreement costs, savings options, and a request to meet with the Board. Receipt confirmation sent and original forwarded to the Board and Chief Peters.
- 08/08/2024 Email received from the New York State Comptroller's Office advising the OCS's Online Services application will be replaced with a new OSC Contact Management System effective August 13, 2024.
- 08/08/2024 Letter received from McNeil & Co. regarding the Group Life Insurance Claim filed on behalf of James P. McDonald.
- 08/13/2024 Letter received from Fire Districts of New York Mutual Insurance Co. Inc. advising the cost of Volunteer Firefighter Benefit Law and Workers' Compensation Insurance will increase 15% to 20% in 2025 and the fire district should budget accordingly.
- 08/14/2024 Email received from EMS Coordinator Hazan with the requested medical supply replacement order. Placed.
- 08/15/2024 Email received from John Buttino with resource information regarding cooperate agreement options.
- 08/15/2024 Email received from Jim Tabor of Firematic Supply Company requesting an additional format version of the the signed Sourcewell Consortium Aerial Apparatus Contract. Provided.
- 08/19/2024 W-9 Taxpayer Identification Certification received from Command LLC for the annual Aerial and Ground Ladder Testing.
- 08/21/2024 Email received from Commissioner Mastrella requesting EAP program usage data for the previous year. Obtained and provided to the Board.
- 08/21/2024 Email received from Commissioner Multerer reporting acting chief assignments while Chief Peters is out of town.
- 08/23/2024 Email received from Jim Tabor of Firematic Supply Company with the required aerial purchase performance bond documentation. Original to be received via UPS.
- 08/23/2024 Copy of letter received from McNeil & Co. to James McDonald with payment of Group Life Insurance Benefit for full and final settlement in the amount of \$10,345.23.
- 08/23/2024 Notice received from Aqua-Systems of WNY that the Winterization Appointment for the underground lawn sprinkler system has been scheduled for Tuesday, September 17, 2024.
- 08/23/2024 Notice received from Kohler Awning Inc. requesting dates for the Fall Removal and Spring Installation of the Awning and Side Curtains.
- 08/28/2024 Emails received from Chief Peters and Alex Hazzan of the Hose Company Membership Committee reporting that applicants Dixie and Illas were approved by the Hose Company Membership Committee.
- 09/01/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated 08/20/2024.
- 09/03/2024 Email received from Fire Commissioner Patrick M. Galvin advising he intends to run for a Five Year Term for Fire Commissioner beginning in January 2025.

# Egbertsville Fire District

1880 Eggert Road  
Egbertsville, NY 14226-2233

## Commissioners:

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## Appointed Officers:

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, September 5, 2024

## Correspondence Received (continued):

- 09/04/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated 08/28/2024.

Motion by Smith, seconded by Kwiatkowski to receive and file the correspondence, carried unanimously.

## Chief's Report:

Chief Peters reviewed the following:

- Requested that the Board consider adding electrical outlets between the apparatus that would drop from the ceiling and the purchase of replacement furniture for the Television Room and Front Parlor. The Board directed Peters to obtain more information regarding the furniture request, examples of the specific need for the electrical outlet addition, and then revisit the discussion at a later date.
- Reported that applicants Alana Dixie (630 Lisbon Ave, Buffalo, NY 14215) and Angelina Illas (177 William Street City of Tonawanda, NY 14150) have completed the physical examination requirements and are pending membership approval at the next meeting of the Egbertsville Hose Company.
- Requested approval to obtain firefighter physicals for the following candidates:
  - Austin Buczynski (Hartford Rd. Amherst, NY 14226 [a28243735@gmail.com](mailto:a28243735@gmail.com) 716-290-6286) Junior Firefighter
  - Casey Burnett (352 Capen Blvd. Amherst, NY 14226 [cburnett1998@icloud.com](mailto:cburnett1998@icloud.com) 716-424-7775) - Percentage Member
  - Kittu Rao (1323 Deer Lakes Dr. Amherst, NY 14228 [krao903@gmail.com](mailto:krao903@gmail.com) 410-458-9703) - Hours Program
  - Alex Reagan Witkowski (5654 Broadway Ave. Lancaster, NY 14086 [awitt1168@gmail.com](mailto:awitt1168@gmail.com) 716-955-9678) - Hours Program.
  - Viktoria Zhylinska (643 Aurora Street. Lancaster, NY 14068 [viktoriyazhyhlińska@gmail.com](mailto:viktoriyazhyhlińska@gmail.com) 716-335-3824) - Hours Program
  - Caroline Konen (3990 Bailey Ave. Apt E Amherst, NY 14226 [cjkonen0201@gmail.com](mailto:cjkonen0201@gmail.com) 262-498-9907) - Hours Program

Requested the following equipment:

- Witmer - Uniform breast badge, helmets, safety glasses, and helmet fronts for a total cost of \$6,125.00
- Grainger - Assorted batteries for a total cost of \$165.92
- The Home Depot - Measuring wheel for a total cost \$64.97

President's Report: None

## Report of Committees

Alarm and Hydrant Committee: No Report

Apparatus Committee: No Report

Convention Committee: No Report

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, September 5, 2024

## **Report of Committees (continued)**

### **Finance Committee:**

The Board discussed fund transfers.

### **Health Care Committee:**

Kwiatkowski reported that the annual physical examination requirement letters to firefighters have been sent.

### **House Committee:**

- Smith updated the Board on the following building projects; concrete repair to the aprons - Webb Concrete Repair has gone out of business. The MJA Company had also submitted a quote for the repair and is the secondary option; received site plan review feedback from the Town of Amherst that may require variance clarification and approval due to the loss of parking lot islands and green space over the years. Smith will engage the fire district attorney.
- The Board discussed the seasonal removal and return of the rear awning. Braun will notify Kohler Awning to remove and store the awning during the First two weeks of October and reinstall it anytime during the first two weeks of May 2025.

### **Information Technology Committee:**

The Board reviewed the operational progress with the recently installed Red Alert module to manage hours firefighters.

### **Inspection Committee:**

Braun reviewed information to be given to President Gilson requesting additional documentation on the Year 2024 Installation Dinner reimbursement request and advising those items that are not reimbursable from the fire district.

### **Insurance Committee:**

Braun reported that Group Life Insurance Enrollment Forms were received from Richard A. Belke, James J. Christopher, John H. Daniels Jr., Patrick M. Galvin, Brandon Schmitt, Nicholas Schmitt, Jeffrey A. Yap, and Timothy J. Yap. Smith expressed an interest in eliminating the age reduction coverage after an individual reaches age 75. A spirited discussion was held and Braun was asked to check with the insurance carrier regarding the cost to maintain full coverage for all ages.

### **Jacket and Uniform Committee:**

The Board revisited the previously completed inspection of jackets and continued discussion on the potential of changing the jacket style. Multerer reported he will be looking at some additional examples in the coming weeks.

### **Service Awards Committee:** No Report

Motion by Mastrella, seconded by Smith to receive and file the committee reports, carried unanimously.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, September 5, 2024

## **Unfinished Business:**

- Motion by Mastrella, seconded by Galvin to approve applicants Alana Dixie (630 Lisbon Ave, Buffalo, NY 14215 alanadixie23@gmail.com 716-359-1500) and Angelina Illas (177 William Street City of Tonawanda, NY 14150 716-344-7787 angelinallas04@gmail.com) for active service pending physical examination results and Hose Company membership approval, carried unanimously.
- Smith revisited the option to construct a structure onto the front of the building to house antique fire apparatus. The Board was supportive and authorized Smith to have the fire district architect continue working on the design and construction cost estimates per the existing Architectural Services Agreement and identified the following tentative project construction phase sequence of (A) antique apparatus addition, (B) exterior concrete work, (C) perimeter fencing, (D) outbuildings, (E) permanent awning on a motion by Mastrella, seconded by Kwiatkowski, carried unanimously.
- Motion by Mastrella, seconded by Galvin to contract Concept Concrete Construction for snow plowing and salting services for the 2024-2025 season – November 1, 2024 to April 15, 2025 for a cost of \$5,948.25 for snow plowing and \$210.00 for each application of salt, as needed to be determined by the contractor, carried unanimously.
- The Board held a lengthy discussion on the topic of officer qualifications and potential pending federal fire service requirements. Kwiatkowski updated the Board on his recent research. Chief Peters indicated that no new information is available but he and his staff are researching recommendations. While the Board awaits further information, they will monitor fire service requirements and recommendations and will revisit the topic in the coming months with the 2025 Hose Company leadership. Chairman Multerer did not rule out forming a subcommittee; Mastrella expressed a desire to adhere to her previously submitted recommendations.
- Galvin reminded the Board and verified preparations for the upcoming Erie County Fire District Officers Association Meeting on Wednesday, September 18, 2024 at 7 p.m.

## **New Business:**

- Motion by Smith, seconded by Galvin to purchase the items requested by the chief as outlined in his report for a total of \$6,125.00, carried unanimously.
- Motion by Galvin, seconded by Mastrella to approve physical examinations for applicants Austin Buczynski (Hartford Rd. Amherst, NY 14226 a28243735@gmail.com 716-290-6286), Casey Burnett (352 Capen Blvd. Amherst, NY 14226 cburnett1998@icloud.com 716-424-7775), Kittu Rao (1323 Deer Lakes Dr. Amherst, NY 14228 krao903@gmail.com 410-458-9703), Alex Reagan Witkowski (5654 Broadway Ave. Lancaster, NY 14086 awitt1168@gmail.com 716-955-9678), Viktoria Zhylynska (643 Aurora Street. Lancaster, NY 14068 viktoriyazhylynska@gmail.com 716-335-3824), and Caroline Konen (3990 Bailey Ave. Apt E Amherst, NY 14226 cjkonen0201@gmail.com 262-498-9907) pending the approval of the Hose Company Investigation Committee and the submittal of individuals applications to the four district secretaries, carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to purchase two Stihl electric blowers from Hectors Hardware & Paint Company for a total cost of \$370.00, carried unanimously.
- Motion by Mastrella, Second by Smith to cancel the previously issued purchase order to Webb Concrete Repair and contract The MJA Company to mend the concrete joints on the Apparatus Aprons for a cost of \$12,500.00, carried unanimously.
- The Board briefly discussed the options for use of the non American Heart Association compliant Cardio Pulmonary Resuscitation training equipment. Motion by Mastrella, seconded by Galvin to dispose of the obsolete non AHA complaint CPR equipment, carried unanimously.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, September 5, 2024

## **New Business (continued):**

- The Board reviewed the ESI Employee Assistance Program renewal options. Motion by Kwiatkowski, seconded by Galvin to renew the ESI EAP program for a cost of \$2,900.00 with the option to contract trauma response for an additional cost as needed, carried unanimously.
- Motion by Galvin, seconded by Mastrella to approve attendance at the NYS Government Procurement Conference November 21-22, 2024 for Hodges, carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to hold the Annual Fire District Budget Hearing on Tuesday, October 15, 2024 at 7:00 p.m. local time, carried unanimously.

## **Treasurer's Report:**

- Motion by Mastrella, seconded by Galvin to pay the bills in the amount of \$83,935.25 as detailed on the attached breakdown, carried unanimously.
- Motion by Kwiatkowski, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$33,995.00 from the M&T Bank Capital Reserve Equipment Fund Savings Account to the M&T Bank Budget Fund Checking Account to reimburse the Checking Account for the payment to Breathing Air Resources for the air filling station upgrade, carried unanimously.
- On August 14, 2024 sold an M&T Bank Budget Fund Certificate of Deposit in the amount of \$200,000.00 for 30 days at 4.50%, interest earned \$775.09 and transferred \$100,775.09 to the M&T Bank Budget Checking Account.
- On August 14, 2024 Purchased an M&T Bank Budget Fund Certificate of Deposit in the amount of \$100,000.00 for 30 days at 4.50% interest coming due September 12, 2024.
- On August 4, 2024 sold an M&T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$300,000.00 for 12 months at 4.98%, interest earned \$15,232.60.
- On August 7, 2024 transferred \$315,232.60 from the M&T Bank Capital Reserve Equipment Fund Certificate of Deposit to the M&T Bank Capital Reserve Equipment Fund Savings Account.
- On August 4, 2024 sold an M&T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$1,500,000.00 for 12 months at 4.98%, interest earned \$76,163.00.
- On August 6, 2024 Purchased an M&T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$1,576,163.00 for 12 months at 4.00% interest coming due August 6, 2025.
- Motion by Smith, seconded by Kwiatkowski to reinvest the principal \$100,000.00 plus interest in an M&T Bank Budget Fund Certificate of Deposit coming due September 12, 2024 for 30 days at the best interest rate available, carried unanimously.

Motion by Smith, seconded by Mastrella to adjourn the meeting at 8:23 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer



# **Egbertsville Fire District**

1880 Eggert Road  
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## **Commissioners:**

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, October 3, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, Mastrella, Multerer, and Smith. Also in attendance: Chief Peters, Assistant Chief Whitehead Jr., Assistant Chief Fetes, Andrew Hazzan, David Mastrella, Nicholas Schmitt, Braun and Hodges.

Chairman Multerer immediately suspended the regular order of business to hear from Ronald Trigilio regarding the progress of the Egbertsville Fire District Site Plan update. Trigilio stated he met with a representative from the Town of Amherst Planning Department to review variance and new building structure change requirements. Trigilio outlined the needed variances, green space additions, correspondence, and civil engineering for the site plan and a potential antique apparatus storage structure.

Chairman Multerer resumed the regular order of business at 7:28 p.m. and called for the approval of minutes from the previous meeting.

Motion by Mastrella, seconded by Kwiatkowski to approve the minutes of the Thursday, September 5, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 09/04/2024 Email sent to Occustar Workplace Compliance LLC. representative Timothy Knight authorizing a physical examination for candidate Clarence Quarles. Copy to Chief Peters.
- 09/04/2024 Email sent to candidate Clarence Quarles (200 Sunshine Drive Amherst, NY 14221) authorizing a physical examination. Copy to Chief Peters.
- 09/05/2024 Email sent to Chief Peters regarding a potential Procurement Policy conflict regarding his proposed purchase requisitions.
- 09/09/2024 Email sent to Assistant Chief Fetes requesting an updated Training or Event Participation Request Form for the previous approved NYSAFC 2024 Seminar Series. Received.
- 09/09/2024 Email sent to Webb Concrete Repair cancelling the purchase order for concrete repair; contractor could not fulfill the agreement.
- 09/09/2024 Email sent to ESI EAP representative Jamie Randorf identifying the Board decision for the Year 2024/2025 program renewal and requesting a program overview presentation for the Egbertsville Hose Company membership on October 7, 2024. Confirmation received and overview date scheduled; notification of schedule sent to the Board and President Gilson.
- 09/15/2024 Letter and Year 2025 Tentative Budget delivered to the Town of Amherst Comptroller.
- 09/15/2024 Letter and Year 2025 Tentative Budget delivered to the Town of Amherst Clerk along with the Annual Budget Hearing Legal Notice to be posted at town hall.
- 09/17/2024 Email to Board Members with response received from Thomas O. Brady regarding the proposal to increase the Group Life Insurance to \$30,000.00 for all participants.
- 09/23/2024 Email sent to Alex Hazzan of the Egbertsville Hose Company Membership Committee outlining the fire district status of firefighter applicants. Copy to Chief Peters.
- 09/23/2024 The proposed Year 2025 fiscal budget was published to the fire district website.
- 09/25/2024 The proposed Year 2025 fiscal budget notice of a scheduled public hearing was published to the fire district signboard and website.

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, October 3, 2024

## **Correspondence Sent (continued):**

- 09/30/2024 mail sent to Occustar Workplace Compliance LLC. representative Timothy Knight authorizing a physical examination for candidates Casey Burnett, Kittu Rao, and Caroline Konen. Copy to Chief Peters.
- 09/30/2024 Email sent to Zacher Electric Inc. requesting a revised quotation removing sales tax for a LED lighting fixture replacement project.
- 09/30/2024 Email sent to Alex Hazzan of the Egbertsville Hose Company Membership Committee seeking information clarification on multiple applicants.
- 09/30/2024 Emails sent to Firefighters Rodriguez and Tessa Demartin making notification of fire district and New York State conflicts regarding Station Duty and Drill attendance and the corrective action to be taken.
- 09/30/2024 Email sent to Firefighter David Mastrella regarding administrative duty options related to the Egbertsville Fire District Medical Leave Policy. Copy to the Board.
- 09/30/2024 Email Tax Exemption Certificates to TruGreen Commercial Accounts for Lawn, Tree and Shrub Services.
- 10/1/2024 Email sent to Chief Peters requesting the completed Pregnancy Policy Acknowledgment forms for multiple firefighters.
- 10/03/2024 Additional email sent to Firefighter David Mastrella regarding administrative duty options related to the Egbertsville Fire District Medical Leave Policy. Copy to the Board.
- 10/03/2024 Email and video sent to the Amherst Police Department regarding an auto accident at 1880 Eggert Road Amherst, NY 14226 on October 2, 2024 - Incident #24-446720.

## **Correspondence Received:**

- 09/05/2024 Email received from Chief Peters notifying the Board that Firefighter David Mastrella will be on a medical leave until further notice. Email receipt confirmation sent with process instructions; copy to the Board.
- 09/05/2024 Email received from Chief Peters with product information for a potential furniture purchase.
- 09/11/2024 Email received from Thomas O. Brady regarding the Boards request to obtain a proposal to increase the Group Life Insurance to \$30,000.00 for all participants.
- 09/16/2024 Notices received from firefly Admin Inc. regarding their services with LOSAP Actuarial, Administration and Consulting Services.
- 09/20/2024 Email received from Alex Hazzan of the Egbertsville Hose Company Membership Committee containing applicant information for six potential candidates.
- 09/21/2024 Email received from Chief Peters outlining an acting chief assignment while Assistant Chief Whitehead Jr. is out of town.
- 09/29/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated September 18, 2024.
- 09/29/2024 Letter received from Administrative Assistant Richard A. Belke advising the Board that he will have to resign his position effective December 31, 2024.
- 10/2/2024 Email received from Firefighter David Mastrella requesting additional information regarding administrative duty options related to the Egbertsville Fire District Medical Leave and LOSAP policies. Copy to the Board.

Motion by Smith, seconded by Galvin to receive and file the correspondence, carried unanimously.

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Thursday, October 3, 2024

## **Chief's Report:**

Chief Peters reviewed the following:

- Notified the Board that a number of individuals failed to complete the required New York State Sexual Harassment Awareness Training.
- Reported that Firefighter White has requested a active status change to the Hours Program.
- Notified the Board that the three chief vehicles are experiencing a battery discharge issues believed to be associated with the Knox Box System. The emergency warning and lightning vendor has installed a switch in his vehicle to interrupt the battery draw. If this corrects the problem, the other two vehicles will have switches installed - all under warranty. If not, a second battery may need to be installed for the auxiliary equipment.
- Discussed the desired purchase of a multi gas meter system and a Stryker Lucas Device.
- Stated that applicant Clarence Quarles (200 Sunshine Dr. Amherst, NY 14226) has completed the physical examination requirement and is pending membership approval at the next meeting of the Eggertsville Hose Company.
- Requested approval to obtain a firefighter physical for the following candidates:
  - Nikolas Massaro (1197 Whitehaven Rd. Grand Island, NY 14072) - Hours Program
  - McKenna Witkowski (5654 Broadway Lancaster, NY 14086) - Hours Program
  - Viktoriya Zhyhlinska (643 Aurora St. Lancaster, NY 14086) - Hours Program
- Requested approval for the following training participation:
  - Vital Signs EMS Conference (123 East Main St. Rochester, NY 14600) October 19, 2024 - Attendance for one firefighter.
  - FDIC International April 7-12, 2025 - Attendance for eight firefighters.
- Requested the following equipment:
  - McKesson Medical - Various EMS supplies for a cost of \$1,307.72
  - Witmer Public Safety Group Inc. - Boots for a cost of \$455.00

**President's Report:** None

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

## **Apparatus Committee:**

Engine #2 has retuned to service after experiencing a mechanical issue.

**Convention Committee:** No Report

## **Finance Committee:**

The Board discussed fund transfers.

## **Health Care Committee:**

Kwiatkowski reported that the firefighter physical examinations scheduled at the station October 2, 2024 were completed.

# **Eggertsville Fire District**

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Thursday, October 3, 2024

## **Report of Committees (continued)**

### **House Committee:**

- Smith discussed the need to repair an additional parking lot receiver and the proposed addition of fencing for the property.
- The Board discussed the need for a fall landscape service visit.

### **Information Technology Committee:** No Report

### **Inspection Committee:**

Galvin reported that the 2025 Inspection and Installation Dinner will be held May 10, 2025 at the Park Country Club 4949 Sheridan Dr. Williamsville, NY 14221.

### **Insurance Committee:**

Braun reported that Group Life Insurance Enrollment Forms were received from Robert J. Brand, James R. Braun, Raymond F. Braun, John P. Buttino, Duane J. Cady, Richard R. Cumpston, Donald F. Fetes, Andrew D. Hazzan, John M. Kwiatkowski, Christopher J. Maher, Christina M. Mastrella, David C. Mastrella, Paul M. Mikulski, Logan T. Morton, Gibu Reji, David A. Rogge II, Ty Smith, and Aaron D. VanSchoonhoven.

### **Jacket and Uniform Committee:**

Multerer presented the Board an example of a potential new jacket style and asked the group to look it over and provide their thoughts at the meeting in November.

### **Service Awards Committee:**

Multerer discussed the investment performance of the Length of Service Award Program (LOSAP). After discussion, the Board will research options to improve investment return.

Motion by Galvin, seconded by Mastrella to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- The Board held a lengthy discussion regarding the progress of the Eggertsville Fire District Site Plan update and the needed variances, green space additions, correspondence, and civil engineering for the site plan of a potential antique apparatus storage structure. Motion by Smith, seconded by Mastrella to accepted the recommendation to consolidate out buildings into one structure (with no training functions) to be located in the area of the south east of the property, move forward with the applicable variance requests, and authorize the fire district architect to act on behalf of the Eggertsville Fire District, as applicant, for site plan updates and the associated projects, carried unanimously. Hodges will notify the architect of the need to obtain additional engineering proposals. Braun will draft the applicant permission and fee relief correspondence to the Town of Amherst.
- Motion by Mastrella, seconded by Kwiatkowski to approve applicant Clarence Quarles (200 Sunshine Dr. Amherst, NY 14226) for active service pending Hose Company membership approval, carried unanimously.

# **Eggertsville Fire District**

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Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, October 3, 2024

## **Unfinished Business (continued):**

- The Board reviewed the information Braun obtained from the life insurance carrier regarding the cost to maintain full coverage for all ages. Motion by Mastrella, seconded by Galvin to maintain the current amount of coverages and add Fire Commissioner Tyrone P. Smith, Pat Collins, and remove past chiefs to the Group Life Insurance Census, vote: Galvin-aye; Kwiatkowski-nay; Mastrella-aye; Multerer-aye; Smith-nay, motion passed.
- The Board held a lengthy discussion on the topic of officer qualifications and potential pending federal fire service requirements. Kwiatkowski reported that he has reserved a spot to voice an opinion at an upcoming congressional hearing on potential changes to the federal requirements that would impact the fire service. The Board was not yet ready to take a unified position and Kwiatkowski asked each commissioner to revisit the potential changes and be ready for a more in-depth discussion at an upcoming meeting.

## **New Business:**

- Motion by Kwiatkowski, seconded by Mastrella to purchase the items requested by the chief as outlined in his report for a total of \$1,762.72, carried unanimously.
- Motion by Mastrella, seconded by Galvin to purchase a MSA GX2 Altair Gas Detection System from DiVal Safety for the New York State Contract price of \$11,940.56, carried unanimously.
- Motion by Mastrella, seconded by Galvin to approve attendance for Firefighters C. DeMartin, Fetes, Alex Hazzan, Andrew Hazzan, Peters, Rogge, Nicole Woodford, and Robert Woodford at the Fire Department Instructors Conference International (FDIC) April 7-12, 2025 in Indianapolis Indiana, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to approve the attendance of Firefighter Mastrella at the Vital Signs EMS Conference (123 East Main St. Rochester, NY 14600) on October 19, 2024, vote: Galvin-aye, Kwiatkowski-aye, Multerer-aye, Smith-aye, motion passed. Mastrella abstained.
- Motion by Mastrella, seconded by Galvin to approve Firefighter White's request to transition his active status to the Hours Program, carried unanimously.
- The Board reviewed the compliance status of the required New York State Sexual Harassment Awareness Training. Motion by Mastrella, seconded by Galvin to suspend the activity and building access for the following individuals that failed to complete the required New York State Sexual Harassment Awareness Training until they have met the requirement: J. Aprile, D. Balduf, DJ Balduf, T. Benson, S. Biegner, J. Blatz, J. Blinzler, M. Boehm, P. Boyle, R. Braun, T. Brundage, M. Buttino, R. Byers, N. Celmer, M. Christophe, J. Daege, C. Demartin, P. Dowling, E. Drexinger, S. Dubovsky, Z. Edwards, G. Fredrickson, C. Frost, W. Ganter, R. Gerevics, P. Hausmann, G. Jerge, J. Lamont, S. Mastiz, A. Mazikowski, S. Michelin, W. Mohr, P. Puckett, J. Quigley, M. Rotola, K. Schraufstetter, T. Sciortino, D. Smith, R. Stachowski, B. Stark, I. Striejewske, T. Yap, G. Zammit, and R. Zeitz, carried unanimously.
- Multerer questioned Chief Peters regarding Hours Program firefighters orientation and concerns that some individuals are performing station hours during department drills and meetings. Peters stated that an onboarding process exists and lobbied for the ability of these firefighters to perform their station hours during these events. The Board held a lengthy discussion and restated that the performance of station duty is not to occur during drills or meetings. The applicable policy will be updated accordingly.
- Motion by Smith, seconded by Mastrella to contract Amherst Paving (330 Meyer Rd. Amherst, NY 14226) to repair a north parking lot receiver for a cost of \$1,728.00, carried unanimously.
- Motion by Kwiatkowski, seconded by Mastrella to contract Restorff's Landscaping Service (740 Kenmore Ave. Buffalo, NY 14216) to provide fall landscaping services for a cost of \$1,650.00, carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to transition Firefighter David Mastrella to the status of Administrative Duty pending approval of the fire district medical provider, carried unanimously.

# **Eggertsville Fire District**

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Eggertsville, NY 14226-2233

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Patrick M. Galvin  
Christina M. Mastrella  
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## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, October 3, 2024

## **New Business (continued):**

- Motion by Mastrella, seconded by Galvin to accept the resignation from Administrative Assistant Richard A. Belke effective December 31, 2024, carried unanimously. Assistant Secretary Hodges will absorb the fire district specific Length of Service Award Program (LOSAP) responsibilities.
- Motion by Smith, seconded by Mastrella to allow use of apparatus (unit 5-1 or 7-1) for travel by the Hose Company leadership to attend the Pinsky Law Group Board of Director Training for Fire Companies and EMS Agencies at the Turning Stone Resort October 25-26th, 2024.
- Galvin expressed a desire for the Board to reconsider requirements for chief officers to reside within the fire district territory. There was no further interest in revisiting or revising the existing policy.
- Smith notified the Board of a recent conversation held with the fire district attorney. The Board will review options for the coming year.
- Chairman Multerer reminded the Board of the upcoming 2025 Public Budget Hearing on Tuesday, October 15, 2024 at 7:00 p.m.

## **Treasurer's Report:**

- Motion by Kwiatkowski, seconded by Mastrella to pay the bills in the amount of \$44,675.26 as detailed on the attached breakdown, carried unanimously.
- Motion by Smith, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$2,050.00 from the Key Bank Capital Reserve Land & Building Savings Account to the M&T Bank Budget Fund Checking Account to reimburse the Checking Account for Architectural work on a proposed antique storage structure, carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to authorize the Treasurer or Deputy Treasurer to sell an M&T Bank Budget Fund Certificate of Deposit in the amount of \$100,375.00 for 30 days at 3.95% interest coming due October 14, 2024 and to transfer the principal and interest to the M&T Bank Budget Fund Checking Account, carried unanimously.
- Motion by Galvin, seconded by Mastrella to pay the Dival Safety & Supply invoice of \$392,746.25 for the received Scott SCBA Equipment pending assembly and equipment verification, carried unanimously.
- Motion by Smith, seconded by Kwiatkowski to authorize the Treasurer or Deputy Treasurer to transfer \$392,746.25 from the M&T Bank Capital Reserve Equipment Fund Savings Account to the M&T Bank Budget Checking Account to pay the Dival Safety & Supply invoice of \$392,746.25 for the received Scott SCBA Equipment, carried unanimously.
- Motion by Galvin, seconded by Mastrella to pay the Witmer Public Safety Group invoice of \$95.00 for the received lieutenant badge, carried unanimously.
- Motion by Galvin, seconded by Mastrella to pay Architect Ronald M. Trigilio \$3,292.47 for additional Site Plan Development including side entrance concrete, landscape, variance requests, etc., carried unanimously.
- Motion by Kwiatkowski, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$3,292.47 from the Key Bank Capital Reserve Land and Building Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the Checking Account for the payment to Architect Ronald Trigilio, carried unanimously.
- Motion by Mastrella, seconded by Kwiatkowski to pay the Studio T3 invoice of \$3,300.00 for engineering services related to the Site Plan Development, carried unanimously.

# **Eggertsville Fire District**

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## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, October 3, 2024

## **Treasurer's Report (continued):**

- Motion by Kwiatkowski, seconded by Galvin to authorize the Treasurer or Deputy Treasurer to transfer \$3,300.00 from the Key Bank Capital Reserve Land and Building Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the Checking Account for the payment to Studio T3, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to pay the Waterway Twin Tier invoice of \$5,599.44 for completed hose testing services pending the receipt of the report, carried unanimously.
- Motion by Smith, seconded by Kwiatkowski to reimburse the Eggertsville Hose Company \$5,950.22 for costs associated with the 2024 Installation and Inspection Dinner pending receipt verification, carried unanimously.

Motion by Smith, seconded by Mastrella to adjourn the meeting at 9:50 p.m., carried unanimously.

## **Supplemental:**

- The Board supported the removal of separated firefighter Damian Blain from the Group Life Insurance Census.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

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Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Tuesday, October 15, 2024

Chairman Multerer called the Year 2025 Budget Hearing to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Kwiatkowski, Mastrella, Multerer, and Smith. Also in attendance: Braun and Hodges.  
Unavailable: Galvin.

Eggertsville Fire District resident taxpayers in attendance: David Mastrella

Chairman Multerer read the hearing statement.

Treasurer Braun summarized the Year 2025 Budget of \$1,606,285.00.

Chairman Multerer opened the hearing for public comment.

## **Comments:**

Resident David Mastrella asked an assessment evaluation question regarding the pending completion of new construction within the district and tax cap restriction ramifications.

Chairman Multerer closed the hearing comments and adjourned the Year 2025 Budget Hearing on a motion by Mastrella, seconded by Smith at 7:56 p.m.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer



# **Eggertsville Fire District**

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Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, November 7, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Mastrella, Multerer, and Smith (remote). Also in attendance: Chief Peters, Assistant Chief Whitehead Jr., Andrew Hazzan, David Mastrella, Alex Rodriguez, Braun (remote) and Hodges. Unavailable: Kwiatkowski.

Chairman Multerer immediately suspended the regular order of business to meet with Clerk Richard Belke regarding his retirement at the end of the year. The Board expressed their gratitude for his service over the years and presented him with a recognition plaque.

Chairman Multerer resumed the regular order of business at 7:04 p.m. and called for the approval of minutes from the previous meetings.

Motion by Galvin, seconded by Mastrella to approve the minutes of the Thursday, October 3, 2024 meeting as written, carried unanimously. Motion by Mastrella, seconded by Galvin to approve the minutes of the Thursday, October 15, 2024 Public Hearing as written, carried unanimously.

## **Correspondence Sent:**

- 10/04/2024 Email sent to Occustar of WNY requesting administrative duty status review for Firefighter David Mastrella.
- 10/04/2024 Email sent to Firefighter David Mastrella approving administrative duty status. Copy to the Board.
- 10/05/2024 Letter sent to Richard A. Belke advising the Board of Fire Commissioners accepted his resignation as Administrative Assistant for LOSAP effective December 31, 2024.
- 10/05/2024 Letter sent to Studio T3 Engineering, PLLC advising on the recommendation of Architect Ronald M. Trigilio that the Board of Fire Commissioners wishes to cancel the remainder of the agreement for Exterior Site Improvements.
- 10/07/2024 Email sent to Thomas O. Brady with updated Census for the Group Life Insurance Policy removing Non-Active Past Chiefs and adding two individuals.
- 10/07/2024 Letter sent to the Eggertsville Hose Company Treasurer requesting additional information and documentation for 2024 Fire Prevention Open House expense reimbursement.
- 10/07/2024 Letter sent to the Eggertsville Hose Company President with a list of individuals that have not completed the required New York State Sexual Harassment Awareness Training and advising these individuals have had their key fob deactivated.
- 10/07/2024 Letter sent to the Eggertsville Firemen's Benevolent Association President with a list of individuals that have not completed the required New York State Sexual Harassment Awareness Training and advising these individuals have had their key fob deactivated.
- 10/07/2024 Letter sent to President Gilson (Eggertsville Hose Company) and President Kwiatkowski (Eggertsville Firemen's Benevolent Association) with notification of individuals that failed to meet the NYS Sexual Harassment Awareness training and their building and activity suspension.
- 10/07/2024 Letter to Treasure Boser (Eggertsville Hose Company) outlining resubmitted requirements to request reimbursement for Fire Prevention Open House expenditures.
- 10/08/2024 Email sent to FDIC Connection Registration representatives regarding registration issues with the online system.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, November 7, 2024

## **Correspondence Sent (continued):**

- 10/08/2024 Email sent to FDIC Connection Housing representatives regarding registration issues with the online system.
- 10/09/2024 Email letter sent to the Town of Amherst Planning Director requesting he approve Ronald Michael Trigilio, Architect to act as applicant for the Fire District as it relates to the site plan update and future construction projects. Copy to Architect Trigilio.
- 10/09/2024 Email letter sent to the Town of Amherst Planning Director requesting he approve the waiver of all fees or other charges as they relate to the site plan update and future construction projects at 1880 Eggert Road. Copy to Architect Trigilio.
- 10/09/2024 Email sent to The MJA Company inquiring about a potential start date for concrete repair.
- 10/09/2024 Email sent United Uniform contesting an unwarranted service fee to correct a mistake that their group made.
- 10/09/2024 Communication sent to all chief officers requesting additional rescue specification information for the pending Request for Proposal.
- 10/09/2024 Email sent to the Board containing a potential option for legal representation.
- 10/10/2024 Email sent to the New York State Office of Fire Prevention and Control requesting New York Identification Numbers for several new firefighters.
- 10/14/2024 Email sent to the Assistant Chief Fetes with New York Identification Numbers for several new firefighters.
- 10/14/2024 Email to Roger Wnek of Palmetto Fire Apparatus regarding the inquiry into the sale availability of the aerial informing him a sale will not occur for a number of years.
- 10/17/2024 Email sent to M&T Bank requesting the Budget Fund Certificate of Deposit due on October 14, 2024 to closed and the principal and interest transferred to the Budget Checking Account.
- 10/20/2024 Email sent to Eggertsville Hose Company Membership Committee representative Alex Hazzan regarding the request for a physical examination authorization for applicant Austin Buczynski; additional information was requested. Copy to Chief Peters.
- 10/21/2024 Email sent to ESI Employee Assistance Group representative Jamie Randorf requesting a date to reschedule the program presentation for the Eggertsville Hose Company.
- 10/28/2024 Email received from Chief Peters containing an estimate for repairs to the fire district apparatus assigned to him after a property damage only automobile accident he was involved in on October 24, 2024.
- 10/29/2024 Email received from Chief Peters containing a report from the Amherst Police Department regarding the property damage only automobile accident he was involved in with fire district apparatus on October 24, 2024.
- 10/30/2024 Email received from Chief Peters containing a written statement regarding the property damage only automobile accident he was involved in with fire district apparatus on October 24, 2024.
- 10/31/2024 Email received from Daniel J. Ulatowski, AICP Assistant Planning Director/ZEO Town of Amherst Planning Department, with information regarding the variance application process for architect Ronald Trigilio. Copy to the Board.
- 11/04/2024 Email sent to Occustar Workplace Compliance providing required changes to the list of individuals pending an annual firefighter physical.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, November 7, 2024

## **Correspondence Received:**

- 10/04/2024 Email received from Timothy Knight of Occustar of WNY approving the administrative duty request from Firefighter Davis Mastrella.
- 10/07/2024 Email received from Thomas O. Brady advising the proposed changes to the Group Life Insurance Policy cannot be made mid-term but will have to be updated with the Year 2025 premium renewal.
- 10/07/2024 Email received from the International Association of Fire Chiefs advising all membership renewals have been changed from the Anniversary Date to January 1st each year.
- 10/09/2024 Email received from United Uniform confirming the removal of an unwarranted service fee to correct a mistake that their group made.
- 10/10/2024 Email received from the New York State Office of Fire Prevention and Control with the requested New York Identification Numbers for several new firefighters.
- 10/10/2024 Email received from Roger Wnek of Palmetto Fire Apparatus inquiring about the sale availability of the aerial.
- 10/14/2024 Letter received from Penflex Inc. commencement of monthly LOSAP payments to Michael P. Rotola.
- 10/15/2024 Email received from the Town of Amherst Planning Director advising Mr. Trigilio is acknowledged as the Eggertsville Fire District project architect/applicant and the request for fee waiver has been forwarded to the Amherst Town Clerk for Town Board approval.
- 10/20/2024 Email received from Eggertsville Hose Company Membership Committee representative Alex Hazing requesting physical examination authorization for applicant Austin Buczynski.
- 10/23/2024 Letter received from Penflex Actuarial Services LLC with invoice for Base Fee 11/01/2024 to 10/31/2025 along with a new Service Fee Agreement to be completed and returned.
- 10/30/2024 Email sent to insurance representative Thomas Brady containing documentation regarding the property damage only automobile accident Chief Peters was involved in with fire district apparatus on October 24, 2024.
- 10/31/2024 Letter received from the Eggertsville Firemen's Benevolent Association requesting the Boards approval to use fire district facilities January 20, 2025, April 21, 2025 and September 22, 2025 for their dinner and business meetings.
- 10/31/2024 Letter received from the New York State Department of Taxation and Finance regarding Withholding tax changes for 2025.
- 10/31/2024 Letter received from ESIP by McNeil & Co. acknowledging renewal of Enhanced Cancer Disability Benefits Act Policy.
- 10/31/2024 Non-Trade Confirmation Notice received from RBC Wealth Management regarding a LOSAP transaction dated October 21, 2024.
- 10/31/2024 Letter received from Penflex advising Service Award payments will commence November 1, 2024 for Donald F. Fetes.
- 10/31/2024 Letter received from the Town of Amherst Clerk's Office advising the Town Board has approved the fire district request for Fee Waivers for permits. Also, a Communication 2024-85 Eggertsville Fire District Fee Waiver Request approval. Approval letter to be presented each time the fire district is applying for permits.
- 11/01/2024 W-9 Taxpayer Identification Number and Certification received from Occustar Workplace Compliance, LLC with their new address 539 Cleveland Drive, Cheektowaga, New York 14225.
- 11/03/2024 Email received from Occustar Workplace Compliance containing the current Annual Firefighter Physical Exam status and making notification that they have moved to their new location at 539 Cleveland Dr. Cheektowaga, NY 14225.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, November 7, 2024

## **Correspondence Received (continued):**

- 11/05/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for LOSAP transaction dated October 25, 2024.
- 11/05/2024 Letter received from Hahn Automotive (Nu-Way Auto Parts) requesting consideration to provide payments via Electric Fund Transfers, payment via check will always be acceptable.
- 11/05/2024 Letter received from McNeil & Co. regarding third party claim on Business Auto Policy Claimant Giselle Martinez for Motor Vehicle Accident on 10/24/2024 with Fire District Chiefs Vehicle.

Motion by Galvin, seconded by Smith to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Chief Peters reviewed the following:

- Discussed the potential of utilizing an additional Hours Program software program.
- Applicants Casey Burnett (352 Capen Blvd. Amherst, NY 14226 [cburnett1998@icloud.com](mailto:cburnett1998@icloud.com) 716-424-7775) and Caroline Konen (3990 Bailey Ave. Apt E Amherst, NY 14226 [cjkonen0201@gmail.com](mailto:cjkonen0201@gmail.com) 262-498-9907) have completed the physical examination requirement and have been approved for membership by the Eggertsville Hose Company.
- Requested reimbursement to Brandon Schmitt in the amount of \$121.91 for the purchase of a book for an Aerial Operations class.
- Requested approval to obtain a firefighter physical for the following candidates:
  - Jeffrey Daege - Eggertsville Hose Company
- Requested approval for the following training participation:
  - Seek interest to send up to four (4) firefighters to the Water On The Fire Conference November 10-14, 2025 in Pensacola Florida
  - Attendance at the 2025 NFPA Conference in Las Vegas, NV 89119 June 16-18, 2025 for Firefighter David Mastrella
- Requested the following equipment for purchase in Year 2025:
  - Whitmer Public Safety Group - Leather helmet fronts, turnout gear tailcoat name plates "Probationary" and microphone holders for a cost of \$1,961.00

**President's Report:** None

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

**Apparatus Committee:** No Report

## **Convention Committee:**

2024 Association of Fire Districts State of New York Annual Meeting: Smith was unable to attend due to a family emergency. Hodges provided a brief summary and will discuss further at a future meeting.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

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John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

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Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, November 7, 2024

## **Report of Committees (continued)**

### **Convention Committee (continued):**

Multerer reported that the Hose Company leadership that attended the Pinsky Law Group Board of Director Training for Fire Companies and EMS Agencies at the Turning Stone Resort October 25-26th, 2024 provided very useful information.

### **Finance Committee:**

The Board discussed fund transfers.

### **Health Care Committee:**

Occustar reported a small number of firefighters have not yet completed the Annual Physical Examination.

### **House Committee:**

Smith inquired about the LED lighting replacement status and said he would contact the electrician; reported that the contractor repairing the northern receiver is awaiting a weather and supply window; discussed salting parameters for the parking lot (the Board was satisfied with the current process); asked the Board to consider obtaining spring cleanup landscaping quotes in the next few months.

### **Information Technology Committee:**

Multerer updated the Board on the failing computer system in the Fire District Secretary's Office and the need to replace it. The Board was also updated on the recent brownout that affected the building network.

### **Inspection Committee:**

Galvin indicated that there is a possibility of returning the 2025 Annual Inspection and Installation Dinner to the station.

### **Insurance Committee:**

Braun reported that Group Life Insurance Enrollment Forms were received from Roger L. Lalli, Srdjan Sikirica, Nicole L. Woodford, and Robert C. Woodford.

### **Jacket and Uniform Committee:** No Report

### **Service Awards Committee:** No Report

Motion by Smith, seconded by Galvin to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- Motion by Mastrella, seconded by Galvin to approve Applicants Casey Burnett (352 Capen Blvd. Amherst, NY 14226 [cburnett1998@icloud.com](mailto:cburnett1998@icloud.com) 716-424-7775) and Caroline Konen (3990 Bailey Ave. Apt E Amherst, NY 14226 [cjkonen0201@gmail.com](mailto:cjkonen0201@gmail.com) 262-498-9907) for active service, carried unanimously.
- The Board completed the review of the replacement rescue vehicle request for proposal. Motion by Smith, seconded by Galvin to submit the request for proposal to the Sourcewell Consortium, carried unanimously.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

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Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, November 7, 2024

## **Unfinished Business (continued):**

- Multerer revisited the possibility of changing the jacket style. Motion by Smith, seconded by Mastrella to purchase up to twelve (12) Model J310 jackets from Casual Sportswear for a cost of \$156.00 for twelve firefighters identified as in need from the Annual Jacket Inspection, carried unanimously.
- The Board discussed the purchase of a Stryker LUCAS Cardio Pulmonary Resuscitation device through the Sourcewell Consortium. Hodges confirmed that the device is not available on New York State Contract. Multerer informed the Board of his discussions with the local county legislator regarding the reallocation of grant funding. Motion by Mastrella, seconded by Galvin to submit a request for proposal through the Sourcewell Consortium, carried unanimously.
- The Board reviewed the professional services civil engineering proposal for a building site plan revision and project work. Motion by Smith, seconded by Galvin to contract the services from Studio T3 for a cost of \$8,700.00, carried unanimously.
- Motion by Mastrella, seconded by Smith to adopt the Year 2025 Fire District Budget in the amount of \$1,606,285.00, carried unanimously.
- The Board discussed legal representation options for the Year 2025.

## **New Business:**

- Motion by Galvin, seconded by Mastrella to purchase a subscription for the Tally Pro Software program to augment Hours Program management for a cost not to exceed \$300.00 pending the receipt of a service quotation, carried unanimously.
- Motion by Galvin, seconded by Mastrella to approve Hose Company Exempt Member Jeffrey Daege for a physical examination pending his resignation and/or exempt status change at the Getzville Fire Company, carried unanimously. Daege has filed a request with the Hose Company to transition his status to Active Hours Program.
- Motion by Galvin, seconded by Smith to reimburse Brandon Schmitt in the amount of \$121.91 for the purchase of a book for an Aerial Operations class pending submittal of the Reimbursement Form with applicable receipt, carried unanimously.
- Motion by Galvin, seconded by Smith to approve up to four (4) firefighters to attend the Water On The Fire Conference November 10-14, 2025 in Pensacola Florida, carried unanimously.
- Motion by Galvin, seconded by Smith to approve attendance at the 2025 NFPA Conference in Las Vegas, NV 89119 June 16-18, 2025 for Firefighter David Mastrella, carried unanimously.
- Motion by Mastrella, seconded by Smith to purchase the items requested by the chief as outlined in his report for a total of \$1,961.00 in Year 2025, carried unanimously.
- Motion by Mastrella, seconded by Galvin to have Great Lakes IT Services replace the computer system in the Fire District Secretary's Office for a cost of \$2,7645.00 , carried unanimously.
- The Board discussed the pending collision repairs to vehicle unit #9 resulting from a property damage only automobile accident involving Chief Peters on October 24, 2024. Motion by Galvin, seconded by Mastrella to contract Auto Collision and Glass to repair the vehicle for a cost not to exceed \$3,000.00, carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Chairman to sign the Penflex Actuarial Services LLC Service Fee Agreement for Base Fee 11/01/2024 to 10/31/2025 along with a new Service Fee Agreement, carried unanimously.
- Motion by Smith, seconded by Galvin to approve the request from the Eggertsville Firemen's Benevolent Association to use fire district facilities January 20, 2025, April 21, 2025 and September 22, 2025 for their dinner and business meetings, carried unanimously.

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, November 7, 2024

## **New Business (continued):**

- Motion by Mastrella, seconded by Smith to appoint Mrs. Karen A. Cumpston, 322 Allenhurst Road to the Board of Elections for the Annual Fire District Election on Tuesday, December 10, 2024, carried unanimously.
- Motion by Galvin, seconded by Mastrella to appoint Mrs. Barbara Gould (324 Grover Cleveland Highway) to the Board of Elections for the Annual Fire District Election on Tuesday, December 10, 2024, carried unanimously.

## **Treasurer's Report:**

- Motion by Galvin, seconded by Smith to pay the bills in the amount of \$475,805.55 as detailed on the attached breakdown, carried unanimously.
- Motion by Smith, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$12,500.00 from the Key Bank Capital Reserve Land & Building Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the Budget Checking Account for the payment to The MJA Company for the concrete expansion repair work, carried unanimously.
- Motion by Smith, seconded by Galvin to pay the invoice from AMR for the First Aid certification training in the amount of \$200.00, carried unanimously.
- Motion by Galvin, seconded by Smith to pay the invoice from AMR for the Cardio Pulmonary Resuscitation certification training in the amount of \$110.00, carried unanimously.
- Motion by Smith, seconded by Mastrella to approve payment in the amount of \$1,350.00 to Ronald Michael Trigilio, Architect, for the Concrete Repair Project, carried unanimously.
- Motion by Mastrella, seconded by Galvin, to approve payment in the amount of \$4,576.67 to Ronald Michael Trigilio, Architect, for the Site Plan Development, Zoning Application, Engineering RFP, etc., carried unanimously.
- Motion by Galvin, seconded by Mastrella to authorize the Treasurer or Deputy Treasurer to transfer \$5,926.67 from the Key Bank Capital Reserve Land & Building Fund Savings Account to the M&T Bank Budget Checking Account to reimburse the Budget Checking Account for the payment to Ronald Michael Trigilio, Architect, for the Concrete Spall Repair and Site Plan Development, carried unanimously.

([video](#)) - PW: eJbKqrX7

## **Supplemental:**

The Board supported the release and transfer of cellular number 716-548-5907 to Chief Peters personal account at no cost to the fire district.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

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John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, December 5, 2024

Chairman Multerer called the meeting to order at 7:00 p.m. in the Fire District Board Room.

Fire Commissioners in attendance: Kwiatkowski (telephone non-quorum/non-voting), Mastrella, Multerer, and Smith. Also in attendance: Assistant Chief Whitehead Jr., David Mastrella, Braun and Hodges. Unavailable: Galvin.

Chairman Multerer immediately suspended the regular order of business to hear from Architect Ronald Trigilio regarding the progress of the Eggertsville Fire District Site Plan update and building projects. Ron requested time at every future meeting to communicate project progress to the Board; provided the obtained fencing quotes; discussed property perimeter barrier options; outlined the antique apparatus structure plan progress and schedule; updated the Board on the concrete apron joint repair concerns.

Resuming the regular order of business at 7:15 p.m. Chairman Multerer called for and accepted a motion by Mastrella, seconded by Smith to approve the minutes of the Thursday, November 7, 2024 meeting as written, carried unanimously.

## **Correspondence Sent:**

- 11/01/2024 Email sent to the Erie County Board of Elections advising Mr. Patrick M. Galvin is a candidate for the office of Fire Commissioner and requesting Election Assistance for Computerized Voting Machines and Poll Books.
- 11/06/2024 Email sent to Ryan Kelly of Alpine Software confirming the requested RedAlert reporting and program operation changes were acceptable and operational.
- 11/07/2024 Email, Legal Notice, sent to the Amherst Bee regarding the Eggertsville Fire District Annual Election of Fire Commissioner Tuesday, December 10, 2024.
- 11/07/2024 Email sent to Hose Company Membership Committee representative Alex Hazzan restating the request to adhere to meeting agenda submittal deadlines.
- 11/08/2024 Email sent to the Board outlining the next steps to be taken by Architect Ronald Trigilio regarding the Eggertsville Fire District Site Plan, construction projects, and the year to date associated expenditures.
- 11/11/2024 Letter sent to Mrs. Karen A. Cumpston confirming her appointment to the Eggertsville Fire District Board of Elections for the Annual Election of Fire Commissioner Tuesday, December 10, 2024.
- 11/11/2024 Letter sent to Mrs. Barbara Gould confirming her appointment to the Eggertsville Fire District Board of Elections for the Annual Election of Fire Commissioner Tuesday, December 10, 2024.
- 11/11/2024 Email sent to the Board and Hose Company Apparatus Committee with the clarified RFP document.
- 11/11/2024 Email sent to Architect Ronald Trigilio confirming approval to move forward with the Eggertsville Fire District Site Plan and construction projects as outlined.
- 11/11/2024 Email sent to Timothy Knight of Occustar Workplace Compliance authorizing a physical examination for Junior Firefighter Candidate Austin Buczynski. Copy to Chief Peters
- 11/11/2024 Email sent to Junior Firefighter Candidate Austin Buczynski authorizing a physical examination. Copy to Chief Peters.
- 11/14/2024 Email sent to Chief Peters inquiring on the status of candidates Peoples, Tsui, Zhyhlinska, Witkowski, and Massaro.
- 11/14/2024 Email sent to Commissioner Galvin containing Year 2025 in-person fire commissioner training options.
- 11/14/2024 Email sent to Chief Peters outlining the process to follow for the releasing and porting of a district assigned cellular telephone number to a personal account.



# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, December 5, 2024

## **Correspondence Sent (continued):**

- 11/15/2024 Email sent to the Board with information for the upcoming Town of Amherst Zoning Board Meeting on November 19, 2024 to consider fire district variance requests.
- 11/18/2024 Email sent to Assistant Chief Whitehead Jr. containing the firefighters that have not yet returned the Pregnancy Policy Acknowledgment Forms.
- 11/18/2024 Email sent to Jim Tabor of Firematic Supply Company containing the Sourcewell Consortium Rescue Apparatus RFP.
- 11/18/2024 Email sent to Timothy Knight of Occustar Workplace Compliance authorizing a physical examination for Hours Program Candidate Jeffrey Daege. Copy to Chief Peters
- 11/18/2024 Email sent to Hours Program Candidate Jeffrey Daege authorizing a physical examination. Copy to Chief Peters.
- 11/18/2024 Email sent to Tally BV requesting W9 or W8 documentation, an appropriate correspondence address, and agreement to remove their stipulation of automatic renewal for the potential purchase of the Tally Pro application for Hours Program management.
- 11/18/2024 Email sent to the Office of Fire Prevention and Control requesting NY ID numbers for Firefighters Burnett and Koren.
- 11/19/2024 Email sent to Verizon Wireless Government Account Representative Johnny Portillo requesting the account status of cellular device 716-548-5907 assigned to Chief Peters in preparation for release and porting of the number to a personal account.
- 11/20/2024 Email containing the Eggertsville Fire District Expense Report Form sent to Commissioner Galvin.
- 11/20/2024 Email received from Verizon Wireless Government Account Representative Michelle Diaz with instruction to contact Dillon Goldman regarding the account status and potential release and porting of cellular device telephone number 716-548-5907 assigned to Chief Peters.
- 11/21/2024 Email sent to Verizon Wireless Government Account Representative Dillon Goldman requesting the account status of cellular device 716-548-5907 assigned to Chief Peters in preparation for the release and porting of the number to a personal account.
- 11/22/2024, 11/23/2024, 11/26/2027, and 11/27/2024 Follow-up emails sent to Chief Peters requesting his cellular carrier information and the account number, providing the government account transfer process information, and the completed release/transfer instructions for the fire district cellphone number assigned for his use to a personal account.
- 11/22/2024 Email sent to Charles Jerry III of McNeil and Company with a revised collision estimate for repairs to the vehicle assigned to Chief Peters and confirmation that they will coordinate repair authorization and payment.
- 11/25/2024 Email sent to Great Lakes IT Services requesting clarification on the number of computer systems showing as active for the fire district.
- 11/25/2024 Email sent to Chelus Law, Nartaro Law, Personiusmelber Law, and Diraddo Law soliciting a quotation for legal representation.
- 11/25/2024 The Year 2024 Fire District Commissioner Election notice information was published to the fire district signboard and website.
- 11/26/2027 Email sent to Builders Hardware seeking assistance with installation of their Windows Millennium Ultra Application.
- 11/27/2024 Email sent to the Board reporting the received approval of variance requests regarding landscaping and island alterations from the Town of Amherst Zoning Board.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

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John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, December 5, 2024

## **Correspondence Sent (continued):**

- 11/27/2024 Email sent to Teddy Portman of Company Casuals Sportswear requesting the creation of an account for potential garment purchasing.
- 11/27/2024 Follow-up email sent to Tally BV again requesting a W9 or W8 documentation, an appropriate correspondence address, and agreement to remove their stipulation of automatic renewal for the potential purchase of the Tally Pro application for Hours Program management.
- 11/27/2024 Email sent to Chief Peters requesting review and confirmation of the list of Active Interior Firefighters that will be reported to the Office of Fire Prevention and Control.
- 11/29/2024 Follow-up email sent to Charles Jerry III of McNeil and Company inquiring on the status of the review of the revised collision estimate for repairs to the vehicle assigned to Chief Peters.
- 11/30/2024 Email sent to the New York State Office of Fire Prevention Control containing the Year 2024 reporting forms EOSB210.8R and EOSB210-8C.
- 12/02/2024 Email sent to Timothy Knight of Occustar Workplace Compliance requesting that the Annual Firefighter Physical Examinations Book be sent via USPS.
- 12/03/2024 Email sent to Cathy Goldman (VP Operations of MGIACCESS) seeking assistance with installation of their Windows Millennium Ultra Application.

## **Correspondence Received:**

- 11/06/2024 Email received from Ryan Kelly of Alpine Software with examples of the requested RedAlert reporting and program operation changes.
- 11/07/2024 Email received from Hose Company Membership Committee representative Alex Hazzan containing three (3) candidate applications.
- 11/07/2024 Received Election Petitions from Fire Commissioner Patrick M. Galvin for the December 10, 2024 Fire District Election.
- 11/14/2024 Email received from Hose Company Membership Committee representative Alex Hazzan stating that candidate Peoples and Tsui continue to be in the membership process but that candidacies of Zhyhlinska, Witkowski, and Massaro can be discontinued.
- 11/14/2024 Email received from Architect Ronald Trigilio regarding the upcoming Town of Amherst Zoning Board Meeting on November 19, 2024 to consider fire district variance requests.
- 11/14/2024 Email received from Chief Peters inquiring about the ability to transfer the cellular telephone number assigned to his fire district cellphone to a personal cellular carrier.
- 11/15/2024 Email received from Lieutenant Rodriguez containing a quotation from Tally BV for a Tally Pro application for Hours Program management.
- 11/18/2024 Letter received from the Town of Amherst Clerk advising the Zoning Board of Appeals will meeting on Tuesday, November 19, 2024 to consider the Fire District request for a variance to landscaping requirements.
- 11/18/2024 Email received from Timothy Knight of Occustar Workplace Compliance containing an update of the remaining Annual Firefighter Physical Examinations.
- 11/18/2024 Email received from the Office of Fire Prevention and Control with NY ID numbers for Firefighters Burnett and Koren. Information provided to Assistant Chief Fetes.
- 11/19/2024 Email received from Verizon Wireless Government Account Representative Johnny Portillo with direction to contact Michelle Diaz regarding the account status and potential release and porting of cellular device telephone number 716-548-5907 assigned to Chief Peters.

# **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, December 5, 2024

## **Correspondence Received (continued):**

- 11/21/2024 Email received from Verizon Wireless Government Account Representative Dillon Goldman verifying the account status of cellular device 716-548-5907 assigned to Chief Peters. Notice provided that a release and porting request will be submitted the week of November 25, 2024.
- 11/22/2024 Email sent to Charles Jerry III of McNeil and Company with a revised collision estimate for repairs to the vehicle assigned to Chief Peters and confirmation that they will coordinate repair authorization and payment.
- 11/22/2024 Email received from Chief Peters indicating he does not yet have a personal cellular account to receive the fire district cellphone number assigned to him.
- 11/25/2024 Letter received from Allied CPAs, PC regarding their Fire District Auditing Services.
- 11/26/2024 Emails received from Architect Ronald Trigilio and Town of Amherst Deputy Town Clerk, Timothy Koller, reporting the received approval of variance requests regarding landscaping and island alterations from the Town of Amherst Zoning Board.
- 11/27/2024 Email confirmation from Cummins regarding scheduled maintenance on Standby Emergency Generator Monday, December 9, 2024.
- 11/27/2024 CC'd email received from Architect Ronald Trigilio sent to Town of Amherst Councilman Berger inquiring about the possibility of acquiring trees through an existing grant program awarded to the town.
- 11/29/2024 Email received from Architect Ronald Trigilio containing bids obtained for fencing along the west of the property associated with the site plan revision. Copy to the Board.
- 11/30/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated November 15, 2024.
- 11/30/2024 Received Certificate of Liability Insurance and Certificate of Workers' Compensation Insurance from Zacher Electric, Inc.
- 12/02/2024 Email received from Charles Jerry III of McNeil and Company indicating that their collision appraiser, ACE, confirmed receipt of the revised collision estimate for repairs to the vehicle assigned to Chief Peters and that it is under review.
- 12/02/2024 Email received from Timothy Knight of Occustar Workplace Compliance indicating that the Annual Firefighter Physical Examinations Book is ready for distribution and requested the preferred delivery method.
- 12/03/2024 Email received from Lieutenant Schmitt inquiring about the status of reimbursement request.
- 12/04/2024 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction November 20, 2024.

Motion by Smith, seconded by Mastrella to receive and file the correspondence, carried unanimously.

## **Chief's Report:**

Assistant Chief Whitehead reviewed the following:

- Returning Firefighter Daege has scheduled his physical examination for December 11, 2024.
- A Hose Company new applicant Investigation Meeting will be scheduled in the coming weeks.

**President's Report:** No Report

# **Egbertsville Fire District**

1880 Eggert Road  
Egbertsville, NY 14226-2233

## **Commissioners:**

Brian K. Multerer – Chairman  
John M. Kwiatkowski – Vice Chairman  
Patrick M. Galvin  
Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, December 5, 2024

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

**Apparatus Committee:** No Report

### **Convention Committee:**

- Multerer reported on the IAFC Symposium in the Sun in Clearwater Beach Florida that he and Galvin attended.
- Braun informed the Board of the following upcoming events; Association of Fire Districts of the State of New York March 28 & 29, 2025 Mini Summit, in Sonesta White Plains, NY; Eastern Division – International Association of Fire Chiefs 2025 May 8-10, 2025 at the Courtyard by Marriott Lake George, NY 365 Canada Street Lake George NY 12845; Association of Fire Districts of the State of New York October 2-5, 2025 Annual Meeting & Vendor Expo Saratoga Hilton & City Center, Saratoga Springs, NY.

**Finance Committee:** No Report

### **Health Care Committee:**

Kwiatkowski stated that the date to obtain an annual firefighter physical has expired; the chief will provide a compliance update at the next meeting.

### **House Committee:**

- Smith informed the Board of mechanical concerns with the existing lawn tractor and presented the Board with three quotations for replacement.
- Kwiatkowski asked the Board to consider purchasing the two eastern adjacent properties. A lengthy discussion was held and will be revisited in the future.

### **Information Technology Committee:**

- The Board discussed the reoccurring building network connectivity issues. Service providers will be tasked with verifying operation and supported as needed.
- A service agreement has not been reached with Tally Pro Software for an application to augment the Hours Program management. The vendor has not responded to multiple contact attempts to obtain tax compliance documentation and term alterations. Assistant Chief Whitehead will attempt to contact the vendor.

**Inspection Committee:** No Report

### **Insurance Committee:**

Braun reported that Group Life Insurance Enrollment Forms received from Craig J. Schreck; received a firefighter injury report for Nicole L. Woodford for injuries sustained at an EMS Call November 29, 2024 at 20 University Court; received Death Benefit Claim Forms from Laura Mazikowski however, still waiting for the required forms from Rachel Mazikowski.

### **Jacket and Uniform Committee:**

- Multerer stated he will followup with Casual Sportswear regarding account creation.

# **Eggertsville Fire District**

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Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Thursday, December 5, 2024

## **Report of Committees (continued)**

### **Jacket and Uniform Committee (continued):**

- The Board was informed of the intent from firefighter White to work collaboratively with the Hose Company leadership to revise the current uniform offerings and dispersement process for presentation and consideration at a future meeting.

### **Service Awards Committee:** No Report

Motion by Mastrella, seconded by Smith to receive and file the committee reports, carried unanimously.

### **Unfinished Business:**

- Motion by Mastrella, seconded by Smith to approve Jeffrey Daege for active service pending physical examination results, carried unanimously.
- The Board held a lengthy discussion regarding legal representation. There were no responses to the professional services request for proposals. Smith had initiated contact with Attorney Nesper and Braun will continue a conversation with the firm to gauge interest.
- The Board questioned Assistant Chief Whitehead on the application status of candidates Massaro (1197 Whitehaven Rd. Grand Island, NY 14072), Witkowski (5654 Broadway Lancaster, NY 14086), and Zhyhlinska (643 Aurora St. Lancaster, NY 14086) and was informed that there was no need to proceed further with the membership process. Motion by Smith, seconded by Mastrella to terminate the candidacy process for Massaro, Witkowski and Zhyhlinska, carried unanimously.
- The Board discussed the revised collision repair estimate for vehicle unit #9 received from Auto Collision and Glass. Motion by Mastrella, seconded by Smith to approve up to an additional \$5,100.00 pending insurance company review and approval to have Auto Collision and Glass repair the vehicle, carried unanimously. Cost of the repair will be reimbursed by the insurance company.
- Braun reported that the Voter Registration Rolls are at Witt Press to be drilled and should be available by Monday, December 9, 2024 for the December 10, 2024 Fire Commissioner Election and that the Erie County Board of Elections will be delivering the Voting Machines on Monday, December 9, 2024.
- Kwiatkowski reported that his congressional testimony regarding OSHA regulators went well.

### **New Business:**

- Motion by Smith, seconded by Multerer to purchase a John Deer 1025R Tractor with accessories from LandPro via Deere and Company at the New York State Contract price of \$29,594.78, carried unanimously.
- Motion by Mastrella, seconded by Smith to spend up to \$2,999.00 for services and equipment associated with correcting the building network connectivity issues, carried unanimously.
- Motion by Mastrella, seconded by Smith to waive the Amherst Fire District Officers Association Dues for the Year 2025, carried unanimously. The Board discussed the schedule of the next meeting of the Amherst Fire District Association.
- Motion by Smith, seconded by Mastrella to approve the use of facilities request from the Eggertsville Hose Company on December 14, 2024 for a children's Christmas party, carried unanimously.

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Asst. Secretary/Dep. Treasurer

Thursday, December 5, 2024

## **New Business (continued):**

- Motion by Smith, seconded by Mastrella to approve the use of facilities request from Patrick Galvin on January 3, 2025 for a birthday party, carried unanimously.
- The Board discussed the potential sale of the recently replaced self contained breathing apparatus equipment. Motion by Mastrella, seconded by Smith to explore sale options and interest, carried unanimously. Assistant Chief Whitehead was directed to submit a list containing the make, model, serial number, and quantity for packs, cylinders, and masks to be sold.
- Chairman Multerer set Wednesday, December 27, 2024 at 8:30 a.m. for the End of Year Meeting to pay bills and conduct other essential year end business and reminded the Board of the upcoming election on December 10, 2024 from 4 to 9 p.m. Chairman Multerer directed Assistant Secretary Hodges to publish a legal notice regarding the End of Year Meeting.
- Chairman Multerer set Thursday, January 2, 2025 at 5:00 p.m. for the Year 2024 Organizational Meeting of the Board of Fire Commissioners. Chairman Multerer directed Assistant Secretary Hodges to publish a legal notice regarding the 2025 Organizational Meeting.
- Multerer expressed a concern regarding vehicles used for training purposes being in the lot too long. This presents a safety concern and obstacle for snow removal.

## **Treasurer's Report:**

- Motion by Smith, seconded by Mastrella to pay the bills in the amount of \$48,925.49 as detailed on the attached breakdown, carried unanimously.
- Motion by Mastrella, seconded by Smith to authorize the Treasurer or Deputy Treasurer to sell an M&T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$757,968.75 for 6 months at 4.20% interest coming due January 1, 2025 and to reinvest the Principal and Interest in a new M&T Bank Capital Reserve Truck Fund Certificate of Deposit at the best interest rate and time period available, carried unanimously.
- Motion by Smith, seconded by Mastrella to pay Architect Ronald M. Trigilio \$1,150.00 for additional Site Plan Development including landscaping and re-tree requirements, engineering coordination, and storage building design, etc., carried unanimously.
- Motion by Mastrella, seconded by Smith to pay the Occusstar Workplace Compliance invoice of \$15,366.00 for completed physical examinations, carried unanimously.

Motion by Smith, seconded by Mastrella to adjourn the meeting at 8:37 p.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer

# **Eggertsville Fire District**

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Eggertsville, NY 14226-2233

## **Commissioners:**

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Christina M. Mastrella  
Tyrone P. Smith

## **Appointed Officers:**

Raymond F. Braun  
Secretary/Treasurer  
Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Friday, December 27, 2024

Chairman Multerer called the meeting to order at 8:33 a.m. in the Fire District Board Room.

Fire Commissioners in attendance: Galvin, Kwiatkowski, and Multerer. Also in attendance: Braun and Hodges.  
Unavailable: Mastrella and Smith.

**Correspondence Sent:** None

**Correspondence Received:** None

## **Chief's Report:**

First Assistant Chief Whitehead submitted urgent requisitions for four (4) chief officer helmet shields from Conway Shield (\$795.50), one (1) white leather helmet from Witmer (\$1,265.00), and graphics changes from VSP Graphics Group for the three chief vehicles (\$585.00).

**President's Report:** No Report

## **Report of Committees**

**Alarm and Hydrant Committee:** No Report

## **Apparatus Committee:**

- The Board discussed the notification from a local vendor that necessitates the reconsideration to purchase a rescue vehicle via the Sourcewell Consortium.
- The Board recommitted that the chief officers will be assigned the corresponding command vehicle associated with their rank.
- The treasurers informed the Board that the current funding pace for future apparatus fails to meet the projected needs. This topic will be discussed further next month.

**Convention Committee:** No Report

## **Finance Committee:**

The Board reviewed the end of year finances and discussed the funds to be encumbered.

**Health Care Committee:** No Report

**House Committee:** No Report

**Information Technology Committee:** No Report

**Inspection Committee:** No Report

# **Eggertsville Fire District**

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## **Appointed Officers:**

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Stephen K. Hodges Jr.  
Asst. Secretary/Dep. Treasurer

Friday, December 27, 2024

## **Report of Committees (continued)**

**Insurance Committee:** No Report

**Jacket and Uniform Committee:** No Report

## **Service Awards Committee:**

The Board was informed of the interest from Firefighter Jon Trometer to assist with data entry. The Board had no objections.

Motion by Kwiatkowski, seconded by Galvin to receive and file the committee reports, carried unanimously.

## **Unfinished Business:**

- The Board revisited legal representation for the coming year. Motion by Kwiatkowski, seconded by Galvin to support the retention of William Mattrey Esq. at the 2025 Organizational Meeting with the understanding that the Board will be transitioning to other local legal representation for the Year 2026.
- Motion by Kwiatkowski, seconded by Galvin to solicit bids due March 6, 2025 for the potential purchase of a replacement rescue vehicle. Funds to cover the cost of the potential purchase to be drawn from the Capital Reserve Truck Fund per the previously approved permissive referendum, carried unanimously. Chairman Multerer directed Hodges to issue a legal notice soliciting bids.
- The Board reviewed the status and purchase compliance requirements for the potential procurement of a LUCAS Stryker CPR Device. Motion by Galvin, seconded by Kwiatkowski to solicit bids due March 6, 2025. Funds to cover the cost of the potential purchase to be drawn from the Capital Reserve Equipment Fund pending referendum passage, carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to issue a permissive referendum notice to authorize the Eggertsville Fire District to spend up to twenty-five thousand dollars (\$25,000.00) for the purchase of LUCAS Stryker CPR device. The cost of this equipment to be paid out of funds on deposit in the Capital Reserve Equipment Fund, carried unanimously. Chairman Multerer directed Hodges to issue legal notices for the permissive referendum and the solicitation of bids.

## **New Business:**

- The Board reviewed the chief officer nominations submitted by the Eggertsville Hose Company for the Year 2025. Motion by Galvin, seconded by Kwiatkowski to appoint the following Chief Officers for the Year 2025 as nominated by the Eggertsville Hose Company, Fire Chief John Whitehead Jr., First Assistant Chief Donald Fetes, and Second Assistant Fire Chief Srdjan Sikirca, carried unanimously.
- The Board held a lengthy discussion regarding the requisitions submitted by First Assistant Chief Whitehead. Motion by Galvin, seconded by Kwiatkowski to purchase three (3) chief officer helmet shields from Conway Shield (\$603.50) and one (1) white leather helmet from Witmer (\$1,265.00) for a total cost of \$1,868.50, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to approved Firefighters Morton and Trometer status transition to Hours Program.
- The Board was notified that Firefighter Ben Collins turned in his building access FOB to the fire district and intends to resign his membership with the Eggertsville Hose Company due to relocation.



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Secretary/Treasurer  
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Asst. Secretary/Dep. Treasurer

Friday, December 27, 2024

## **New Business (continued):**

- Motion by Galvin, seconded by Kwiatkowski to approve attendance for Deputy Treasurer Hodges at the March 2025 Office of the State Comptroller Financial Training for Fire District Officials hosted by the Capital Area Fire District Association (date and location to be finalized) for a cost of \$125.00, carried unanimously.

## **Treasurer's Report:**

- Motion by Galvin, seconded by Kwiatkowski to pay the bills in the amount of \$77,426.61 as detailed on the attached breakdown, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to authorize the Treasurer or Deputy Treasurer to transfer \$120,000.00 from the M&T Bank Budget Savings Account to the M&T Bank Budget Checking Account to replenish the checking account, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to authorize the Treasurer or Deputy Treasurer to transfer \$1,150.00 from the Key Bank Capital Reserve Land and Building Account to the M&T Bank Budget Checking Account to replenish the checking account for the architectural fees for engineering, landscape, and site plan development coordination performed by Architect Ronald Trigilio, carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to maintain up to \$258,012.33 in Year 2024 budget funds in the M&T Bank Budget Savings Account. \$112,000.00 of the encumbered funds to be used for facility operating funds in Year 2025 pending the release of tax revenue from the town. \$146,012.33 of the encumbered funds to be used for payment on outstanding 2024 purchase orders.
- Motion by Kwiatkowski, seconded by Galvin to make an additional year end payment in the amount of \$50,000.00 to RBC Wealth Management to be included with the assets of the Eggertsville Fire District Length of Service Award Program (LOSAP), carried unanimously.
- Motion by Galvin, seconded by Kwiatkowski to authorize the Treasurer or Deputy Treasurer to transfer up to \$22,717.88 from the M&T Bank Budget Checking Account to the M&T Bank Capital Reserve Equipment Fund Savings Account, carried unanimously.
- Motion by Kwiatkowski, seconded by Galvin to authorize the Treasurer or Deputy Treasurer to transfer up to \$50,000.00 from the M&T Bank Budget Checking Account to the Key Bank Capital Reserve Truck Fund Savings Account, carried unanimously.

Motion by Galvin, seconded by Kwiatkowski to adjourn the meeting at 9:43 a.m., carried unanimously.

Respectfully submitted,

Stephen K. Hodges Jr.  
Assistant Secretary/Deputy Treasurer

Raymond F. Braun  
Secretary/Treasurer