

Egbertsville Fire District

1880 Eggert Road
Egbertsville, New York 14226-2233

COMMISSIONERS:

BRIAN K. MULTERER – Chairperson
JOHN M. KWIATKOWSKI – Vice Chairperson
PATRICK M. GALVIN
CHRISTINA M. MASTRELLA
TYRONE P. SMITH

APPOINTED OFFICERS:

RAYMOND F. BRAUN
Secretary/Treasurer
NICOLE L. WOODFORD
Office Assistant

August 7, 2025-

The meeting was called to order at 7:00 p.m. by Chairman Multerer.

Chairman Multerer suspended the Regular Order of Business to hear from RBC Wealth Management regarding the Length of Service Award Program Investments.

Attendance: Kwiatkowski, Mastrella, Multerer, Chief Whitehead Jr., Braun, White, R & Woodford, N (remotely). Not attending: Smith and Galvin

Motion by Kwiatkowski, seconded by Mastrella, to approve the July 10, 2025, Regular Meeting Minutes with a change under the Chief's report regarding the purchase of batteries, the second motion needed to be updated from Ray to Galvin as it was noted in error, motion carried.

Correspondence Sent:

07/17/2025 Temporary Office Assistant Update sent to David C. Mastrella advising the Board selected another candidate.

07/17/2025 Temporary Office Assistant Update sent to Brandon J. Peters advising the Board selected another candidate.

07/17/2025 Temporary Office Assistant Update sent to Rey Robertson advising the Board selected another candidate.

07/17/2025 Temporary Office Assistant Update sent to Julie Schworm advising the Board selected another candidate.

07/17/2025 Temporary Office Assistant Update sent to Samantha Wisniewski advising the Board selected another candidate.

07/17/2025 Temporary Office Assistant Update sent to Nicole L. Woodford advising her that the Board has selected her for the position.

07/31/2025 Email sent to Occustar Workplace Compliance requesting return to duty physical exam for Firefighter David C. Mastrella. Copies to Mastrella and Chief Whitehead Jr.

Correspondence Received:

07/21/2025 Notice received from Stokes, Visca, Hucko & Barone, LLC, Certified Public Accountants regarding Fire Districts Annual Audits, a service they provide from their Rochester, New York Office.

07/21/2025 Letter received from the Town of Amherst Planning Department regarding the Major Site Plan Update and Storage Building & Building.

07/31/2025 Email received from Chief John W. Whitehead Jr. requesting a return to duty physical examination for David C. Mastrella.

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08/03/2025 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP transaction dated July 22, 2025

Chief's Report:

Status was provided on the communications room project; Chief is working with J. Christopher on obtaining quotes and will update the board at a future meeting.

Requesting permission to send Firefighters to the following events:

Tunnel to Towers a 5K race with Truck 6

Motion to approve: Mastrella seconded by Kwiatkowski

Erie County Fair on Thursday and Friday

Motion to approve: Multerer seconded by Kwiatkowski

Crew of EMT to Clarence Center Labor Day Fair to help cover their event

Motion to approve: Multerer- Motion held pending approval from Medical Director.

Aggressive tactics Training 9/20/25 at Ellicott Creek FD for 6 firefighters

Motion to approve: Mastrella seconded by Multerer

Approval needed for 4 new physicals for potential new members.

Motion to approve: Mastrella seconded by Multerer

Errors with accessing the TIPS training; Asst. Chief Sikirica is looking for an alternative solution. Course is needed by October 2025.

Chief's office had been cleaned old correspondence was boxed up; Chief will work with Ray to find the proper location to store the files if needed.

David Mastrella has requested a physical return to duty.

Christina Mastrella requested quote for the new 5 gas meter. The refurbished is approximately \$2000 new from Dival would be \$3800. Christina advised that we could potentially buy the new one and then sell the current unit. Multerer advised that the current unit has lived its life span 8 years old and it would be appropriate to purchase a new unit. Braun advised there is currently \$3948.76 left in budget.

Motion to approve: Mastrella seconded by Kwiatkowski

Captain Rogge has placed a last-minute request for a new helmet for a new member. Mastrella asked for the orders to be combined to save on shipping cost.

Membership is currently evaluating the most effective way to provide updated apparel to our active members, ensuring consistency and professionalism, particularly for Class C uniforms, where we need to catch up across all items. A question has been raised: *Can we offer each active member a uniform allotment, allowing them to self-select the apparel they need?* This approach would apply to Class A, B, and C uniforms. Mastrella has requested a breakdown of the amount needed per member for each uniform class. Additionally, Multerer suggested that members should receive uniforms as they come off probation. While we do not have an unlimited budget, it's important to develop a clear, realistic plan outlining what is needed. One potential solution is to set up a store where members can select items, and we present the total projected cost. Our current

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budget is \$15,000 annually and we currently have \$14,851; however, this also covers uniform cleaning expenses, so allocations will need to be carefully managed within that constraint.

Dumpster is needed for the Monday after open house 30 yard container will be ordered.

President's Report:

William Bulleigh is covering for Gilly who is out of town for the month. Invoices for the installation dinner were presented. The total amount was \$10,670.59 after removing the alcohol. The invoice was delayed from the venue.

William asked the board about the walk-thru that had taken place and if the president or vice president of the hose company should be involved. Multerer advised that the president was not present at the previous meeting and did not send a representative. It was requested that the president send a coverage if he is unable to make the district meetings.

Report of Committees:

Alarm and Hydrant Committee:

Alarm is not fixed but it is being looked at again. The alarm company came out and are hopeful that this will correct the issue.

Multerer is recommending that we upgrade our alarm systems and the CO2 units that we currently do not have. This would also give us the ability to upgrade the security system as well. Multerer is going to obtain quotes. Mastrella recommended we contact Asst. Chief Sikirica for the company he has been using.

Chief Whitehead recommended that we create a new sign that states nobody under the age of 16 can be unattended in the Bay.

Apparatus Committee:

Engine 2 the team sat with Pierce and we received a full set of specs. The committee will meet and review the details and have a report about the replacement by mid Fall of 2025.

Rescue 7 is a project that we are working on. Replacing the current suburban with a new model or moving to a 3500 Chevy which would be a stock truck with options.

Mastrella recommended before we get too far into the weeds with specs we should present to the board a comparison of the trucks and what they do or do not offer.

Convention Committee:

Couple of people are going to Saratoga and a few are going to South Carolina.

Finance Committee: No report.

Health Care Committee:

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Annual physicals are approved and will be onsite on October 1st.

House Committee:

Our attorney is working with Ty Smith but there is no new update. We have not received a response.

Information Technology Committee: No Report

Inspection Committee: No Report

Insurance Committee: No Report

Jacket and Uniform Committee: No Report

Service Awards Committee: No Report

Motion to accept by Mastrella, seconded by Kwiatkowski, to receive and file the committee reports, carried unanimously.

Unfinished Business: No Report

New Business:

Procurement policy has changed and was presented. The numbers went up a little.

Motion to accept by Mastrella, seconded by Multerer

It was presented to review the fixed asset policy next meeting to increase from the current amount of \$1500.

Foil request received from Civic IQ. The details are very broad, and we are looking for more specific details.

Treasurers Report:

Motion by Kwiatkowski, seconded by Mastrella, to pay the bills in the amount of \$37,760.92 as detailed on the attached breakdown, carried unanimously.

On July 11, 2025 a Key Bank Capital Reserve Land & Building Fund Certificate of Deposit in the amount of \$750,609.54 for 91 days at 2.90% interest came due. Interest earned \$5,502.38, total return on the investment \$756,111.92.

On July 14, 2025 purchased a Key Bank Capital Reserve Land & Building Fund Certificate of Deposit in the amount of \$756,111.92 for 247 days at 3.65% interest coming due April 14, 2026.

On July 11, 2025 a Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount

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of \$804,224.52 for 91 days at 2.90% interest came due. Interest earned \$5,895.41, total return on the investment \$810,119.93.

On July 14, 2025 purchased a Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$810,119.93 for 247 days at 3.65% interest coming due April 14, 2026.

Motion by Multerer, seconded by Kwiatkowski, to amend the March 6, 2025 Board Meeting Treasurers Report paid bills to \$379,902.64, motion carried. Quick Books issues did not include EFT Electric Fund Transfers.

On August 4, 2025 issued request to M & T Bank to close a Budget Fund Certificate of Deposit in the amount of \$404,008.33 for 60 days at 3.70% interest coming due August 5, 2025 and to transfer \$200,000.00 from the Certificate of Deposit to the M & T Bank Budget Fund Checking Account and to reinvest the remaining Principal and Interest in a new M & T Bank Budget Fund Certificate of Deposit for 30 days at 3.70% interest.

On August 4, 2025 issued request to M & T Bank to close a Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$201,233.33 for 60 days at 3.70% interest coming due August 5, 2025 and to reinvest the Principal and Interest in a new M & T Bank Capital Reserve Equipment Fund Certificate of Deposit for 60 days at 3.70% interest.

On August 4, 2025 issued request to M & T Bank to close a Capital Reserve Truck Fund Certificate of Deposit in the amount of \$1,576,163.00 for 12 Months at 4.00% interest and to reinvest the Principal and Interest in a new M & T Bank Capital Reserve Truck Fund Certificate of Deposit for 120 days at 3.70% interest.

Motion by Multerer, seconded by Mastrella, to approve the payment to United Uniform \$74.45 for Uniform Parts for Assistant Chief Sikirica, motion carried.

Motion by Multerer, seconded by Mastrella, to adjourn the meeting, carried unanimously. The meeting adjourned at 8:25 p.m. Next meeting will be the budget meeting on September 4th at 5:00 pm.

Respectfully submitted,

Nicole L. Woodford,
Office Assistant

Raymond F. Braun,
Secretary/Treasurer